

Finance Committee: Minutes. 1935-1944

Finance Committee: Minutes. 1945-1948

PAUL B. WYANT
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(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
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THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf

" Maass
" Stewart
" Schaap
" Strauss
" Oppenheimer
" Rosenwald
" Hancock
" Schur

The next meeting of the Finance Committee
of the Institute for Advanced Study will be held
Tuesday, November 16, 1948, at approximately 3 P. M.
at the Director's office, Fuld Hall, Princeton, New
Jersey, following a meeting of the Board of Trustees.

November 10, 1948

Paul B. Wyant

Minutes ?

PAUL B. WYANT
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THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Tuesday, November 16, 1948, following meeting of Board of Trustees
Director's Office, Fuld Hall
Princeton, New Jersey

Memo to Mr. Leidesdorf:

1. Pertinent items to be presented by the Chairman.
2. Cash available for investment. Report by the Chairman.
3. Ratify:

(a) Purchases

500shs Hooker Electrochemical Co. 4.50% Cum. Conv. 2nd "A"
Preferred Stock at 100N.
(Memo dated October 30, 1948, submitted to Committee)
1,000shs Kresge (S.S.) Co. Common Stock (\$2.50) at 35 $\frac{1}{2}$ N.

(b) Sales

200M U. S. Treasury Certificates of Indebtedness $\frac{7}{8}$ /7-1-48
at 0.92% Basis.
225M U. S. Treasury Certificates of Indebtedness $1\frac{1}{8}$ /6-1-49
at 1.11% Basis.
130M U. S. Treasury Notes $1\frac{1}{8}$ /1-1-49 at 1.03% Basis.
360shs Anderson-Prichard Oil Corp. $4\frac{1}{2}$ % (\$50 Par) Cum. Conv.
Preferred Stock at 75.
(Entire issue called at $51\frac{3}{4}$ - Book 52 $\frac{5}{8}$)
20shs American Light & Traction Co. Common Stock at 17.
(Received as dividend on United Light & Railways
Co. Common Stock)
40shs Atlantic City Electric Co. Common Stock (\$1.20)
(20shs each at $16\frac{7}{8}$ and $16\frac{1}{4}$ - Received as dividends
on American Gas & Electric Co. Common Stock)
5,000rts Columbia Gas Systems, Inc. at 12/64.
(Giving privilege to subscribe to 500shs at \$10
per share)
2,100shs Commonwealth Edison Co. Common Stock (\$1.40) at 26.
1,000shs Westinghouse Electric Corp. Common Stock (\$1.25) at 28 $\frac{3}{4}$ -.

Mr. Leidesdorf

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Agenda - 11/16/48

(c) Exchanges

2150M U. S. Treasury Certificates of Indebtedness $7\frac{1}{8}/7-1-48$
For
2150M U. S. Treasury Certificates of Indebtedness $1\frac{1}{8}/7-1-49$

Registered Bonds for Coupon Bonds

350M U. S. Treasury Bonds 2/9-15-52/50
100M U. S. Treasury Bonds 2/12-15-54/52

50M Public Service Corp. of N. J. Perpetual Registered 6's
(Dissolution of Company July 1, 1948)

For
50M Public Service Electric & Gas Co. Deb. 6/7-1-98.

1000shs Public Service Corp. of N. J. \$5 Cum. Preferred Stock
(Dissolution of Company July 1, 1948)

For
3250shs Public Service Electric & Gas Co. \$1.40 Dividend Preference Common Stock.

2100shs Public Service Corp. of N. J. Common Stock (\$1.40)
(Dissolution of Company July 1, 1948)

For
2100shs Public Service Electric & Gas Co. Common Stock (\$1.60)
and
210shs South Jersey Gas Co. Common Stock (\$ -)

(d) Mortgages Granted

Mr. Deane Montgomery \$17,300 at 4%.
Mr. Victor Petrone \$4,500 at 4%.

(e) Sale of Securities from Bamberger and Fuld Trusts -
Beneficiary Mrs. Hynes (deceased August 1, 1948)

4M	Albany (City of) N. Y. School	$4\frac{1}{2}/5-1-49$	at 101 $\frac{1}{4}$ N.
9M	" " " " Water	$4\frac{1}{2}/5-1-50$	at 104.02N.
5M	" " " " Water "B"	$4\frac{1}{2}/5-1-51$	at 106.43N.
2M	Allenhurst (Boro of) N. J. Jetty Imp't.	$3\frac{1}{2}/12-15-49$	at 101.05N.
2M	" " " " " "	$3\frac{1}{2}/12-15-50$	at 101.05N.
1M	" " " " " "	$3\frac{1}{2}/12-15-51$	at 101.05N.

Mr. Leidesdorf

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Sale of Securities from Bamberger and Fuld Trusts (Cont'd.)

15M Boston (City of) Mass. Mun. Relief $1\frac{3}{4}$ /7-15-49 at $100\frac{1}{2}$ N.
25M California (State of) $3\frac{1}{2}$ /1-1-49 at 100.48N.
10M Chatham (Boro of) N.J. Sch. Dist. $2\frac{3}{4}$ /4-1-49 at 100.65N.
10M " " " " " $2\frac{3}{4}$ /4-1-51 at 103.60N.
8M Deal (Boro of) N.J. Jetty Imp't. $3\frac{1}{8}$ /8-1-49 at 102N.
9M " " " " Imp't. $3\frac{1}{8}$ /8-1-50 at 102N.
25M Essex (County of) N.J. Hosp. 4/5-1-49 at 101.51N.
5M Morristown (Town of) N.J. Water 4/5-1-49 at 101.32N.
5M " " " " Gen. Fdg. $3\frac{1}{2}$ /10-1-49 at 102.08N.
25M Nassau (County of) N.Y. Gen. Hosp. $4\frac{1}{2}$ /5-1-50 at 105.40N.
7M Orange (City of) N.J. Gen. Ref. $3\frac{1}{2}$ /5-1-50 at 102.76N.
10M " " " " " $3\frac{1}{2}$ /5-1-51 at 104.32N.
10M Rochester (City of) N.Y. Bridge 4/3-1-50 at 104.18N.
2M West Orange (Town of) N.J. School $4\frac{1}{2}$ /3-1-49 "A" at 100.81N.
2M " " " " " $4\frac{1}{2}$ /3-1-49 "B" at 100.81N.

(f) Retain

2M Allenhurst (Boro of) N.J. Jetty Imp't. $3\frac{1}{2}$ /12-15-48 (to mature)
3M Newark (City of) N.J. School 4/10-1-58/48 (Called 10/1/48 at 100)

4. Review composition of portfolio as of September 30, 1948.
(Recapitulation statement dated October 7, 1948, submitted to Committee)

5. Review authorizations not yet executed -

Buy

50M Laclede Gas Light Co. Conv. Deb. $4\frac{1}{2}$ /63 at approx. 104 to
yield 4.10%.
(Current market $104\frac{1}{2}$)
2,600shs Arkansas Natural Gas Corp. 6% (\$10 Par) Cum. Preferred
Stock at $10\frac{5}{8}$ to yield 5.6%.
(Balance of 5,000shs authorized - 7,400shs now held -
Book $10\frac{3}{4}$)

6. Suggested Exchange

Sell - 50M American Tel. & Tel. Conv. Deb. $2\frac{3}{4}$ /57 at $109\frac{1}{2}$ (Book $107\frac{7}{8}$)
Buy - 50M American Tel. & Tel. Conv. Deb. $2\frac{3}{4}$ /61 at 103.
(200M now held - Book $105\frac{3}{4}$)

Mr. Leidesdorf

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7. Securities for possible purchase:

500M Commercial Investment Trust, Inc. 1³/₄% Notes due 9 months at 100 to yield 1.75%.
(Comments by P. B. Wyant)

500shs Beneficial Industrial Loan \$4 Cum. Conv. Preferred Stock at 92 to yield 4.4%.
(Letter to Mr. Leidesdorf dated July 6, 1948)

500shs Celanese Corp. of America \$4.75 Cum. 1st Preferred Stock at 101 to yield 4.7%.
(Comments by P. B. Wyant)

✓ 500shs Pure Oil Co. 5% Cum. Preferred Stock at 107 to yield 4.7%.
(Callable at 105 - Memo dated September 27, 1948, submitted to Committee)

✓ 1000shs R. J. Reynolds Tobacco Co. \$4.50 Cum. Preferred Stock at 100 to yield 4.5%.
(Memo dated November 12, 1948, submitted to Committee)

500shs Twentieth-Century Fox-Film \$4.50 Cum. 1st Preferred Stock at 98 to yield 4.6%.
(Comments by P. B. Wyant)

500shs U.S. & Foreign Securities \$4.50 Cum. Preferred Stock at 93 to yield 4.8%.
(Comments by P. B. Wyant)

1000shs Consolidated Edison Co. N.Y. \$5 Cum. Preferred Stock at 105¹/₂ to yield 4.7%.
(Letter to Mr. Leidesdorf dated July 6, 1948)

✓ 500shs Central Power & Light Co. 4% Cum. Preferred Stock at 85 to yield 4.7%.
(Memo dated October 6, 1948, submitted to Committee)

1000shs Niagara-Hudson Power Corp. 1st \$5 Cum. Preferred Stock at 100 to yield 5.0%.
(Comments by P. B. Wyant)

✓ 2000shs American Light & Traction Co. Common Stock (\$1.20) when distributed on rights by United Light & Railways Co.
(20shs now held - Memo dated November 12, 1948, submitted to Committee)

✓ 1000shs Panhandle Eastern Pipeline Co. Common Stock (\$3.00) at 54 to yield 5.6%.
(Memo dated September 24, 1948 submitted to Committee)

Mr. Leidesdorf

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✓ 2000shs Southern Natural Gas Co. Common Stock (\$2.00) at 28
to yield 7.2%.

(Memo dated November 12, 1948, submitted to Committee)

✓ 1000shs Sunbeam Corporation Common Stock (\$2.00) at 33 to yield 6.0%.

(Memo dated September 27, 1948, submitted to Committee)

8. Securities for possible sale:

2000shs Westinghouse Electric Corp. Common Stock (\$1.25)

(Book $25\frac{1}{8}$ - Current Market $24\frac{5}{8}$)

210shs South Jersey Gas Co. Common Stock (\$ -)

(Book $2\frac{7}{8}$ - Current Market $5\frac{1}{4}$)

9. Date for next meeting.

November 12, 1948

Paul B. Wyant

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THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Thursday, June 3, 1948, at 4:30 P.M.
at the Office of the Treasurer
125 Park Avenue
New York City

Memo to Mr. Leidesdorf:

1. Pertinent items to be presented by the Chairman.
2. Cash available for investment. Report by the Chairman.
3. Ratify:

Sales:

140shs Anderson-Prichard Oil Corp. $4\frac{1}{2}\%$ (\$50 Par) Cum. Conv. Preferred Stock at $67\frac{1}{2}$.
(Stock called for redemption June 18, 1948, at $51\frac{3}{4}$)
20shs American Light & Traction Co. Common Stock at 16.
(Received as dividend on United Light & Railways Co. Common Stock)
800rts Consolidated Edison Co. of N. Y. at 22/64.
(Giving privilege to subscribe to 4M Deb. 3/63 at 100)

Exchange:

225M U. S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-48$
(240M held - allowed 15M to mature to meet cash requirements)
for:
225M U. S. Treasury Certificates of Indebtedness $1\frac{1}{2}/6-1-49$

Purchase:

\$1,750 Cities Service Co. S. F. Deb. 3/77 at approx. $87\frac{5}{8}$.
(To round out holdings to 100M)

4. Review open orders not yet executed to:

Purchase:

100shs Oliver Corp. $4\frac{1}{2}\%$ Cum. Conv. Preferred Stock at 100 to yield 4.5%.
(500shs now held - Callable 104 - Book $103\frac{1}{4}$ - Cur. Mkt. $107\frac{1}{2}-107\frac{3}{4}$)
500shs Columbus & Southern Ohio Electric Co. Common Stock (\$2.80) at 41
to yield 6.8%.
(1000shs now held - Book $49\frac{1}{2}$ - Cur. Mkt. $43\frac{3}{8}$)
100shs Amerada Petroleum Corp. Common Stock (\$3.00) at approx. 100 to
yield 3.0%.
(900shs now held - Book $81\frac{5}{8}$ - Cur. Mkt. $118\frac{3}{4}$)

Memo to Mr. Leidesdorf

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Suggested Items

5. Review and discuss:

- ✓ (a) Composition of portfolio as of May 24, 1948.
(Recapitulation statement dated May 28, 1948, submitted to Committee)
- (b) Percent Common Stocks to All Investments periodically from June 30, 1942 to May 24, 1948.
(Statement dated June 1, 1948, submitted to Committee)
- ✓ (c) Industrial Common Stocks held as of May 24, 1948, and Business Outlook.
(Statement listing stocks held, dated May 28, 1948, submitted to Committee)
- ✓ (d) Preferred Stocks Held as of May 24, 1948.
(Statement listing Preferred Stocks held, dated May 28, 1948, submitted to Committee)

6. Discuss:

- (a) Possible purchase Real Estate with Net Lease arrangements.
(Comments by P. B. Wyant)
- (b) Treatment Standard Oil Co. New Jersey dividend of \$1.00 cash and $2\frac{1}{2}\%$ in stock payable June 10, 1948.
(4000shs now held - Book 55 - Cur. Mkt. 82 - Comments by P.B. Wyant)
- (c) Exchange:
2,350M U. S. Treasury $\frac{7}{8}\%$ Certificates of Indebtedness maturing 7/1/48
For
2,350M U. S. Treasury $1\frac{1}{2}\%$ Certificates of Indebtedness due 7/1/49.
- (d) Status Pennsylvania Railroad - Comments by P. B. Wyant.

50M Gen. Mtge. "A" $4\frac{1}{2}\%$ /65 now held - Non-Callable - Book 104 $\frac{1}{2}$ -
Cur. Mkt. 107 $\frac{1}{4}$ (1947-1948 Price Range 118 $\frac{1}{8}$ -96 $\frac{1}{8}$) - Yield
at Current Market 3.9%.

973shs Common Stock (\$0.50) now held - Book 28 $\frac{3}{4}$ - Cur. Mkt. 20 $\frac{1}{2}$
(1947-1948 Price Range 26 $\frac{7}{8}$ -15 $\frac{1}{2}$) - Yield at Market 2.4%.

7. Securities for possible sale:

- 1,000shs Bohn Aluminum & Brass Co. Common Stock (\$1.00) at 36 - Book 59 $\frac{1}{4}$ -
Yield at Market 2.8% - Eliminate.
✓ (Memo dated June 1, 1948, submitted to Committee)
- 100shs Superior Oil Co. Cal. Common Stock (\$3.00) at Current Market
Approx. 225.
(400shs now held - Book 56 $\frac{7}{8}$ - Comments by P. B. Wyant)

Memo to Mr. Leidesdorf

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Suggested Items

8. Securities for possible purchase:

- ✓ 50M Laclede Gas Light Co. S.F. Conv. Deb. $4\frac{1}{2}\%$ /63 if available at approx. $104\frac{1}{2}$ to yield 4.10% (Current Market $109\frac{1}{2}$)
(Memo dated May (5) 28, 1948, submitted to Committee)
- ✓ 50M Columbia Gas & Electric S.F. Deb. $3\frac{1}{2}\%$ /73 at $102\frac{1}{4}$ to yield 3.13%.
(Memo dated May 28, 1948, submitted to Committee)
- 5,000shs Arkansas Natural Gas Corp. 6% (\$10 Par) Cum. Preferred Stock at $10\frac{1}{2}$ to yield 5.7%.
(5,000shs now held - Book $10\frac{3}{4}$ - Callable at \$10.60)
- 500shs Tennessee Gas Transmission Co. \$4.25 Cum. Preferred Stock at 97 to yield 4.4%.
(500shs now held - Book $94\frac{7}{8}$ - Callable at 106)
- 500shs Food Machinery Corp. $3\frac{1}{4}\%$ Cum. Conv. Preferred Stock at 99 to yield 3.3%.
(500shs now held - Book $100\frac{1}{2}$ - Callable 103)
- 4,000shs Columbia Gas System Common Stock (\$0.75) at $13\frac{1}{2}$ to yield 5.6%.
(Memo dated May 28, 1948, submitted to Committee)

Any others.

9. Date for next meeting.

June 1, 1948

Paul B. Wyant

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*But Ins.
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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, April 15, 1948
Director's Office, Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Maass	Mr. Hancock
Mr. Schaap	Mr. Bamberger
Mr. Oppenheimer	Mr. Wyant

2. The meeting was called to order at 3:00 P. M.

3. The Treasurer reported that although there was approximately \$100,000 cash available for investment, \$5,195,000 par value United States Government bonds due within one year as well as other short to intermediate-term United States Government bonds, could be considered also as funds available for reinvestment.

4. The Committee ratified:

(a) Income of \$5.03 per share taken into income account on 1,000 shares North American Light & Power Company \$6 Cum. Preferred Stock purchased during April, 1947, at 173 $\frac{7}{8}$ average price and redeemed at \$100 plus \$94.05 accrued dividends on March 3, 1948; no dividends were paid while stock was held.

(b) Sales:

300M U. S. Treasury Certificates of Indebtedness Ser. "F"
 $\frac{7}{8}$ /7-1-48 at 0.92% Basis.

(To raise funds to cover authorized purchase of corporate securities)

150M U. S. Treasury Certificates of Indebtedness Ser. "H"
 $\frac{7}{8}$ /7-1-48 at 0.97% Basis.

(To raise funds required for current needs)

1000M U. S. Treasury Bonds 2 $\frac{1}{2}$ /6-15-62/59 at 100.

100M U. S. Treasury Bonds Reg. 2 $\frac{1}{2}$ /6-15-67/62 at 101 $\frac{7}{32}$.

100M U. S. Treasury Bonds 2 $\frac{1}{2}$ /12-15-68/63 at 101.

75M U. S. Treasury Bonds 2 $\frac{1}{2}$ /12-15-69/64 at 100 $\frac{3}{4}$.

100M U. S. Treasury Bonds Reg. 2 $\frac{1}{2}$ /12-15-69/64 at 100 $\frac{23}{32}$.

250M U. S. Treasury Bonds Reg. 2 $\frac{1}{2}$ /3-15-70/65 at 100 $\frac{23}{32}$.

Sales (Cont'd.)

150M U. S. Treasury Bonds $2\frac{1}{2}/6-15-72/67$ at $100\frac{1}{4}$.
350M U. S. Treasury Bonds $2\frac{1}{2}/6-15-72/67$ at $100\ 8/32$.
(To raise funds for subscription to 100M U. S. Savings Ser.
"G" $2\frac{1}{2}/60$ and toward pledge for Princeton University's
new Library)
62.5M U. S. Treasury Bonds $2\frac{1}{2}/9-15-72/67$ at $101\ 10/32$.
(To raise funds toward pledge for Princeton University's
new Library)
50M American Telephone & Telegraph Co. Conv. Deb. $2\frac{3}{4}/61$ at 105.
3000rts American Telephone & Telegraph Co. at $1\ 15/16$.
20shs Atlantic City Electric Co. Common Stock (\$1.20) at 16.
(Received as dividend on American Gas & Electric Co. Common)
20shs Atlantic City Electric Co. Common Stock (\$1.20) at $16\frac{1}{4}$.
(Received as dividend on American Gas & Electric Co. Common)
1000rts Carolina Power & Light Co. at $1/32$.
1000rts Dayton Power & Light Co. at $4/32$.
1100rts Indianapolis Power & Light at $1/16$.
1000rts Southwestern Public Service Co. at \$0.04.
1250rts American Insurance Co. of Newark at \$0.10.
2440rts Firemen's Insurance Co. of Newark at \$0.01.

(c) Exchange (and sale of securities received)

300shs Washington Rwy. & Electric Co. 5% (\$100 Par) Cum. Preferred
Stock (Liquidation)

For

300shs Potomac Electric Power Co. 3.60% (\$50 Par) Cum. Preferred
and Stock at 45

1275shs Potomac Electric Power Co. Common Stock (\$0.90) at $13\frac{1}{4}$.

(d) Conversion

500shs Warren Petroleum Corp. $3\frac{3}{4}\%$ Cum. Conv. Preferred Stock (Called)

For

2500shs Warren Petroleum Corp. Common Stock (\$0.80)

(e) Purchases:

2580M U. S. Treasury Notes $1\frac{1}{2}/1-1-49$ at 1.09% Basis.

(To temporarily invest proceeds from sale of long term U. S.
Governments and other securities)

50M American Telephone & Telegraph Co. Conv. Deb. $2\frac{3}{4}/57$ at $108\frac{1}{4}$.

500shs Tennessee Gas Transmission Co. 4.25% Cum. Preferred Stock at $94\frac{1}{2}$.

1000shs Sunray Oil Corp. $4\frac{1}{2}\%$ Cum. Preferred Stock at 87.

500shs Allied Chemical & Dye Corp. Common Stock (\$9.00) at 188.

500shs Gulf Oil Corp. Common Stock (\$3.00) at 59N.

(Additional shares purchased at time of subscription to 500shs
at 51)

3000shs Texas Eastern Transmission Corp. Common Stock (\$-) at $9\frac{1}{2}$.

15/50sh National Newark & Essex Banking Co. Capital Stock (\$6.00) at 156.

(To round out 9 35/50shs received as final distribution of
Newark & Essex Securities Corp.)

(f) Subscriptions:

- 100M U. S. Savings Bonds Ser. "G" 2 $\frac{1}{2}$ /1-1-60 at 100.
- 500shs Gulf Oil Corp. Common Stock (\$3.00) at 51.
(By exercising 2000 rights received on stock held)
- 100shs Phillips Petroleum Co. Common Stock (\$3.00) at 49.
(By exercising 500 rights received on stock held)

(g) Authorization for Summit Trust Company to:

Sell: (Securities as follows held by Estate of Leon J. Sivian)

- 0.5M U. S. Savings Bonds Ser. "E" due 4/1/53.
- 1M U. S. Savings Bonds Ser. "E" due 9/1/53.
- 0.8M U. S. Savings Bonds Ser. "E" due 1/1/54.
- 1M U. S. Savings Bonds Ser. "E" due 6/1/54.
- 1M U. S. Savings Bonds Ser. "E" due 11/1/54.
- 1M U. S. Savings Bonds Ser. "E" due 4/1/55.
- 0.7M U. S. Savings Bonds Ser. "E" due 12/1/55.
- \$50 Reynolds Metals Co. Deb. 3 $\frac{1}{2}$ /12-21-51.
- 51shs American Cyanamid Co. 5% (\$10 Par) Cum. Preference Stock.
(Called July, 1947 at 10 $\frac{1}{2}$)
- 20shs H. C. Bohack Co., Inc., 7% Cum. 1st Preferred Stock.
- 2shs California Packing Corp., 5% Cum. Preferred Stock.
- 5shs American Telephone & Telegraph Co., Common Stock (\$9.00).
- 20shs Columbia Gas & Electric Corp., Common Stock (\$0.75).
- 100shs Aluminum Co. of America, Common Stock (\$2.00).
- 100shs American Cyanamid Co., "B" Common Stock (\$1.50).
- 300shs American Radiator & Standard Sanitary Corp., Common Stock (\$1.00).
- 200shs American Seating Co., Common Stock (\$1.00).
- 100shs American Viscose Corp., Common Stock (\$2.00).
- 23shs Armstrong Cork Co., Common Stock (\$2.60).
- 100shs Atlas Corp., Common Stock (\$1.60).
- 200shs Atlas Plywood Corp., Common Stock (\$2.50).
- 20shs Bausch & Lomb Optical Co., Common Stock (\$0.75).
- 125shs Celanese Corp. of America, Common Stock (\$1.60).
- 100shs Celotex Corp., Common Stock (\$1.50).
- 25shs Congoleum-Mairn, Inc., Common Stock (\$2.00).
- 30shs Continental Oil Co., Common Stock (\$3.00).
- 200shs Corning Glass Works, Common Stock (\$0.50).
- 50shs Fairchild Camera & Instrument Corp., Common Stock (\$0.30).
- 60shs Freeport Sulphur Co., Common Stock (\$2.50).
- 32shs General Tin Investments, Ltd. (\$0.05) (British).
- 20shs General Tire & Rubber Co., Common Stock (\$2.00).
- 50shs Glen Alden Coal Co., Common Stock (\$2.00).
- 2shs Happiness Candy Stores, Common Stock (\$ -).
- 200shs Imperial Chemical Industries, Ltd., Ordinary Shares (\$0.20).
- 50shs International Petroleum Co. Ltd., Common Coupon Stock (\$0.50).
- 20shs Island Creek Coal Co., Common Stock (\$4.50).
- 200shs Koppers Co. Inc., Common Stock (\$1.60).
- 100shs Fred T. Ley, Common Stock (\$ -).
- 100shs Lone Star Cement Corp., Common Stock (\$4.25).

Sell (Cont'd.)

200shs Mathieson Alkali Works, Inc., Common Stock (\$1.75).
50shs McGraw-Hill Publishing Co., Common Stock (\$1.50).
100shs Merck & Co., Inc., Common Stock (\$2.90).
50shs Monsanto Chemical Co., Common Stock (\$2.00).
20shs New York Shipbuilding Corp., Participating Common Stock (\$1.50).
220shs North American Aviation, Inc., Common Stock (\$ -).
30shs Otis Elevator Co., Common Stock (\$2.00).
20shs Owens-Illinois Glass Co., Common Stock (\$3.00).
20shs Parke Davis & Co., Common Stock (\$1.40).
20shs Patino Mines & Enterprises Consolidated, Common Stock (\$0.75).
20shs Pennsylvania Salt Manufacturing Co., Common Stock (\$1.80).
151shs Plymouth Oil Co., Common Stock (\$1.60).
20shs Pullman, Inc., Common Stock (\$3.00).
50shs Reynolds Metals Co., Common Stock (\$1.00).
10 10/200shs D. A. Schulte, Inc., Common Stock (\$ -).
23shs Standard Oil Co. (Indiana), Common Stock (\$2.00).
20shs Standard Oil Co. (New Jersey), Common Stock (\$4.00).
20shs Texas Gulf Sulphur Co., Common Stock (\$4.50).
50shs Vanadium Corp. of America, Common Stock (\$1.00).
100shs York Corp., Common Stock (\$0.50).
100shs Shawmut Investment Trust, Common Stock (\$ -).

Hold: (Pending settlement of Estate of Leon J. Sivian)

4M Imperial Japanese Government 6 $\frac{1}{2}$ /2-1-54.
200shs Engineers Royalties 7% Preferred Stock.
1sh U. S. Electric Power, Common Stock (\$ -).
50shs General Motors Corp., Common Stock (\$3.00).
100shs Gulf Oil Corp., Common Stock (\$3.00).
200shs Industrial Rayon Corp., Common Stock (\$3.00).
100shs Shell Union Oil Corp., Common Stock (\$2.25).
100shs Sterling Drug, Inc., Common Stock (\$2.00).
100shs Union Carbide & Carbon Corp., Common Stock (\$4.00).
100shs Victor Chemical Works, Common Stock (\$1.75).
200shs Engineers Royalties, Common Stock (\$ -).

5. The Committee's attention was directed briefly to a recapitulation statement dated April 9, 1948 showing the status of the investment holdings as of March 31, 1948.

As of March 31, cash and market value of all investments totaled \$17,422,996, an increase of \$984,548 over book value of \$16,438,448. The Chairman explained that net accumulated profits realized on the sale of securities heretofore were taken into the capital account rather than into a separate surplus account and were therefore reflected in the book value of \$16,438,448.

Annual income of \$600,507 (before amortization of premium on bonds estimated at \$4,672 annually) produces a yield of 3.4% on total market value and 3.7% on total book value of the fund. Cash and United States Government Bonds accounted for 46.1%, preferred stocks for 7.3% and common stocks for 42.6% and miscellaneous items for 4.0% of the total market value of the fund.

6. After detailed discussion of individual securities and review of open orders not yet executed, the Committee concluded to

Cancel to Sell

4,000shs Aluminium Co. of Canada 4% (\$25 Par) Cum. Preferred Stock.
200shs Christiana Securities Co. 7% Cum. Preferred Stock.

Cancel to Buy

100shs Superior Oil Company California.

Sell

1,100shs Allis Chalmers Manufacturing Co. Common Stock.
3,000shs American Telephone & Telegraph Company Common Stock.
1,286shs Atchison Topeka & Santa Fe Railroad Common Stock.
500shs Oliver Corporation Common Stock.
600shs Philip Morris Co. Common Stock.

Buy

200M American Telephone & Telegraph Co. Conv. Deb. 2 $\frac{3}{4}$ /61.
185shs M. A. Hanna \$4.25 Cum. Preferred Stock.
500shs Food Machinery Corp. 3 $\frac{1}{4}$ % Cum. Conv. Preferred Stock.
1,000shs Monsanto Chemical Co. \$4 Cum. Conv. Ser. "B" Preferred Stock.
100shs Oliver Corporation 4 $\frac{1}{2}$ % Cum. Conv. Preferred Stock.
500shs United Aircraft Corp. 5% Cum. Conv. Preferred Stock.
2,000shs Atlanta Gas Light Co. Common Stock.
500shs Columbus & Southern Ohio Electric Co. Common Stock.
9,000rts Florida Power Corporation
2,000shs Colgate-Palmolive-Peet Co. Common Stock.
1,000shs Flintkote Co. Common Stock.
500shs International Paper Co. Common Stock.
800shs International Silver Co. Common Stock.
1,000shs Kennecott Copper Co. Common Stock.
1,000shs Stein (A.) & Co. Common Stock.
(Mr. Leidesdorf did not vote on this issue)
1,000shs Studebaker Corporation Common Stock.
500shs Pfizer (Chas.) & Co. Common Stock.
(Supersedes authorization of Oct. 9, 1947 to buy 500shs limited at 45).
400shs Texas Company Common Stock.

Subscribe to

1,000shs Florida Power Corporation Common Stock.
(By exercising 10,000 rights - 9,000 rights purchased and 1,000 rights received on stock held)

7. The Secretary was requested to look into Bigelow-Sanford Carpet Company and Walgreen Company Common Stocks and report to the Committee prior to the next meeting.
8. The meeting adjourned at 4:15 P. M.

Paul B. Wyant
Secretary
May 7, 1948

S. D. Leidesdorf
Chairman

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Copy to Mr. Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas
" Strauss
" Rosenwald
" Oppenheimer

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, October 9, 1947
Director's Office, Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Leidesdorf	Mr. Rosenwald
Mr. Maass	Mr. Oppenheimer
Mr. Aydelotte	Mr. Lehman
Mr. Schaap	Mr. Weed
Mr. Strauss	Mr. Wyant

2. The meeting was called to order at 11:15 A. M.

3. The Treasurer reported that although there was approximately \$180,000 cash available for investment, \$3,000,000 United States Treasury $\frac{7}{8}\%$ Certificates could be considered also as funds available for investment.

4. The Committee ratified:

Sales:

- 600M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-47$ at 0.62% Basis.
(To raise funds to cover authorized purchases of corporate securities)
- 100M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-47$ at 0.66% Basis.
(To raise funds to cover authorized purchases of corporate securities)
- 100M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-47$ at 0.86% Basis.
(To raise funds to cover authorized purchases of corporate securities)
- 8M City of Elizabeth N.J. School $4\frac{3}{4}/11-1-48$ at 104.94.
- 17M Town of Irvington N.J. School $4\frac{1}{2}/5-1-48$ at 102.85.
- 2M Town of Irvington N.J. School $4\frac{1}{2}/5-1-49$ at 105.75.
- 10M Boro of Rutherford N.J. School $4\frac{1}{2}/2-1-50$ at 108.64.
- 10M Township of Linden N.J. School Reg. $4\frac{1}{2}/10-1-48$ at 103.89.
- 5M Township of Linden N.J. School $4\frac{1}{2}/10-1-50$ at 110.27.
- 15M Boro of South Plainfield N.J. Ref. $4/4-1-50$ at 104.50.
- 20shs Atlantic City Electric Co. Common Stock (\$1.20) at $19\frac{1}{4}$.
(Received as dividend on American Gas & Electric Co. Common)
- 20shs Atlantic City Electric Co. Common Stock (\$1.20) at $19\frac{1}{4}$.
(Received as dividend on American Gas & Electric Co. Common)
- 1000shs Freeport Sulphur Company Common Stock (\$2.50) at $40\frac{1}{2}$.
- 500rts Consolidated Gas Electric Light & Power Co. of Baltimore at 17/16.
- 1000rts Florida Power Corporation at 4/32.
- 500rts Public Service Co. of Colorado at 29/32.

Exchanges:

140M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-47$.
for (In addition 60M were redeemed at 100 at maturity)
140M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-48$.

1300M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/7-1-47$
for
1300M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/7-1-48$.

250M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/8-1-47$
for
250M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/7-1-48$.

1250M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/9-1-47$
for
1250M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/7-1-48$.

500shs Cities Service Co. 6% Cum. Preferred Stock
for
\$98,250 Cities Service Co. Deb. 3/77.

Purchases:

100M U.S. Treasury Certificates of Indebtedness $\frac{7}{8}/6-1-48$ at 0.34% Basis.
500shs Warren Petroleum Corp. $5\frac{3}{4}\%$ Cum. Conv. Preferred Stock at 102 net.
500shs Consolidated Natural Gas Co. Common Stock (\$2.00) at $48\frac{1}{2}$.
500shs Chesebrough Manufacturing Co. Common Stock (\$3.10) at $75\frac{1}{2}$.
1000shs Cutler Hammer Co. Common Stock (\$1.50) at $26\frac{1}{4}$.
652rts Consolidated Natural Gas Company.
192shs Consolidated Natural Gas Co. Common Stock (\$2.00) at \$37.50 per share.
(By exercising 652 rights purchased and 308 rights received on Common Stock, to increase total holding Common Stock to 1000shs)

Authorization to Purchase:

5000shs Arkansas Natural Gas Corp. 6% (\$10 Par) Cum. Preferred Stock at $10\frac{5}{8}$.

Subscription to:

100shs Texas Company Common Stock (\$3.00) at 45.
(By exercising 500 rights received on present common stock holding)

5. The Committee's attention was directed briefly to a recapitulation statement dated October 8, 1947 showing the status of investment holdings as of September 30, 1947.

As of September 30, cash and market value of all investments totaled \$17,971,362, an increase of \$1,197,062 over book value of \$16,774,300. Annual income of \$606,103 produced a yield of 3.4% on total market value and 3.6% on total book value. Cash and United States Government Bonds accounted for 45.2%, and common stocks for 35.7% of total market value of the fund.

6. The Committee adopted a resolution with respect to the signing of payroll checks as follows:

"Resolved; That payroll checks drawn against the Institute for Advanced Study's bank balance at the Princeton Bank & Trust Company may be signed by any one of the following officers of the Institute: President, Vice Presidents, Treasurer or Assistant Treasurer."

7. The Committee granted to Professor Carl L. Siegel a mortgage loan of \$7,500 at 4% interest, principal payable within 5 years, to be secured by property having value of approximately \$11,500, located at 178 Ewing Street, Princeton, New Jersey.
8. The Committee granted to Professor Homer A. Thompson and Dorothy Burr Thompson a mortgage loan of \$10,000 at 4% interest, principal payable within 5 years, to be secured by property having value of approximately \$20,000 located at Northeast corner of Cherry Valley Road and Princeton-Summerville State Highway (Route 31, Princeton, New Jersey).
9. After discussing the trend for interest rates and outlook for business, and considering individual securities, it was concluded to

SELL:

- 200shs American Gas & Electric Company 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
1300shs Consolidated Edison Company of New York \$5.00 Cum. Preferred Stock.
500shs Northern States Power Company (Minn.) \$3.60 Cum. Preferred Stock.
1000shs Pacific Gas & Electric Company 6% (\$25 Par) Cum. First Preferred Stock.
200shs Public Service Electric & Gas Company \$5.00 Cum. Preferred Stock.
1000shs Southern California Edison Company 5% (\$25 Par) Cum. Original Participating Preferred Stock.
200shs Virginia Electric & Power Company \$5 Cumulative Preferred Stock.
500shs Allied Stores 4% Cumulative Preferred Stock.
4000shs Aluminum Company of Canada 4% (\$25 Par) Cum. Preferred Stock.
100shs American Radiator & Standard Sanitary 7% Cum. Preferred Stock.
400shs American Smelting & Refining Company 7% Cumulative Preferred Stock.
400shs American Tobacco Company 6% Cumulative Preferred Stock.
500shs Associated Dry Goods Company 6% Cumulative First Preferred Stock.
500shs A. S. Beck Shoe Corporation 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
400shs Christiana Securities Company 7% Cumulative Preferred Stock.
700shs Deere & Company 7% (\$20 Par) Cumulative Preferred Stock.
500shs E. I. Du Pont De Nemours Company \$4.50 Cumulative Preferred Stock.
500shs Federated Department Stores 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
184shs Firestone Tire & Rubber Company 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
100shs General Motors Corporation \$5.00 Cumulative Preferred Stock.
200shs General Tire & Rubber Company 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
105shs Gimbel Brothers \$4.50 Cumulative Preferred Stock.
500shs Goodrich (B.F.) & Company \$5.00 Cumulative Preferred Stock.
500shs McKesson & Robbins \$4.00 Cumulative Preferred Stock.
(Mr. Leidesdorf did not vote on this issue)
700shs Marshall Field & Company 4 $\frac{3}{4}$ % Cumulative Preferred Stock.

SELL (Cont'd.)

60shs Philip Morris & Company, Inc. 4% Cumulative Preferred Stock.
300shs Pillsbury Mills, Inc. \$4.00 Cumulative Preferred Stock.
100shs Republic Steel Corporation 6% Cumulative Conv. Prior Preferred Stock.
500shs Safeway Stores, Inc. 5% Cumulative Preferred Stock.
1000shs Sunray Oil Corporation 4 1/2% Cumulative Preferred Stock.
500shs U. S. & Foreign Securities Corporation \$4.50 Cumulative Preferred Stock.
300shs U. S. Smelting Refining & Mining 7% (\$50 Par) Cumulative Preferred Stock.

BUY:

1000shs Illinois Power Company Common Stock.
500shs Allied Chemical & Dye Common Stock.
1000shs Amerada Petroleum Corporation Common Stock.
2000shs Continental Oil Company (Delaware) Common Stock.
1000shs Gulf Oil Company Common Stock.
1000shs International Paper Company Common Stock.
500shs Pfizer (Chas.) & Company Common Stock, at 45 or lower.
1500shs Shell Union Oil Company Common Stock.
2000shs Standard Oil Company (Indiana) Common Stock.
420shs Standard Oil Company (New Jersey) Common Stock.
200shs Superior Oil Company (California) Common Stock.
600shs Union Carbide & Carbon Company Common Stock.
(Mr. Strauss did not vote on this issue)
370shs United Fruit Company Common Stock.

10. The Committee decided to hold the next meeting in November, on a date to be arranged later.
11. The meeting adjourned at 1:15 P. M.

Paul B. Wyant
Secretary

S. D. Leidesdorf
Chairman

October 14, 1947

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THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf

Mr. Maass
Mr. Wolman
Mr. Aydelotte
Mr. Riefler
Mr. Stewart
Mr. Schaap
Mr. Douglas
Mr. Strauss
Mr. Rosenwald

Notice of Cancellation of Finance Committee Meeting

The Finance Committee meeting scheduled for Saturday, March 29, 1947 at the Treasurer's Office has been cancelled. Members of the Committee will be advised when another date has been set.

March 19, 1947

Paul B. Wyant

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Copy to Mr. Maass
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THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee

Wednesday, January 15, 1947, at 4:00 P.M.

at the Office of the Treasurer

125 Park Avenue

New York City

Note: Revised Agenda - to be substituted for Agenda for meeting of December 17, 1946, postponed.

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Cash available for investment. Report by the Chairman.
3. Ratify

Sale

300M U. S. Treasury Certificates of Indebtedness $\frac{7}{8}$ /12-1-46 at 100.016.
200M U. S. Treasury Certificates of Indebtedness $\frac{7}{8}$ /2-1-47 at 100.009.

4. Discuss American Telephone & Telegraph new Convertible Debenture $2\frac{3}{4}$ /61 currently selling at 118 $\frac{1}{2}$ to yield 1.10% to first call date at 100 in 12 years, or 1.38% to maturity. (Now Callable 108).
(50M now held - acquired at 100 by exercise of rights - 3000shs Common Stock now held - Book 138 - Cur. Mkt. 172 $\frac{1}{2}$)
(See Memo dated November 20, 1946, submitted to Committee)
5. Securities for possible purchase:
 - (a) - Memos submitted to Committee on individual issues, except U.S. Governments, as follows:-

100M United States Savings $2\frac{1}{2}$ /1-1-59 at 100 to yield 2.5%.
(After Jan. 1, 1947; purchase limited to 100M in any year -
550M now held)

- ? shs American Woolen Co. \$7 Cum. Non-Callable Preferred at 98 $\frac{1}{2}$ to yield 7.1%.
(Memo dated November 7, 1946, submitted to Committee)
- ? shs Sharp & Dohme, Inc. \$3.50 Cum. Convertible Preference Stock at 81 to yield 4.3%.
(Callable at 75 - Convertible into 2 shs Common Stock - Cur. Mkt. 32 $\frac{1}{2}$ - 1946 Price Range Common 39 $\frac{3}{4}$ -23 - Memo dated November 7, 1946, submitted to Committee)

Mr. Leidesdorf

- 2 -

Suggested Items

- 1000shs American Viscose Co. Common Stock (\$2.00) at 57 to yield 3.5%.
(Memo dated December 12, 1946, submitted to Committee)
- 1000shs Columbus & Southern Ohio Electric Co. Common Stock (\$3.00) at 48 $\frac{1}{2}$ to yield 6.2%.
(Memo dated November 15, 1946, submitted to Committee)
- ? shs Food Machinery Corp. Common Stock (\$1.80) at 93 to yield 1.9%
(Memo dated November 13, 1946, submitted to Committee)
- 2000shs Mead Johnson & Co. Common Stock (\$1.20) at 32 to yield 3.7%.
(Memo dated November 29, 1946, submitted to Committee)
- 500shs Republic Natural Gas Co. Common Stock (\$1.20) if available at approximately 40 to yield 3.0%.
(500shs now held - Book 36 $\frac{7}{8}$ - Cur. Mkt. 44 $\frac{1}{2}$ - Memo dated November 15, 1946, submitted to Committee)
- 1000shs Victor Chemical Works (\$1.60) at 46 $\frac{1}{2}$ to yield 3.5%.
(Memo dated December 12, 1946, submitted to Committee)

- (b) Selected list of Common Stocks for possible purchase.
(Memo and statement dated January 9, 1947, submitted to Committee)
- (c) Selected list of Preferred Stocks for possible purchase.
(Statement dated December 4, 1946, submitted to Committee.
See also statement dated October 25, 1946 setting forth all preferred stock holdings as of September 30, 1946, submitted to Committee)
6. Discuss retention or sale Electric Power & Light Corp. \$7 Cum. Second Preferred Stock - not paying dividends - Dividend arrears \$101.50 - Callable 105.
(500shs now held - Book 128 $\frac{3}{8}$ - Current Market 140 - also hold 500shs \$7 Cum. First Preferred Stock - Book 155 $\frac{1}{4}$ - Current Market 160)
7. Other pertinent items.
- (a) Entire issue American British & Continental Deb. 5/53 called for payment at 100 on February 1, 1947.
(35.5M now held - Book 100 $\frac{3}{4}$)
- (b) Date for next meeting.

January 9, 1947

Paul B. Wyant

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THE INSTITUTE FOR ADVANCED STUDY
Selected Common Stocks for Possible Purchase
or
for addition to Present Holdings

Memo to Mr. Leidesdorf:-

In accordance with your request, I have prepared and attach statements setting forth statistical data to serve as a basis for discussing and selecting Common Stocks as possible purchases for the investment of approximately \$1,000,000.

Based on the amounts of individual issues suggested for purchase, some of which would be new commitments and others additions to present holdings, their total market value is slightly over \$2,000,000, thus providing some range for selection.

The companies included are those which I believe are sound and well managed, have a good outlook and either growth possibilities or relatively stable earnings and dividend records. The industries are those having relatively low labor costs. From the standpoint of low wage costs and taxes, and good growth prospects, the oil producing and natural gas companies particularly are desirable.

Because of the impossibility of investing in bonds on an attractive income basis, I have chosen stocks, for the most part, of companies that are conservatively capitalized, many having no debt or Preferred Stock outstanding, and that are strong financially.

January 9, 1947

Paul B. Wyant

THE INSTITUTE FOR ADVANCED STUDY
 Selected Common Stocks for Possible Purchase
 or
 for Addition to Present Holdings

Shs. Now Held	Industries and Companies	Cur. Div. Rate	Book	Cur. Mkt.	Yld. on Mkt.	Book Value Present Holding	Shs. Sug- gested for Purchase	Total Book Value Would Be	Capitalization			Earnings per Share						Price Range			
									Debt (Mil)	Pfd. Stks. (Mil)	Common Shares (000)	1941	1942	1943	1944	1945	(Est.) 1946	1936-1945		1946-1947	
																		High	Low	High	Low
BEVERAGE & DISTILLING																					
-	Canada Dry Ginger Ale	0.60	-	15	4.0	-	3,000	45,000	-	5.0	1,896	0.90	0.87	0.79	0.78	0.78	0.90	15½	3	18	12½
BUILDING																					
-	Lone Star Cement	4.00	-	77½	5.2	-	700	54,250	-	-	949	4.33	3.63	2.87	2.17	2.92	5.00	75½	50	94	64
-	Masonite Corp.	1.50	-	59	2.5	-	1,000	59,000	-	-	600	3.56	2.71	2.04	1.69	2.20	3.67(a)	74	19	75	48
-	Sherwin Williams	4.75	-	143	3.3	-	400	57,200	-	9.2	639	7.83	7.43	5.07	5.55	7.17	10.50	154½	59½	169½	115
-	U. S. Gypsum	3.00	-	90	3.3	-	600	54,000	-	7.8	1,198	5.42	4.27	3.74	3.08	3.18	8.00	137	40½	132	89
CHEMICAL																					
200	Allied Chemical & Dye	8.00	168	175	4.6	33,600	800	173,600	-	-	2,214	9.67	9.24	8.59	8.14	8.54	11.50	258½	118½	212½	154
500	Columbian Carbon	1.70	29½	36	4.7	14,909	1,000	50,909	-	-	1,612	2.19	1.94	1.93	1.97	2.08	3.00	41½	17	48	32½
-	Texas Gulf Sulphur	3.00	-	52½	5.7	-	1,000	52,500	-	-	3,840	2.35	2.29	2.07	2.51	2.60	3.50	51½	23½	60½	46½
900	Union Carbide & Carbon	3.00	76½	95½	3.1	69,088	600	126,388	-	-	9,366	4.53	3.67	4.13	4.07	4.08	5.50	111	57	125	88
DRUG & PHARMACEUTICAL																					
900	Amer. Home Products	1.35	23½	33½	4.1	21,480	1,100	58,055	13.7	-	3,859	1.71	1.62	1.72	1.74	1.76	2.75	36½	10½	35½	31½
-	Squibb & Sons	1.00	-	43	2.3	-	1,000	43,000	3.8	15.0	1,515	1.35	1.67	1.60	1.33	1.37	4.00(e)	40½	6½	55	33½
400	Sterling Drug, Inc.	2.00	40½	47½	4.2	16,042	1,100	68,292	-	12.5	3,749	2.49	2.02	2.23	2.22	2.60	3.75	45	21	63	41½
FOOD & CONFECTIONS																					
500	Borden Company	2.25	31½	48½	4.6	15,638	1,000	64,138	12.9	-	4,230	1.88	1.91	2.17	2.35	2.85	4.40	45½	15	57½	42½
-	General Mills	1.50	-	50	3.0	-	1,000	50,000	9.7	32.1	1,995	2.02	2.02	2.13	2.23	2.69	4.00(b)	52½	16	53½	42
500	National Dairy	1.90	20½	35½	5.4	10,462	1,500	63,712	50.0	-	6,255	1.97	1.95	2.09	2.11	2.27	3.75	38	11½	45½	30
630	United Fruit	2.00	29	47½	4.2	18,270	1,370	65,075	-	-	8,775	1.42	1.36	1.23	1.68	2.15	4.00	40	16½	53½	41½
500	Wrigley, Wm. Jr.	3.00	75½	66	4.5	37,548	500	70,548	-	-	2,000	4.12	3.26	3.38	3.15	2.96	3.50	93	39	82½	59½
METAL																					
-	Consolidated Mng. & Smelting	4.00	-	82	4.9	-	700	57,400	-	-	3,276	3.72	3.79	2.78	2.99	3.52	6.50	100½	28½	95½	71½
-	New Jersey Zinc	3.00	-	67½	4.4	-	1,000	67,500	-	-	1,960	4.89	4.48	3.05	2.70	2.63	2.50	94½	45½	81½	57½
-	St. Joseph Lead	2.00	-	52	3.8	-	1,000	52,000	-	-	1,975	2.50	3.17	2.57	2.86	2.64	2.75	65	22	64	45
MISCELLANEOUS																					
-	Colgate-Palmolive-Peet	4.25	-	53½	7.9	-	1,000	53,500	1.2	12.5	1,963	3.09	2.46	3.10	3.30	3.34	5.50	49	7½	60½	42½
-	International Paper	3.75	-	51	7.4	-	1,000	51,000	47.7	23.1	3,562	6.37	1.75	2.07	2.09	2.10	6.00	48½	4½	53½	38½
-	United Shoe Machinery	3.125	-	70½	4.3	-	1,000	70,500	-	6.5	2,304	3.40	4.08	3.27	3.20	3.14	3.75(e)	96½	45½	84½	69½
-	Western Auto Supply	5.00	-	71	7.0	-	1,000	71,000	5.2	-	751	4.26	3.16	2.68	1.73	3.62	9.00	61	12½	90½	57

THE INSTITUTE FOR ADVANCED STUDY
Selected Common Stocks for Possible Purchase
OR
for Addition to Present Holdings

Page 2

Shs. Now Held	Industries and Companies	Cur. Div. Rate	Book	Cur. Mkt.	Yld. on Mkt.	Book Value Present Holding	Shs. Sug- gested for Purchase	Total Book Value Would Be	Capitalization			Warnings per Share						Price Range				
									Debt (Mil)	Pfd. Stks. (Mil)	Common Shares (000)	(Est.)	1941	1942	1943	1944	1945	1946	1936-1945		1946-1947	
																			High	Low	High	Low
		\$			%	\$		\$	\$		\$	\$	\$	\$	\$	\$						
NATURAL GAS																						
308	Consolidated Natural Gas	2.00	29½	54	3.7	9,100	692	46,468	0.5	-	2,728	3.43	2.96	3.34	2.80	3.63	4.50	45½	24	60	42½	
500	El Paso Natural Gas	2.40	31½	53½	4.5	15,810	500	42,560	44.5	7.5	700	3.38	3.31	3.49	3.58	3.56	3.75	48½	14½	61½	44½	
-	Lone Star Gas	0.80	-	17	4.6	-	3,000	51,000	16.5	-	5,499	1.05	0.89	0.77	0.90	0.97	1.40	16½	5½	22½	15	
OIL PRODUCING & REFINING																						
-	Amerada Petroleum	2.00	-	78	2.6	-	1,500	117,000	-	-	1,577	1.63	2.09	3.03	3.35	3.42	4.50	80½	19½	91½	64½	
1,000	Gulf Oil	2.50	45½	60	4.2	45,243	1,000	105,243	59.4	-	9,076	3.70	2.53	3.23	4.83	4.76	6.50	63½	24½	78	57½	
-	Louisiana Land & Exploration	0.70	-	12½	5.6	-	4,000	50,000	-	-	2,964	0.45	0.37	0.61	0.54	0.59	0.85	15½	3½	15½	9½	
-	Standard Oil of California	2.60	-	57	4.6	-	2,000	114,000	25.0	-	13,004	2.30	2.35	2.78	3.34	4.27	5.00	50	16½	59½	42½	
300	Superior Oil of California	0.50	38½	106	0.5	11,598	200	32,798	28.0	-	423	4.12	10.67	10.05	8.33	6.60	-	137	21	160	102	
500	Texas Company	2.50	48½	59½	4.2	24,161	1,500	113,411	152.0	-	11,245	4.73	3.18	3.79	4.81	4.57	5.50	65½	28½	68½	52	
1,000	Texas Pacific Coal & Oil	1.00	18	24	4.2	17,973	2,000	65,973	-	-	887	1.33	0.97	1.48	2.54	1.99	2.50	31½	5	32½	21	

ø Represents either cost of new purchase where there is now no holding,
or book value of present holding plus cost of new purchase.

* Or from time of subsequent issue.

(a) Actual for year ending August 31, 1946.

(b) For fiscal year ending May 31, 1947; earned \$2.91 for year ending May 31, 1946.

(c) For fiscal year ending June 30, 1947; earned \$3.01 for
year ending June 30, 1946.

(e) For fiscal year ending February 28, 1947; earned \$3.11
for year ending February 28, 1946.

January 9, 1947

Paul B. Wyant

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—
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Copy to Mr. Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas
" Strauss
" Rosenwald

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, March 19, 1946
Office of the Treasurer
125 Park Avenue
New York City

1. Present:

Mr. Leidesdorf	Mr. Riefler
Mr. Maass	Mr. Schaap
Mr. Wolman	Mr. Strauss
Mr. Wyant	

2. The meeting was called to order at 3:15 P. M.

3. The Treasurer reported cash available for investment of approximately \$200,000 after allowing for authorizations not yet executed.

4. The Committee's attention was directed briefly to a recapitulation statement showing the status of the investment holdings as of December 31, 1945. The recapitulation statement shows market value of all investments at \$17,816,417, an increase of \$2,431,710 over book value of \$15,384,707. Annual income at the rate of \$545,393 produces a yield of 3.1% on total market value and 3.5% on total book value. Cash and United States Government bonds account for 36.7%, and common stocks for 40.7%, of total market value of investment holdings.

5. The Committee's attention was also directed briefly to a statement dated March 13, 1946 showing percent common stocks to all investments and Dow-Jones Industrial Averages at quarterly intervals from June 30, 1942 to December 31, 1945 inclusive.

6. The Committee ratified:

Subscriptions:

3000 U. S. Treasury Certif. of Indebtedness $\frac{7}{8}$ /12-1-46 at 100.
750shs McCrory Stores Common Stock (\$1.00) at 22.
(by exercise of warrants attached to 300shs 5% Preferred Stock
called for redemption at 107 $\frac{1}{2}$)

- 2 -

Purchases:

- 300M U. S. Treasury Notes .90/7-1-46 at 100.036.
- 250M U. S. Treasury Certif. of Indebtedness $\frac{4}{9}$ /9-1-46 at 100.058.
- 1000shs Anderson-Prichard Oil Corp. 4 $\frac{1}{4}$ % (\$50 Par) Cum. Convertible Preferred Stock at average price 58 to yield 4.0%.
(350shs purchased at 51 $\frac{1}{4}$ on original offering; 150shs purchased at 54 $\frac{1}{4}$)
- 343 $\frac{3}{4}$ shs International Business Machines Co. Common Stock (\$6.00 plus 5% Stock Dividend) at 196.
(Supersedes authorization to purchase 475shs old stock at approx. 191, prior to 5/4 stock split of January 1946)
(1000shs now held - Book 128 $\frac{1}{2}$)

Sales:

- 200shs Bond Stores 4 $\frac{1}{2}$ % (\$100 Par) Cum. Convertible Preferred Stock at 185. (Book 105 $\frac{1}{2}$)
- 300shs Merck & Co. 4 $\frac{1}{2}$ % (\$100 Par) Cum. Preferred Stock at 109 $\frac{1}{2}$.
(Book 106 $\frac{1}{4}$)
- 500shs Public Service Corp. N.J. 6% (\$100 Par) Cum. Preferred Stock at 118 $\frac{5}{8}$. (Book 109 $\frac{1}{8}$)
- 100shs Public Service Corp. N.J. 7% (\$100 Par) Cum. Preferred Stock at 129 $\frac{1}{2}$. (Book 108)
- 1500shs Aluminum Co. of America Common (\$2.00) at 57 $\frac{1}{8}$. (Book 52 $\frac{1}{4}$)
- 600rts Philip Morris Co., Ltd. at 8/32.
(Giving privilege to subscribe to 45shs \$3.60 Cum. Preferred Stock - Financing later cancelled)

Conversion:

- 1000shs Twentieth Century-Fox Film \$1.50 Cum. Convertible Preferred Stock
- For:
- 1251shs Twentieth Century-Fox Film Common Stock (\$3.00)

- Exchange (Under terms Reorganization Plan Chic. Milw., St. Paul & Pac. R.R.)
- 50M Chicago Terre Haute & Southeastern Railway Income 5/60
- For
- 50M Chicago Terre Haute & Southeastern Railway Income 2 $\frac{3}{4}$ -4 $\frac{1}{4}$ /94.
(Book 97 $\frac{7}{8}$)

Cancel to Buy (Entire issue called for redemption at 105)

- 800shs Schenley Distillers 5 $\frac{1}{2}$ % Cum. Preferred Stock at 108.

7. After discussing individual securities and reviewing open orders not yet executed, the Committee concluded to

SUBSCRIBE TO:

- 100M United States Savings Bonds Series "G" 2 $\frac{1}{2}$ /3-1-58 at 100.

BUY:

- 300shs Safeway Stores Co. 5% Cumulative Preferred Stock at 113.
- 500shs U. S. & Foreign Securities Corp. \$4.50 Cum. Preferred Stock at 107.
- 600shs Bohn Aluminum & Brass Co. Common Stock at market (Approx. 34)
(Supersedes authorization to buy 300shs at 57)
- 1000shs General American Transportation Co. Common Stock at mkt. (Approx. 63)
(Supersedes authorization to buy 1000shs at 50)
(Mr. Strauss did not vote on this issue)

- 3 -

BUY (At discretion of Treasurer)

600shs Kennecott Copper Corporation Common Stock at approximately 45.
(Supersedes authorization to buy 600shs at 32)

Let stand open order to BUY

500shs Anderson-Prichard Oil Corporation 4 $\frac{1}{2}$ % (\$50 Par) Cumulative Convertible Preferred Stock at prices to average approximately 58 for total of 1,000 shares.

SELL:

1000shs Erie Railroad Common Stock.
300shs New York Central Railroad Common Stock.
1500shs Air Reduction Company Common Stock.
200shs American Potash & Chemical Company Common Stock.
500shs American Can Company Common Stock.
500shs American Stores Company Common Stock.
5shs Propper McCallum Hosiery Company, Inc. Common Stock.
2000shs F. G. Shattuck & Company Common Stock.
500shs F. W. Woolworth & Company Common Stock.

CONVERT:

300shs Philadelphia Electric Company \$1.00 Div. Preference Common Stock

INTO:

300shs Philadelphia Electric Company Plain Common Stock. (\$1.20)

8. The Treasurer distributed at the meeting copies of letter dated February 18, 1946 from Mr. John I. Snyder, Jr. of Kuhn Loeb & Company with attached memorandum dated February 8, 1946, commenting on the Institute's holdings and suggesting investment policies.
9. The Secretary was requested, prior to the next meeting, to look into the building industry for suitable common stock commitments.
10. The meeting adjourned at 4:15 P. M., and was followed immediately by a meeting of the Trustees.

Paul B. Wyant
Secretary

S. D. Leidesdorf
Chairman

March 21, 1946

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Copy to Mr. Maass
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THE INSTITUTE FOR ADVANCED STUDY

Suggested Items to be discussed at meeting of the Finance Committee
Tuesday, March 19, 1946, at 3:00 P.M.
at the Office of the Treasurer
125 Park Avenue
New York City

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. Report by Chairman.
4. Ratify:

Subscriptions:

300M U. S. Treasury Certif. of Indebtedness $\frac{7}{8}$ /12-1-46 at 100.
750shs McCrory Stores Common Stock (\$1.00) at 22 (current market 35)
(By exercise of warrants attached to 300shs 5% Preferred
Stock called for redemption at 107 $\frac{1}{2}$)

Purchases:

300M U. S. Treasury Notes .90/7-1-46 at 100.036.
250M U. S. Treasury Certif. of Indebtedness $\frac{7}{8}$ /9-1-46 at 100.058.
1000shs Anderson- Prichard Oil Corp. 4 $\frac{1}{2}$ % (\$50 Par) Cum. Convertible
Preferred Stock at average price 53 to yield 4.0%.
(350shs purchased at 51 $\frac{3}{4}$ on original offering)
343 $\frac{3}{4}$ shs International Business Machines Co. Common Stock (\$6.00 plus
5% Stk. Div.) at 196.
(Supercedes authorization to purchase 475shs old stock at
approx. 191, prior to 5/4 stock split of January 1946)
(1000shs now held - Book 128 $\frac{3}{4}$ - Current Market 200-204)

Sales:

200shs Bond Stores 4 $\frac{1}{2}$ % (\$100 Par) Cum. Convertible Preferred Stock at 185.
(Book 105 $\frac{1}{2}$)
300shs Merck & Co. 4 $\frac{1}{2}$ % (\$100 Par) Cum. Preferred Stock at 109 $\frac{1}{2}$.
(Book 106 $\frac{1}{4}$ - To be called at 106 plus accumulated div. of \$1.125)
500shs Public Service Corp. N.J. 6% (\$100 Par) Cum. Preferred Stock at 118 $\frac{3}{8}$.
(Book 109 $\frac{3}{8}$)
100shs Public Service Corp. N.J. 7% (\$100 Par) Cum. Preferred Stock at 129 $\frac{1}{2}$.
(Book 108)
1500shs Aluminum Co. of America Common (\$2.00) at 57 $\frac{3}{8}$.
(Book 52 $\frac{1}{4}$)
600rts Philip Morris Co., Ltd. at 8/32.
(Giving privilege to subscribe to 45shs \$3.60 Cum. Preferred Stock -
Financing later cancelled)

Mr. Leidesdorf

- 2 -

Suggested Items

Conversion:

1000shs Twentieth Century-Fox Film \$1.50 Cum. Convertible Preferred Stock
For
1251shs Twentieth Century-Fox Film Common Stock (\$3.00)

Exchange (under terms Reorg. Plan Chicago Milw., St. Paul & Pac. R.R.)
50M Chicago Terre Haute & S.E. Ry. Inc. 5/30
For
50M Chicago Terre Haute & S.E. Ry. Inc. $2\frac{3}{4}-4\frac{1}{4}/94$.
(Book $97\frac{7}{8}$ - Current Market 98)

Cancel to Buy (Entire issue called for redemption at 105)
800shs Schenley Distillers $5\frac{1}{2}\%$ Cum. Preferred Stock at 108.

5. Review open orders not yet executed to:

Buy:

600shs Bohn Aluminum & Brass Common Stock (\$3.00) at 57 to yield 5.3%.
(400shs now held - Book $49\frac{3}{8}$ - Current Market 63)
1000shs General American Transportation Common Stock (\$2.50) at 50
to yield 5.0%.
(None now held - Current Market 63)
600shs Kennecott Copper Common Stock (\$2.50) at 32 to yield 7.8%.
(900shs now held - Book $32\frac{3}{8}$ - Current Market 53)

6. Securities for possible purchase:

100M United States Savings Bonds Series "G" $2\frac{1}{2}/3-1-58$ at 100
to yield 2.5%.
(Purchase limited to 100M each year)
1000shs Allied Products Inc. 4% (\$50 Par) Cum. Preferred Stock at 51?
(new issue) to yield 6.9%.
✓ (Memo dated March 13, 1946, submitted to Committee)
300shs Safeway Stores 5% Cum. Preferred Stock at 113 to yield 4.4%.
(200shs now held - Book 103 - Callable 110)
500shs U. S. & Foreign Securities Corp. \$4.50 Cum. Preferred Stock
at 107 to yield 4.2%.
(None now held - Callable 105 - Asset Value \$374 per share)

Any others, if available.

7. Discuss:

- (a) Composition of portfolio as of December 31, 1945.
(Recapitulation statement dated January 28, 1945, submitted to Committee)
- (b) Outlook for Common Stocks
(See statement dated March 13, 1946 - "Percent Common Stocks to All Investments and Dow-Jones Industrial Averages", submitted to Committee)
- (c) Outlook for Tobacco companies.
- (d) Possible conversion 300shs Philadelphia Electric \$1.00 Div. Preference Common Stock. (Yield at $28\frac{1}{2}$ = 3.5%) into 300shs Philadelphia Electric Common Stock (\$1.20) to yield 4.2% at $28\frac{1}{2}$.
(1000shs Common now held - Book $17\frac{1}{8}$)

Mr. Leidesdorf

- 3 -

Suggested Items

8. Securities for possible sale:

<u>Common Stocks</u>	<u>Book</u>	<u>Cur. Mkt.</u>	<u>Market Value</u>	<u>Annual Income</u>	<u>Yield</u>
500shs Idaho Power (\$1.60)	31 $\frac{3}{8}$	40	\$ 20,000	\$ 800	4.0%
1500shs Air Reduction (\$2.00)	45 $\frac{3}{8}$	52	78,000	3,000	3.8
500shs American Can (\$3.00)	132	93	46,500	1,500	3.2
500shs American Stores (\$1.00)	15 $\frac{1}{4}$	28 $\frac{1}{2}$	14,250	500	3.5
5shs Propper McCallum Hosiery (\$-)	5	13	65	-	-
2000shs F.G. Shattuck & Co. (\$1.00)	14 $\frac{7}{8}$	22 $\frac{1}{2}$	45,000	2,000	4.4
500shs F.W. Woolworth (\$1.60)	42 $\frac{3}{8}$	56 $\frac{1}{2}$	28,250	800	2.8
			\$232,065	\$8,600	3.7%

9. Other pertinent items:

(a) College Investments, as information.
 (Memo dated February 6, 1946, submitted to Committee)

(b) Date for next meeting.

March 13, 1946

Paul B. Wyant

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THE INSTITUTE FOR ADVANCED STUDY

Allied Products, Inc.
4% (\$50 Par) Cum. Preferred Stock
at 51 $\frac{1}{2}$ W.I. to yield 3.9%
(Proposed New Issue)

Memo to Mr. Leidesdorf:-

In the belief that Allied Products, Inc. may soon offer its securities publicly for the first time, I have assembled information regarding the Company's operations and the possible provisions of the Preferred Stock as set forth in the attached memorandum.

Although in business since 1886, the Company's remarkable growth has taken place since the adoption of an aggressive sales method in the early 1930's. Since then, its expansion has considerably outdistanced that estimated for the cosmetics industry as a whole. Profit margins, largely because of low labor costs, were well maintained throughout this period.

Since 1936, dividend requirements on the proposed Preferred Stock would have been covered more than four times in every year and would have averaged 6.52 times for the period through 1944. Earnings before taxes continued to increase each year during the war period but net income was retarded by excess profits taxes. In 1944, dividends would have been covered 7.36 times after taxes paid, and approximately 16 times if earnings were adjusted to reflect the 1946 tax rate of 38%.

After contemplated financing, outstanding debt would amount to \$1,125,000 and Preferred Stock to \$2,500,000, or a total of \$3,625,000 par value, followed by market equity of approximately \$11,000,000 to \$12,000,000 dollars based on a price of 18 to 20 for the Common Stock.

Assuming the financing develops as outlined in the attached memorandum, I suggest that the Committee favorably consider the purchase of 1000 shares of the 4% Preferred Stock.

March 13, 1946

Paul B. Wyant

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NEW YORK 7, N. Y.
—
TELEPHONE CORTLANDT 7-0634

Proposed Financing

ALLIED PRODUCTS, INC.
4% Cum. Preferred Stock
at \$17 W.I. to yield 3.9%

A public offering of a part of the outstanding shares of Preferred Stock and Common Stock of the Company is contemplated for the near future. Such an offering, if consummated, will consist of two parts - (1) the sale of Preferred Stock by the Company, and (2) the sale of Preferred and Common Shares by certain stockholders of the Company. The program includes the following:

- (1) The issuance of an additional 20,000 shares of Preferred Stock by the Company. A total of approximately 30,000 shares of Preferred Stock have already been issued in the form of a dividend to stockholders.
- (2) The reclassification of the Preferred Stock into 4% Preferred Stock of a par value of \$50 per share with certain features and provisions as more fully set forth in this memorandum under the caption, "Description of Issue."
- (3) The reclassification of the now authorized 30,000 shares of Common Stock into 600,000 shares of Common Stock through a twenty-for-one split-up.
- (4) Sale by the Company of the 20,000 shares of Preferred Stock to be issued.
- (5) Sale by certain stockholders of the Company of approximately 20,000 shares of the 4% Preferred Stock which have been distributed as a dividend, and 100,000 shares of Common Stock.

Of the proceeds to be derived by the Company from the sale of 20,000 shares of 4% Preferred Stock, \$500,000 will be used to reduce the principal amount of outstanding 10-year Notes. Such Notes are now outstanding in the principal amount of \$1,750,000 and now mature at the rate of \$175,000 per annum. It is proposed that the reduction of such Notes will be accomplished through a pro-rata reduction of each serial maturity so that such maturities shall be \$125,000 per annum, and the total amount of the Notes shall be \$1,250,000. The balance of the proceeds to be received by the Company from the sale of Preferred Stock will be added to general corporate funds and may be used in whole or in part for plant expansion and improvements.

The proceeds from the sale of Preferred and Common shares by certain stockholders will, of course, accrue to such stockholders. As indicated above, the selling stockholders will retain 83.3% of the common stock and sell only 16.7%.

Both the 4% Preferred Stock, \$50 par value, and the Common Stock proposed to be sold will be registered under the Securities Act of 1933, as amended, and it is contemplated that an underwriting group will be formed to purchase the shares so registered from the Company and the selling stockholders.

Capitalization

The capitalization of the Company at November 30, 1945 was as follows:

	<u>Authorized</u>	<u>Outstanding</u>
Long Term Debt:		
3½% Debentures, due 1956	\$1,600,000*	\$1,600,000*
Capital Stock:		
Common Stock	30,000shs	29,800shs

* Excluding \$150,000 principal amount due within one year.

Pro-Forma Capitalization

Giving effect to the proposed financing, issuance in December, 1945 of Preferred Stock as a dividend, refunding of long term debt recently accomplished, and twenty-for-one split of Common Stock, the capitalization of the Company will be as follows:

	<u>Authorized</u>	<u>Outstanding</u>	<u>Indicated Market Value</u>
Long Term Debt:			
Ten Year 2½% Notes	\$1,125,000#	\$1,125,000#	\$ 1,125,000(Par)
Capital Stock:			
4% Preferred Stock, \$50 Par	50,000shs	50,000shs	2,550,000#
Common Stock	600,000shs	600,000shs	<u>12,000,000#</u>
			\$15,675,000

Excluding \$125,000 principal amount due within one year.

∅ At proposed offering price of \$51 per share for Preferred Stock and \$20 per share for Common Stock.

History and Business

General:

The Company with its wholly owned subsidiary, Avon Products, Inc., is one of the longest established producers and distributors of cosmetics and household products, having been engaged in such operations since 1886. Manufacturing operations are conducted by the parent Company, Allied Products, Inc., and distribution activities are conducted by Avon Products, Inc. (hereinafter collectively referred to as the Company). Its operations differ materially from most other companies engaged in the same business inasmuch as distribution is effected directly to the consumer through the Company's own sales representatives.

Distribution:

The sales representatives employed by the Company currently total approximately 30,000 and are located in every state. Products sold through these representatives are distributed under the trade names "Avon" and "Perfection," the former being the more important. Approximately 95% of sales is made through the sales representatives under these brand names with the balance derived from products made for other manufacturers or distributors for sale under their brand names.

Merchandise is billed to the sales representatives at 40% below the retail prices of the merchandise. The representatives are given credit to the extent of one order and remit to the Company at the end of each order period for the merchandise previously sent to them. If they default in payment for one period, the next order is sent C.O.D. The periods referred to consist of campaigns of three weeks' duration. Despite the number of sales representatives employed, the Company's credit loss experience has amounted to less than 1% of sales, and in recent years to approximately 1/2 of 1%.

In the years prior to the early 1930's the Company obtained its representatives by employing agents who traveled throughout the Company's sales territory and selected sales representatives. Contact between the representatives and the Company, after the appointment of such representatives, was indirect and handled through correspondence. In the early 1930's, however, Mr. J. A. Ewald, now president of the Company, and certain other individuals still connected with the Company took over the direction of merchandising policies. One of the principal changes effected at that time consisted of the opening of sales offices in medium size cities throughout the country. These sales offices were placed under the direction of trained managers who were given responsibility over the selection and supervision of representatives in the territory assigned to each such office. The district and city managers in turn were made responsible to division heads. At present there are three division headquarters located at New York, Kansas City and Los Angeles. The program proved to be extremely successful and enabled the Company to materially increase its sales volume, to improve its control over sales and to increase the sales per representative. The following table shows Avon Products' sales for each of the years 1932-1944, inclusive, the average number of representatives employed in each of such years, and the average sales per representative as well as the percentage of increase of the latter in each year:

	<u>Avon Sales</u> <u>(000's omitted)</u>	<u>Average</u> <u>Number of</u> <u>Active</u> <u>Representatives</u>	<u>Average</u> <u>Sales</u> <u>Per</u> <u>Representative</u>	<u>%</u> <u>Increase</u>
1932	\$1,404	20,796	\$ 67.51	-
1933	1,695	20,944	80.93	20%
1934	2,440	23,867	102.23	26%
1935	3,047	25,931	117.50	15%
1936	3,406	26,510	128.31	09%
1937	3,958	25,938	152.59	19%
1938	4,794	27,510	174.26	14%
1939	6,233	32,731	190.43	09%
1940	7,830	34,254	228.59	20%
1941	10,285	35,519	289.56	27%
1942	11,230	34,606	324.49	12%
1943	13,037	29,869	436.47	35%
1944	14,308	26,163	546.88	25%

During the war years the number of representatives employed by the Company declined as indicated above, and the progress theretofore made in opening additional city sales offices was arrested. The decrease in the number of representatives during the war resulted in part from a voluntary curtailment by the Company effected to compensate for the shortage of materials, and in part because of the opportunities afforded representatives for more lucrative employment elsewhere. At one time the number of representatives declined to 24,000. In recent months, however, the number of representatives has increased and the Company has indicated its intention to increase its sales organization to a number in excess of 40,000. It furthermore plans to enter many new territories and to renew the development of additional district and city offices.

In the years immediately preceding the war, district offices were opened in a few of the larger cities and representatives were employed to canvass the residents of the cities selected. Such cities proved to be extremely worthwhile areas for the development of the Company's particular type of merchandising, but the war forced the Company to abandon temporarily the further exploitation of such markets. New locations have been selected, however, including New York and Chicago, and plans have been made for further development of the large city market. In some instances, more than one sales office may be opened in the larger cities. It is expected that through this program the number of city sales representatives will be increased from 10,000 to more than 20,000. The merits of pursuing this program further are indicated by the fact that in 1944 representatives working under the city offices amounted to about 38% of all representatives but accounted for 48% of the Company's sales. The following comparison also indicates the value of the development of city sales offices:

	<u>Average Sales</u> <u>Per City</u> <u>Representative</u>	<u>Per District</u> <u>Representative</u>
1942	466.20	278.14
1943	628.04	357.84
1944	694.53	459.40

Although the war restricted the expansion of the city sales organization, it afforded the Company an opportunity to begin the organization of the rural areas along the same pattern as that which had proven so effective, first in the smaller cities and then in the larger cities. Only a small amount of organization had been accomplished in these areas prior to the war, but the progress which had been made indicated that further organization of rural sales would be very worthwhile. This was additionally borne out by the efforts made in this direction during the war years. Despite the shortage of materials, sales per representative in the rural areas increased from \$358 per representative in 1943 to \$459 in 1944, an increase of 28%. In the same years, sales per representative in the city offices increased only 10%.

The sales representatives are assisted by a national advertising program. The Company's advertising expense is not large in relation to the usual practice of the rest of the industry. In 1944 when sales amounted to \$15,830,221 the total advertising outlay was only \$377,000, the highest in the history of the Company to that time.

Products:

The products of the Company consist of a diversified line of cosmetics, toilet preparations and household products as follows:

Cosmetics: Face powder, lipstick, rouge, powder compacts, creams and finishing lotions, eyebrow pencils, eye shadow and mascara.

Toilet Preparations: Toilet soap, bath salts and oil, talcum powder, tooth paste, powder and brushes; mouth wash; hair tonic, shampoos; brushless shaving cream; shaving cream, after-shaving lotion; perfume; toilet water; sachet, nail polish and polish remover; cuticle softener, cream and oil; hand lotion; deodorants, leg make up and sun cream.

Household Products: Household cleanser, laundry crystals, prepared starch, silver polish, furniture polish, spot remover, shoe white, mothicide, machine oil, mending cement, flavoring extracts, food colorings, and baking powder.

In addition to the foregoing, the Company manufactures skin creams, etc. for Hinze Ambrosia, Inc., a majority of the stock of which is owned by the Company.

The largest dollar volume is derived from the sale of gift sets which are particularly popular during the Christmas season. Other than such sets, no single product contributes as much as 15% to total sales volume. The most important items from a sales standpoint, all in the moderate price range, are, in addition to gift sets, face and body lotion; facial creams and lotion; face powder; lipsticks; sachets; toilet water and colognes; and perfumes. The Company has, from time to time, added additional products to its merchandise line.

The cosmetic and toilet preparations are marketed under the trade name "Avon," and the household products under the trade name "Perfection". Products manufactured for others include powder, lipstick and various lotions.

Manufacturing Operations:

The principal manufacturing activities of the Company are conducted at its plant located at Suffern, New York, with the balance of such operations located at its plant at Middletown, New York. Such operations consist largely of grinding, mixing and bottling the various ingredients which are used in the manufacture of the Company's products. Modern and efficient laboratories are maintained to insure proper control of quality, purity, color and scent. Certain items, such as soap, shaving soap and tooth brushes, are purchased by the Company as finished goods. It also purchases and further processes or packages sachet bags, eyebrow pencils and certain of the household products which it distributes. All containers used by the Company are designed by it but are purchased from others.

Results of Operations

In the years prior to 1932, before the inauguration of the present system of city and district sales control, the largest annual sales volume attained was \$2,076,105. The Company's record of sales growth since 1932 has been indicated in the summary of sales results of Avon Products, Inc. shown under the caption, "Distribution." The significance of the trend is further indicated by the comparison of consolidated sales of Allied Products, Inc. and total cosmetic sales shown in the table below. The adverse effect of the war on the Company's operations as a result of material shortages and the reduction in the number of representatives is also evidenced in this comparison. Now that wartime conditions are in large measure eliminated, however, a resumption of the pre-war rate of sales growth is indicated.

	Estimated Retail Sales - Perfume, Cosmetic & Toilet Preparations (000)	Ratio 1937 = 100	Allied Products (000)	Ratio 1937 = 100
1937	\$332,000	100.0	\$ 4,228	100.0
1938	366,100	104.0	5,018	118.7
1939	367,600	110.1	6,457	152.7
1940	400,000	113.6	8,280	193.9
1941	419,600	119.2	10,817	255.9
1942	439,600	124.9	11,744	277.8
1943	461,000	131.0	14,220	336.4
1944	546,300	155.2	15,850	374.4

Contrary to the experience of some companies, Allied has been successful in maintaining profit margins throughout its period of sales expansion, despite the costs of developing its present merchandising organization. Among the factors which have enabled the management to maintain profit margins is the Company's relatively small percentage of labor cost. In recent years labor has constituted less than 15% of the cost of goods sold.

The results of operations as related to the Preferred and Common shares to be outstanding in the ten years 1936-1945, inclusive, is shown below:

			Net			(a)	(a)
		Net Profits	Profits	Times	Earned	Times Pfd.	Earn. Per
		Before	After	Pfd. Div.	Per Com.	Div. Earn.	Com. Sh.
	<u>Sales</u>	<u>Taxes</u>	<u>Taxes</u>	<u>Earned*</u>	<u>Share**</u>	<u>After Tax</u>	<u>After Tax</u>
						<u>Adjustment</u>	<u>Adjustment</u>
1936	\$ 3,633,810	\$ 519,671	\$420,131	4.20	\$0.53		
1937	4,227,685	556,983	440,810	4.41	0.57		
1938	5,017,656	683,354	559,487	5.59	0.77		
1939	6,456,753	881,913	750,810	7.51	1.08		
1940	8,280,008	1,039,513	740,299	7.40	1.07		
1941	10,816,715	1,353,443	704,778	7.05	1.01	8.39	\$1.23
1942	11,743,626	1,956,825	678,204	6.78	0.96	12.13	1.86
1943	14,219,852	2,410,182	755,413	7.55	1.09	14.94	2.32
1944	15,830,221	2,589,554	736,105	7.36	1.06	16.06	2.51
1945(E)	-	-	740,000	7.40	1.06	-	-
Average:			652,184	6.52	0.92		

* \$100,000 per annum.

** 600,000 shares of Common Stock.

(E) Estimated.

(a) After adjustment of pre-tax earnings to reflect 1946 tax rate of 38%.

The operations of the Company in the years prior to 1936 were not strictly comparable to those in the later years inasmuch as sales organization was not subject to the same degree of control, supervision and direction, and as even after the inauguration of present policies some time elapsed before the full effect thereof was translated into operating results. It is interesting to note, however, that the Company, even in the earlier years, operated profitably. The following table indicates the results of the Company's operations in the years 1921-1935, inclusive:

	<u>Net Before Taxes</u>		<u>Net After Taxes</u>
1921	\$216,226	1927	\$216,827
1922	280,350	1928	221,715
1923	339,205	1929	81,050
1924	307,406	1930	107,979
1925	366,936	1931	68,508
1926	271,617	1932	106,968
		1933	131,484
		1934	278,127
		1935	336,298

Management

W. Van Alan Clark, Chairman of Board:

Mr. Clark, son-in-law of the Company's founder, has been associated with the Company since 1920. From 1925 to his election as Board Chairman in 1944 has been Vice-President in charge of manufacturing operations.

Age - 58.

John A. Ewald, President and Director:

Mr. Ewald has been with the Company since 1919 and in 1929 became Vice President and Sales Manager. He was elected President in 1944.

Age - 45.

Russell Rocks, Vice President:

Mr. Rocks has been in the employ of the Company since 1928. In 1936 he assumed responsibility for development of the city sales organization, and in 1944 became Vice President.

Age - 39.

John H. Michener, Secretary and Treasurer:

Mr. Michener was elected Secretary and Treasurer of the Company in 1939. Prior to that time he had been Secretary and Treasurer of Merritt, Chapman & Scott Corporation, and earlier had been employed by Hemphill, Noyes & Co.

Age - 51.

George K. Graves, Jr., Assistant to the President and Assistant Secretary and Assistant Treasurer:

Mr. Graves was elected Assistant Secretary and Assistant Treasurer of the Company in 1942, and Assistant to the President in 1944. Prior to his employment by the Company in 1942 he had been Manager of the Buying Department of Hemphill, Noyes & Co.

Age - 42.

George B. McGowan, Assistant Secretary and Assistant Treasurer:

Mr. McGowan has been in the employ of the Company since 1923 and is now Manager of the Accounting Department.

Age - 36.

Pro-Forma Balance Sheet

The consolidated balance sheet of Allied Products, Inc. as of November 30, 1945, adjusted to reflect the issuance of 4% Preferred shares, \$50 par value, as a stock dividend, the issuance and sale of 20,000 shares of such stock by the Corporation, the redemption of \$500,000 principal amount of 2½% Notes, estimated expenses incident to the Preferred Stock financing (such expenses have been estimated at \$40,000 solely for the purpose of calculation) and certain minor changes, is summarized on the following page.

A S S E T S

Current Assets:

Cash		\$1,255,577
U. S. Government Securities		255,000
Receivables		3,131,570
Inventories		3,740,686
Post-war Refund of E.P.T.		242,329
Total Current Assets:		<u>\$8,625,162</u>

Investments		129,902
Fixed Assets - Gross	\$1,841,887	
Less Depr. Res.	<u>724,408</u>	1,117,479
Goodwill etc., net		96,002
Deferred Charges & Miscellaneous		<u>162,347</u>
TOTAL ASSETS:		<u><u>\$10,130,892</u></u>

L I A B I L I T I E S & C A P I T A L

Current Liabilities:

Accounts Payable	\$1,036,886
Accrued Taxes	2,217,950
Miscellaneous Accruals	319,700
Bank Loan Maturity	125,000
Miscellaneous Liabilities	<u>34,397</u>
Total Current Liabilities	<u>\$3,733,933</u>

Ten Year 2 1/4% Notes	1,125,000
Reserves	10,377

Capital & Surplus:

4% Preferred Stock, \$50 par	\$2,500,000
Common Stock, (600,000 shares)	780,000
Earned Surplus	1,974,853
Minority Interest in Subsidizing	<u>6,729</u>
TOTAL LIABILITIES & CAPITAL:	<u><u>\$10,130,892</u></u>

Net Current Assets:	\$4,891,229*
---------------------	--------------

	<u>Percentage</u>
	<u>of Par value</u>
Net Current Assets per Pfd.	
share after deducting long	
term debt:	151%
Net Assets per Pfd. share:	210%

* The new money received by the Company from the sale of Preferred Stock has been added to treasury cash. Actually, all or part of such new money may be used for property additions and improvements.

Description of Preferred Stock

General:

The Preferred Stock will have a par value of \$50 per share and will be entitled to cumulative preferential dividends of 4% (\$2.00 per share) per annum payable quarterly. A total of 50,000 shares will be authorized and issued.

Redemption and Liquidation:

The shares of Preferred Stock will be redeemable in whole or in part at any time on 30 days' notice. Other than for the sinking fund the shares will be redeemable at the redemption prices set forth in the first column below and for the sinking fund at the prices shown in the second column below, unless the Preferred Stock is originally offered at a price in excess of par, in which event the redemption prices indicated below will be increased by the amount of such excess:

	<u>General Redemption</u>	<u>Sinking Fund Redemption</u>
First Five Year Period	\$52.00	\$51.00
Second Five Year Period	51.50	51.00
Third Five Year Period	51.00	50.50
Fourth Five Year Period	50.50	50.50
Thereafter	50.00	50.00

In the event of involuntary liquidation, the Preferred Stock will be entitled to \$50.00 per share, and in voluntary liquidation will be entitled to the then prevailing general redemption price.

Sinking Fund:

A sinking fund will be provided which will require the Company to set aside each year for the retirement of Preferred shares:

- (1) an amount sufficient to redeem, at the sinking fund redemption price then in effect, 2% of the greatest number of Preferred shares theretofore outstanding, plus
- (2) an amount equal to 10% of consolidated net profits for the preceding year in excess of \$500,000, provided that the sums set aside under this part (2) shall not exceed \$25,000 for any year.

Amounts set aside for the sinking fund shall be applied within the fiscal year in which they are set aside, to the purchase of Preferred shares at prices less than the sinking fund redemption price, or if sufficient shares cannot be so purchased, then to the redemption of shares sufficient to exhaust funds so set aside. Shares purchased to satisfy the minimum sinking fund requirement shall be credited at the sinking fund redemption price then in effect, and shares purchased under part (2) of the sinking fund shall be credited at cost. Any amounts in the sinking fund not used for purchase or retirement in the year in which they were to be applied shall be carried forward for application toward purchases or redemptions in the next year.

The Company may in any year anticipate the minimum annual sinking fund requirement for the next two years through the deposit of shares previously purchased or redeemed during the preceding twelve months but not theretofore credited to the sinking fund.

In the event that the Company shall be in default as to dividends on the Preferred Stock, it may not redeem any of the issue in less than its entirety and may purchase shares only in accordance with tender offers made to all holders under like terms.

Based upon average earnings for the years 1939-45, inclusive, the Company would retire approximately 2.9% of the issue annually through operation of the sinking fund. Based on amounts equal to 1944 pre-tax income and 1946 tax rates, the Company would retire about 3% of the issue annually, the exact percentage depending on the prices at which shares might be acquired under part (2) of the sinking fund.

Dividend Restrictions:

So long as any of the Preferred Stock is outstanding, no dividend payment or distribution (except if payable in junior stock) may be made on any junior stock, nor may any junior stock be acquired by the Company unless,

- (1) all dividends on the Preferred Stock have been paid or set apart for payment;
- (2) all required sinking fund payments have been satisfied;
- (3) the aggregate of all dividends, distributions and amounts applied to the acquisition of junior stock since December 31, 1945 does not exceed \$300,000 plus consolidated net earnings derived after December 31, 1945, plus the aggregate net consideration received from the issuance or sale of junior stock subsequent to December 31, 1945; and
- (4) after giving effect thereto, consolidated net current assets are at least 125% of all preferred stock, and net tangible assets are at least 150% of all funded debt and preferred stock.

Voting Rights:

While any six quarterly dividends have accumulated and are unpaid, holders of the Preferred Stock will be entitled to elect two members to the Board of Directors.

Consent of holders of 66 2/3% of the outstanding Preferred Stock will be required to effect any of the following:

- (1) The creation of any class of stock or securities convertible into any class of stock having priority or preference over or on a parity with the Preferred Stock in respect of dividends or distribution of assets, or the increase of the authorized Preferred Stock, or the creation by any subsidiary of any stock or securities convertible into stock senior to that held by the Company, or
- (2) The alteration or change of the rights, preferences or voting powers of the Preferred Stock which alteration or change would affect the holders of this stock adversely, or
- (3) The reclassification of any common shares into Preferred Stock; or
- (4) The voluntary dissolution or liquidation by the Company or sale of all or substantially all of its assets; or
- (5) The merger or consolidation of the Company, unless the resulting corporation, (which may be the Company or another corporation) will have, after such merger or consolidation, no stock or other securities either authorized or outstanding ranking prior to or on a parity with the Preferred Stock as to dividends or assets, except the same number of shares of stock and the same amount of securities with the same rights and preferences as the stock and securities of the Company authorized and outstanding immediately prior to such merger or consolidation, and unless each holder of the Preferred Stock immediately after such merger or consolidation shall retain or receive the same number of shares with the same rights and preferences of the resulting corporation, or
- (6) The guarantee by the Company of the securities of any other corporation except a subsidiary in excess of \$100,000, or
- (7) The issuance or obligation of any funded debt by the Company or by any subsidiary, unless the conditions outlined in at least one of the following paragraphs are met:
 - (a) Such funded debt is issued solely for acquiring, retiring or refunding an equal or a greater amount of funded debt.
 - (b) Such funded debt is owned or held by the Company or a wholly owned subsidiary.
 - (c) After the issuance or obligation of such funded debt the consolidated net tangible assets of the Company and its subsidiaries are equal to at least 150% of all funded debt and preferred stock.

March 15, 1946

Paul B. Wyant

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Copy to Mr. Maass
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" Aydelotte
" Riefler
" Stewart
" Schasp
" Douglas
" Strauss
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THE INSTITUTE FOR ADVANCED STUDY

COLLEGE INVESTMENTS

Memo to Mr. Leidesdorf:-

In the belief that it may be a matter of general interest to you and the other members of the Committee, I attach an extract, "College Investments", from the February 4, 1946 issue of "Brevits", published by Vance, Sanders & Company, Boston, distributors of shares of several large investment trusts.

The figures pertaining to the investment holdings of the Colleges and Universities are apparently based on book values.

February 6, 1946

Paul B. Wyant

Extract
 From Brevits
 February 4, 1946.

COLLEGE INVESTMENTS

Many of our readers will recall that the Second Annual Forum on Open-End Investment Companies sponsored by this firm last December had for its subjects the "Investment Problems of the Large State University" and the "Philosophical Aspects of Endowment Management in the Small Colleges." We were somewhat surprised at the widespread interest in the subject of college investments as evidenced by the comments we have received about the Forum; and with the thought that it might be of interest to the readers of Brevits, we list below in tabular form the types of investment securities held by a number of the larger and better-known schools and colleges as of June 30, 1945:

<u>Colleges</u>	<u>Total Stocks and Bonds</u>	<u>Common Stocks</u>	<u>Per Cent of Common Stocks To Total</u>
Brown University	\$ 9,068,237	\$ 4,348,014	47.9
California (University of)	28,611,941	6,181,114	21.6
Dartmouth College	17,930,380	7,773,225	43.4
Johns Hopkins University	29,959,786	10,073,224	33.6
Mass. Institute of Technology	33,778,879	12,821,259	38.0
Harvard University	156,164,359	56,002,449	35.9
Princeton University	38,604,697	13,940,154	36.1
Radcliffe College	5,266,203	1,924,990	36.6
Rochester (University of)	48,403,601	20,571,530	42.5
Smith College	6,019,250	1,891,072	31.4
Wellesley College *	12,320,446	4,551,470	36.9
Williams College	10,295,900	3,764,688	36.6
Yale University	<u>91,098,353</u>	<u>31,762,362</u>	34.9
Totals	\$487,522,032	\$175,605,551	36.0

* As of 9/29/45.

Note: A number of the above institutions hold mortgages, real estate, special endowments and other property which make their total investments substantially more than the accompanying figures would indicate; but for the sake of comparative accuracy, we have only included in our computations the stocks and bonds listed in the principal endowment account of each institution.

It is quite apparent from the above figures that common stocks have become an integral part of the investment programs of institutions whose purpose it is to conserve principal on a permanent basis, as well as to provide adequate protection against the changing value of the dollar.

From time to time in the past, we have called attention to the report made a few years ago by the Twentieth Century Fund (a non-profit research organization) on the changes in the debt structure of the country as it affects the conception of conservative investing; and as the philosophy of this organization has undoubtedly had a considerable influence on the investment policies of the managers of permanent endowment funds, we feel that a part of this report is worth repeating again.

- 2 -

"The standard of 'conservatism' which insists on investment in debts is an artificial one. As our experience of 1929-1933 shows clearly, it does not fully protect the investor against loss in times when business and prices are declining. Still less does it protect the investor against loss of commodity purchasing power when prices rise sharply Judged by the security of purchasing power, an investment in common stocks of well-managed corporations without heavy debts, or in full ownership of unencumbered real estate, may be more truly conservative than an investment in the present 'legals'."

Extract from Brevits
February 4, 1946.

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THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf

" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas
" Strauss

The next meeting of the Finance
Committee of the Institute for Advanced Study will
be held Tuesday, March 19, 1946 at 3:00 P. M. at
the Office of the Treasurer, 125 Park Avenue, New
York City.

March 12, 1946

Paul B. Wyant

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" Rosenwald

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, October 19, 1945
Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Leidesdorf	Mr. Riefler
Mr. Maass	Mr. Schaap
Mr. Aydelotte	Mr. Rosenwald
Mr. Connors (By Paul Wyant)	

2. The meeting was called to order at 3:00 P. M.
3. The Treasurer reported cash available for investment of approximately \$300,000 after allowing for authorizations not yet executed.
4. The Committee's attention was directed briefly to a recapitulation statement showing status of the investment holdings as of September 29, 1945. The recapitulation statement shows market value of all investments at \$16,952,398, an increase of \$1,737,421 over book value of \$15,214,977. Annual income at the rate of \$534,421 produces a yield of 3.2% on total market value and 3.5% on total book value. Cash and United States Government bonds account for 36.1%, and common stocks for 39.4% of total market value of investment holdings.
5. The Committee's attention was also directed briefly to a statement prepared October 18, 1945 by M. F. Connors showing percent common stocks to all investments and Dow-Jones Industrial Averages at quarterly intervals from June 30, 1942 to September 30, 1945 inclusive.

6. The Committee reviewed open orders not yet executed and concluded to

SELL, subject to Treasurer's discretion

1500shs Aluminum Company of America Common Stock, at the market.

BUY, subject to Treasurer's discretion

800shs Schenley Distillers 5½% Cum. Preferred Stock at 108 (Callable 105)
(This supersedes to buy 300 shares at approximately 106
authorized September 6, 1945)

The Institute for Advanced Study

- 2 -

Minutes

Revise limit of open order to BUY

50M Chicago, Terre Haute & Southeastern Railway Income 5/60 from approximately 91 to the market (approximately 96)

Let stand open order to SELL

500shs Aluminium, Ltd. 6% Cumulative Preferred Stock at approximately 108½.

Let stand open orders to BUY

300shs Dewey & Almy Chemical 4½% Cumulative Preferred Stock at 105½.

600shs Bohm Aluminum and Brass Common Stock (\$5.00) at 57.

1000shs General American Transportation Common Stock (\$2.50) at 50.

475shs International Business Machines Common Stock (\$6.00 plus 5% stock dividend) at approximately 193.

600shs Kennecott Copper Common Stock (\$2.50) at 32.

7. The Committee agreed that uninvested cash on hand may be used at any time at the Treasurer's discretion, for the purchase of United States Government 7% Certificates of Indebtedness for temporary investment when other suitable securities are not available.
8. The Secretary was requested to follow closely developments with respect to Aluminum Company of America and report pertinent information to the Treasurer.
9. After discussing the current level of the general market, the Committee concluded to make no changes in present common stock commitments at this meeting but requested the Secretary to prepare, prior to the next meeting,
 - (a) A list of common stocks selected from present holdings, which, in his opinion, should be considered for sale.
 - (b) A selected list of common stocks which, in his opinion, could be considered for possible purchase if available at levels below their current market prices.
10. The Secretary called the Committee's attention to redemption of 50M American Telephone & Telegraph Company Debenture 3½/66 at 105 on December 1, 1945, and 50M Southwestern Bell Telephone Company First Mortgage 3½/64 at 105 on June 1, 1946, prepayment of the latter being available on October 16, 1945.
11. The meeting adjourned at 4:00 P. M.

Myles F. Connors
(By Paul Wyant)
Secretary

S. D. Leidesdorf
Chairman

October 25, 1945

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Copy to Mr. Hardin
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THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Friday, October 19, 1945, at 3:00 P.M.
Director's Office, Fuld Hall
Princeton, New Jersey
(Following meeting of Board of Trustees)

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. Report by Chairman. 625,000
4. Composition of portfolio as of September 29, 1945, as information.
(Recapitulation statement to be submitted)
5. Review open orders not yet executed to:

Sell

500shs Aluminium Ltd. 6% Cum. Preferred Stock at approx. 108 $\frac{1}{2}$.
(Sale awaiting transfer from n/o Estate L. Bamberger - 700shs
were sold at approx. 109 $\frac{1}{2}$ - Current Market 110 $\frac{1}{2}$)

Buy

- ✓ 50M Chicago, Terre Haute & Southeastern Ry. Inc. 5/60 at approx. 91
to yield 5.5% currently.
(None now held - Current Market 96)
- 300shs Dewey & Almy Chemical Co. 4 $\frac{1}{2}$ % Cum. Preferred Stock at 105 $\frac{1}{2}$ to
yield 4.0%. (200shs now held - Book 102 $\frac{1}{2}$ - Callable 105 -
Current Market 105 $\frac{1}{2}$ bid - None Offered)
- ✓ 300shs Schenley Distillers 5 $\frac{1}{2}$ % Cum. Preferred Stock at approx. 106 to
yield 5.2%. (200shs now held - Book 105 $\frac{7}{8}$ - Callable 105 -
Current Market 107-109 up to 108 - up to 200 shs)
- 600shs Bohn Aluminum & Brass Common Stock (\$3.00) at 57 to yield 5.3%.
(400shs now held - Book 49 $\frac{3}{8}$ - Current market 68 $\frac{3}{4}$)
- 1000shs General American Transportation Common Stock (\$2.50) at 50 to yield
5.0%. (None now held - Current Market 60)
- 475shs International Business Machines Common Stock (\$6.00 plus 5% Stk. Div.)
at approx. 193 to yield 3.1% on cash dividend.
(525shs now held - Book 116 $\frac{3}{4}$ - Current Market 221)
- 600shs Kennecott Copper Common Stock (\$2.50) at 32 to yield 7.8%.
(900shs now held - Book 32 $\frac{5}{8}$ - Current Market 44 $\frac{3}{4}$)

Mr. Leidesdorf

- 2 -

Suggested Items

6. Percent Common Stocks to All Investments and Dow-Jones Industrial Averages.
 (Statement to be submitted - Dow-Jones Industrial Average October 15, 1945,
185.51.)

7. Securities for possible purchase:

(a) ? M U.S. Governments for subscription at 100 beginning October 29, 1945.
 $\frac{7}{8}\%$ Certificates of Indebtedness due 12/1/46
 $2\frac{1}{4}\%$ Bonds due 12/15/62-59.
 $2\frac{1}{2}\%$ Bonds due 12/15/72-67.

(b) 50M Ward Baking Company subordinated Deb. $5\frac{1}{2}\%$ /70 at 105 to yield 5.1%.

8. Discuss possible purchase common stocks, if available below current market levels, as follows:

	Market 10/15/45	Cur. Yield	1945 Range High Low
(a) Allied Chemical & Dye (\$6.00)	181 $\frac{1}{2}$	3.3%	185 $\frac{3}{4}$ -153 $\frac{1}{4}$
(b) Fruehauf Trailer (\$1.60) (See memo dated August 30, 1945)	66	2.4	66 $\frac{3}{4}$ - 42 $\frac{1}{2}$
(c) General Mills (\$1.55) (See memo dated August 30, 1945)	47 $\frac{1}{4}$	2.9	52 $\frac{3}{4}$ - 37 $\frac{5}{8}$
(d) Amerada Petroleum (\$3.00) (See memo dated October 16, 1945)	130	2.3	130 $\frac{3}{4}$ -103
(e) Food Machinery (\$1.60)	64 $\frac{1}{4}$	2.5	80 $\frac{1}{4}$ - 59 $\frac{1}{2}$
Johnson & Johnson (\$0.40)	44 $\frac{1}{2}$	0.9	45 - 31
Minneapolis-Honeywell Regulator (\$1.25)	57	2.2	57 $\frac{1}{2}$ - 42 $\frac{1}{4}$
Minnesota Mining & Manufacturing (\$1.40)	87	1.6	88 - 60
Pittsburgh Plate Glass (\$4.25)	150 $\frac{1}{4}$	2.8	156 -117
(For above five stocks, see memo dated September 19, 1945)			
(f) Selected list in special industries suggested for review by Committee. (See statement dated October 17, 1945)			

9. Other pertinent items:

(a) Securities to be redeemed:

American Tel. & Tel. Deb. $3\frac{1}{2}\%$ /66 at 105 on December 1, 1945.
 (50M now held - Book 101 $\frac{3}{8}$)

Southwestern Bell Telephone 1st Mtge. $3\frac{1}{2}\%$ /64 at 105 on June 1, 1946.
 (Prepayment begins October 16, 1945 - 50M now held - Book 105 $\frac{1}{4}$)

(b) Date for next meeting.

October 16, 1945

Myles F. Connors
 (By Paul B. Wyant)

RECAPITULATION
THE INSTITUTE FOR ADVANCED STUDY
As of September 29, 1945

	MARKET VALUE 9/29/45		ANNUAL INCOME RATE 9/29/45		
	Amount	% Total	Amount	% Total	% Yld. on Mkt.
CASH - Uninvested *	\$ 607,172	3.6%	\$ -	- %	- %
<u>BONDS</u>					
U. S. Government	\$ 5,500,086	32.5%	\$111,151	20.7%	2.0%
Railroad	87,095	0.5	3,580	0.7	4.1
Public Utility	530,260	3.1	18,778	3.5	3.5
Industrial & Misc.	343,276	2.0	16,325	3.1	4.8
TOTAL BONDS	\$ 6,460,717	38.1%	\$149,834	28.0%	2.8%
<u>PREFERRED STOCKS</u>					
Public Utility	\$ 812,675	4.8%	\$ 36,850	6.9%	4.5%
Industrial & Misc.	1,770,299	10.4	77,301	14.5	4.4
TOTAL PREFERRED STOCKS	\$ 2,582,974	15.2%	\$114,151	21.4%	4.4%
<u>COMMON STOCKS</u>					
Railroad	\$ 184,349	1.1%	\$ 11,599	2.2%	6.3%
Public Utility	997,924	5.9	47,956	9.0	4.8
Industrial & Misc.	5,323,832	31.4	192,707	36.0	3.6
Bank	121,383	0.7	3,533	0.7	2.9
Insurance	54,175	0.3	1,726	0.3	3.2
TOTAL COMMON STOCKS	\$ 6,681,663	39.4%	\$257,521	48.2%	3.9%
REAL ESTATE * #	\$ 260,233	1.5%	\$ -	- %	- %
REAL ESTATE MORTGAGES *	\$ 76,358	0.5%	\$ 3,300	0.6%	4.3%
SINGLE PREMIUM ANNUITY * (Mrs. Helene Weyl)	\$ 148,614	0.9%	\$ 4,350	0.8%	2.9%
PROFESSORS' HOMES-MTGES.*	\$ 114,253	0.7%	\$ 4,455	0.8%	3.9%
PROFESSORS' HOMES-ADVS. *	\$ 20,414	0.1%	\$ 810	0.2%	4.0%
GRAND TOTAL	\$16,952,398	100.0%	\$534,421#	100.0%	4.2%

* Approximate. Reported by Treasurer's office October 17, 1945.
 # Before amortization of premium on Bonds, estimated at \$5,700 annually.
 / Yield on Book Value, September 29, 1945, 3.5%.
 # Representing former Book Value Halsey-Cedar Corp. Accounts Receivable and Common Stock - Assets of this Corp. have been transferred to the Institute pending settlement in sale of Real Estate holding.

INCREASE OR DECREASE 9/29/45		
Compared with Book-Same Date		
Book Value#	Increase	Decrease
\$ 607,172	\$ -	\$ -
\$ 5,440,873	\$ 59,213	
79,653	7,442	
490,624	59,636	
327,484	15,792	
\$ 6,338,634	\$ 122,083	
\$ 765,155	\$ 47,520	
1,614,243	156,056	
\$ 2,379,398	\$ 203,576	
\$ 130,610	\$ 53,739	\$
775,855	222,069	
4,152,640	1,171,192	
160,050		38,667
50,746	3,429	
\$ 5,269,901	\$1,411,762	
\$ 260,233	\$ -	\$ -
\$ 76,358	\$ -	\$ -
\$ 148,614	\$ -	\$ -
\$ 114,253	\$ -	\$ -
\$ 20,414	\$ -	\$ -
\$15,214,977	\$1,737,421	

Myles F. Connors
 October 18, 1945

RECAPITULATION
THE INSTITUTE FOR ADVANCED STUDY
As of September 29, 1945

	MARKET VALUE 9/29/45		ANNUAL INCOME RATE 9/29/45		
	Amount	% Total	Amount	% Total	% Yld. on Mkt.
CASH - Uninvested *	\$ 607,172	3.6%	\$ -	- %	- %
BONDS					
U. S. Government	\$ 5,500,086	32.5%	\$111,151	20.7%	2.0%
Railroad	87,095	0.5	3,580	0.7	4.1
Public Utility	530,260	3.1	18,778	3.5	3.5
Industrial & Misc.	343,276	2.0	16,325	3.1	4.8
TOTAL BONDS	\$ 6,460,717	38.1%	\$149,834	28.0%	2.5%
PREFERRED STOCKS					
Public Utility	\$ 812,675	4.8%	\$ 36,850	6.9%	4.5%
Industrial & Misc.	1,770,299	10.4	77,301	14.5	4.4
TOTAL PREFERRED STOCKS	\$ 2,582,974	15.2%	\$114,151	21.4%	4.4%
COMMON STOCKS					
Railroad	\$ 184,349	1.1%	\$ 11,599	2.2%	6.3%
Public Utility	997,924	5.9	47,956	9.0	4.8
Industrial & Misc.	5,323,832	31.4	192,707	36.0	3.6
Bank	121,383	0.7	5,553	0.7	2.9
Insurance	54,175	0.3	1,726	0.3	3.2
TOTAL COMMON STOCKS	\$ 6,681,663	39.4%	\$257,521	48.2%	3.9%
REAL ESTATE * ^φ	\$ 260,233	1.5%	\$ -	- %	- %
REAL ESTATE MORTGAGES *	\$ 76,358	0.5%	\$ 3,300	0.6%	4.3%
SINGLE PREMIUM ANNUITY * (Mrs. Helene Weyl)	\$ 148,614	0.9%	\$ 4,350	0.8%	2.9%
PROFESSORS' HOMES-MTGES.*	\$ 114,253	0.7%	\$ 4,455	0.8%	3.9%
PROFESSORS' HOMES-ADVS. *	\$ 20,414	0.1%	\$ 810	0.2%	4.0%
GRAND TOTAL	\$16,952,398	100.0%	\$534,421#	100.0%	4.2%

- * Approximate. Reported by Treasurer's office October 17, 1945.
 # Before amortization of premium on Bonds, estimated at \$5,700 annually.
 / Yield on Book Value, September 29, 1945, 3.5%.
 φ Representing former Book Value Halsey-Cedar Corp. Accounts Receivable and Common Stock - Assets of this Corp. have been transferred to the Institute pending settlement in sale of Real Estate holding.

INCREASE OR DECREASE 9/29/45		
Compared with Book-Same Date		
Book Value*	Increase	Decrease
\$ 607,172	\$ -	\$ -
\$ 5,440,873	\$ 59,213	
79,653	7,442	
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775,855	222,069	
4,152,640	1,171,192	
160,050		38,667
50,746	5,429	
\$ 5,269,901	\$1,411,762	
\$ 260,233	\$ -	\$ -
\$ 76,358	\$ -	\$ -
\$ 148,614	\$ -	\$ -
\$ 114,253	\$ -	\$ -
\$ 20,414	\$ -	\$ -
\$15,214,977	\$1,737,421	

Myles F. Connors
 October 18, 1945

MYLES F. CONNORS
 233 BROADWAY
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 NEW YORK 7, N. Y.
 TELEPHONE CORTLANDT 7-0634

THE INSTITUTE FOR ADVANCED STUDY

Percent Common Stocks to All Investments
and
Dow-Jones Industrial Averages

<u>Date</u>	<u>Market Value (000 omitted)</u>			<u>% Common Stocks to all Investments</u>	<u>Dow-Jones Industrial Averages</u>
	<u>Common Stocks</u>	<u>Cash & Other Investments</u>	<u>All Investments</u>		
6/30/42	\$1,356	\$ 5,838	\$ 7,194	18.9%	103.34
9/30/42	1,428	5,959	7,387	19.3	109.11
12/31/42	1,580	5,939	7,519	21.0	119.40
3/31/43	1,800	6,193	7,993	22.5	136.57
6/30/43	1,932	6,262	8,194	23.6	143.38
9/30/43	1,953	6,220	8,173	23.9	140.12
12/31/43	2,007	6,125	8,132	24.6	135.89
3/31/44	2,036	6,177	8,213	24.8	138.84
6/30/44	2,209	6,477	8,686	25.4	148.38
9/30/44	5,731	8,727	14,458	39.7	146.73
12/30/44	5,972	8,962	14,934	40.0	152.32
3/31/45	5,881	9,524	15,405	38.2	154.41
6/30/45	6,289	10,048	16,337	38.5	165.29
9/30/45	6,682	10,270	16,952	39.4	181.71
12/31/45	7,239	10,577	17,816	40.7	192.91

Paul B. Wyant
 March 13, 1946

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—
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THE INSTITUTE FOR ADVANCED STUDY

Memo to Mr. Leidesdorf
" Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

The next meeting of the Finance Committee
of the Institute for Advanced Study will be held Friday,
October 19, 1945, at 3:00 o'clock at Fuld Hall, Princeton,
New Jersey, following a meeting of the Board of Trustees.

October 6, 1945

Myles F. Connors

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
—
TELEPHONE CORTLANDT 7-0634

Copy to Mr. Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, September 6, 1945
Uptown Club, 60 East 42nd Street, New York City

1. Present:

Mr. Leidesdorf Mr. Aydelotte
Mr. Maass Mr. Connors (By Paul Wyant)

2. The meeting was called to order at 12:45 P. M.
3. The Treasurer reported cash available for investment of approximately \$1,000,000 after allowing for authorizations not yet executed.
4. The Committee's attention was directed briefly to a recapitulation statement showing the status of investment holdings as of June 30, 1945. The recapitulation statement showed market value of all investments at \$16,336,676, an increase of \$1,238,582 over a book value of \$15,098,094. Annual income rate of \$549,137 produced a yield of 3.4% on total market value and 3.6% on total book value. Cash and United States Government Bonds accounted for 41.8% and Common Stocks for 38.5% of the total market value of investment holdings.
5. The Committee ratified

Sale

800 Rights Johns-Manville Corporation at $3\frac{1}{4}$.
(Received on 800shs common stock held, giving right to subscribe to 160shs \$3.50 Cumulative Convertible Preferred Stock at \$100 a share)

To Sell

500 Rights R. J. Reynolds Tobacco Company, if possessing value,
(Rights expired unsold - Gave right to subscribe to 25shs 3.60% Cumulative Preferred Stock at \$100 per share)

6. The Committee reviewed open orders not yet executed and concluded to

Cancel to Buy

500M U. S. Treasury $2\frac{1}{4}$ /9-15-59/56

Let Stand to Sell

500shs Aluminium Ltd. 6% Cumulative Preferred Stock at approximately $108\frac{1}{2}$.
(Sale awaiting transfer from name of Estate of L. Bamberger)

- 2 -

Let Stand to Buy

600shs Kennecott Copper Common Stock (\$2.50) at limit of 32.

Revise Limits of Open Orders to Buy

300shs Dewey & Almy Chemical Company 4 $\frac{1}{4}$ % Cumulative Preferred Stock
from approximately 103 $\frac{1}{2}$ to 105 $\frac{1}{2}$.

800shs Bohm Aluminum & Brass Company Common Stock (\$3.00) from approximately 52 at the Treasurer's discretion to a limit of 57.

1000shs General American Transportation Company Common Stock (\$2.50)
from approximately 45 at the Treasurer's discretion to a limit of 50.

7. After detailed discussion of individual securities, the Committee decided to

BUY:

\$1,000,000 U. S. Treasury 7% Certificates of Indebtedness due Sept. 1, 1946.
(Temporary investment of cash on hand)

50M Chicago, Terre Haute & Southeastern Railway Income 5/60.
(New commitment)

500shs A. S. Beck Shoe Corporation (new) 4 $\frac{3}{4}$ % Cumulative Preferred Stock.
(New commitment)

300shs Schenley Distillers Corporation 5 $\frac{1}{2}$ % Cumulative Preferred Stock.
(Increase to 500shs)

200shs Distillers Corporation-Seagrams, Ltd. 5% Cum. Preferred Stock.
(Increase to 500shs)

475shs International Business Machines Common Stock (Increase to 1000shs)
(Partial reinvestment of proceeds from sale of 691shs American
Telephone & Telegraph Company Common Stock)

SELL:

691shs American Telephone & Telegraph Company Common Stock (Retain 3000shs)
(Part of proceeds to be reinvested in International Business
Machines Common Stock)

EXCHANGE:

500shs Allied Stores Corporation 5% Cum. Preferred Stock (Callable at 100)

FOR:

500shs Allied Stores Corporation (new) 4% Cum. Preferred Stock at 100.

8. The Committee decided that suggestions of Mr. Connors to purchase Allied Chemical & Dye, Fruehauf Trailer Company and General Mills Company Common Stocks below current price levels be deferred for discussion at the next meeting.
9. The Committee requested that the Secretary look into and report on common stocks in the farm implement industry, of automobile accessories companies and of Montgomery Ward & Company, Sears Roebuck & Company and Western Auto Supply, if available at more attractive levels than at present.

- 5 -

10. The possible use of Investment Timing Plans was discussed and it was the opinion of the members of the Committee that such a plan should not be adopted at present. It was requested that the Secretary report at each meeting the percentage of common stock holdings to all investments, and the then current level of the Dow-Jones Industrial Common Stock Averages.
11. The Secretary commented briefly on the earnings and financial status of Lamont Corliss & Company and recent operations of the Texas Pacific Coal and Oil Company.
12. The meeting adjourned at 2:15 P. M.

Myles F. Connors
(By Paul Wyant)
Secretary

S. D. Leidesdorf
Chairman

September 10, 1945

MYLES F. CONNORS
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Copy to Mr. Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Thursday, September 6, 1945, at 12:30 P.M.
at Uptown Club, 60 East 42nd Street
New York City

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. Report by Chairman.
4. Composition of portfolio as of June 30, 1945, including estimated income from investments, as information.
(Recapitulation Statement to be submitted at meeting)
5. Ratify:-

Sale

800 Rights Johns-Manville Corporation at $5\frac{1}{4}$.
(Received on 800shs common stock held, giving right to subscribe to 160shs \$3.50 Cum. Conv. Preferred Stock at \$100 per share)

To Sell

500 Rights R. J. Reynolds Tobacco Co., if possessing value.
(Rights expired unsold - Gave right to subscribe to 25shs 3.60% Cum. Preferred Stock at \$100 per share)

6. Review open orders not yet executed:-

Sell

500shs Aluminium Ltd. 6% Cum. Preferred Stock at approx. $108\frac{1}{2}$.
(Sale awaiting transfer from n/o Estate L. Bamberger - 700shs were sold at approx. $109\frac{1}{2}$ - Cur. Mkt. $107\frac{1}{2}$ - $110\frac{1}{2}$)

Buy

500M U.S. Treasury $2\frac{1}{2}$ /59-56 at approx. 103 to yield 1.94%.
(950M were purchased at approx. 103 $\frac{4}{32}$ - Cur. Mkt. 104 to yield 1.85% to first call date and 1.92% to maturity)
300shs Dewey & Almy Chemical Co. $4\frac{1}{2}$ % Cum. Preferred Stock at approx. $103\frac{1}{2}$.
(200shs now held - Book $102\frac{1}{2}$ - Callable 105 - Cur. Mkt. 105 - $106\frac{1}{2}$)
600shs Kennecott Copper Common Stock (\$2.50) at limit 32 to yield 7.8%.
(900shs now held - Book $32\frac{3}{8}$ - Cur. Mkt. $37\frac{1}{4}$)

Mr. Leidesdorf

- 2 -

Suggested Items

Buy (At Treasurer's discretion)

600shs Bohn Aluminum & Brass Co. Common Stock (\$3.00) at approx. 52 to yield 5.8%.

(400shs now held - Book 49 $\frac{3}{8}$ - Cur. Mkt. 65 $\frac{3}{8}$)

1000shs General American Transportation Co. Common Stock, (\$2.50) at approx. 45 to yield 5.6%.

(None now held - Cur. Mkt. 56 $\frac{1}{4}$)

7. Securities for possible purchase:

? M U.S. Treasury 2/9-15-52/50 at 102 28/32 to yield 1.40%.

(400M now held - Book 100)

? M U.S. Treasury 2 $\frac{1}{4}$ /6-15-55/52 at 104 12/32 to yield 1.56%.

(None now held)

? M U.S. Treasury 2 $\frac{1}{4}$ /9-15-59/56 at 104 to yield 1.85%.

(1000M now held - Book 102 30/32)

50M Chicago Terre Haute & South Eastern Ry. Income 5/60 at 90 to yield 5.6%.

(None now held)

500shs A. S. Beck Shoe Corp. (new) 4 $\frac{3}{4}$ % Cum. Preferred Stock at 100 W.I. to yield 4.75%.

✓ 200shs Distillers Corp. Seagrams 5% Cum. Preferred Stock, if available at 105 to yield 4.8%.

(300shs now held - Book 92 $\frac{3}{8}$ - Callable 105 - Cur. Mkt. 106)

✓ 300shs Schenley Distillers 5 $\frac{1}{2}$ % Cum. Preferred Stock, if available at 105 to yield 5.2%.

(200shs now held - Book 105 $\frac{7}{8}$ - Callable 105 - Cur. Mkt. 105 $\frac{7}{8}$ -107)

200shs Allied Chemical & Dye Common Stock (\$6.00) "at a price".

(200shs now held - Book 168 - Cur. Mkt. 169 $\frac{1}{2}$)

500shs Fruehauf Trailer Co. Common Stock (\$1.60) "at a price".

(None now held - Cur. Mkt. 53 $\frac{1}{4}$)

1000shs General Mills Co. Common Stock (\$1.35) "at a price".

(None now held - Cur. Mkt. 51)

475shs International Business Machines Co. Common Stock (\$6.00 plus 5% stock dividend) "at a price".

DK (525shs now held - Book 116 $\frac{3}{4}$ - Cur. Mkt. 193) (Suggested for partial reinvestment of proceeds from suggested sale of 691shs Amer. Tel. & Tel. Common - see below)

8. Securities for possible sale:

1500shs Air Reduction Co. Common Stock (\$2.00)

(1500shs now held - Book 45 $\frac{1}{2}$ - Cur. Mkt. 46 - Comments by Mr. Wyant at meeting)

691shs American Tel. & Tel. Company Common Stock (\$9.00)

DK (3691shs now held - Book 142 - Cur. Mkt. 182 $\frac{1}{2}$ - Suggest partial reinvestment of proceeds in International Business Machines Co. Common Stock - see above)

Mr. Leidesdorf

- 3 -

Suggested Items

9. Discuss:

(a) Exchange

500shs Allied Stores 5% Cum. Preferred Stock (Callable 100)
(500shs now held - Book 87¹/₈)

For

500shs Allied Stores (new) 4% Cum. Preferred Stock at 100.

(b) Investment Timing Plans

(See Memos dated May 21, 1945 and June 8, 1945 submitted to Committee)

10. Inform Committee re:-

(a) Lamont Corliss & Company earnings.

(b) Texas Pacific Coal & Oil Company operations.

11. Date for next meeting.

September 6, 1945

Myles F. Connors
(By Paul Wyant)

RECAPITULATION
THE INSTITUTE FOR ADVANCED STUDY
As of June 30, 1945

	MARKET VALUE 6/30/45		ANNUAL INCOME RATE 6/30/45		
	Amount	% Total	Amount	% Total	% Yld. on Mkt.
CASH - Uninvested *	\$ 1,235,520	7.6%	\$ -	- %	- %
<u>BONDS</u>					
U.S. Government	\$ 4,517,888	27.7%	\$102,401	18.6%	2.3%
Municipal	10,000	0.1	450	0.1	4.5
Railroad	89,324	0.5	3,580	0.7	4.0
Public Utility	618,528	3.8	22,091	4.0	3.6
Industrial & Misc.	347,149	2.1	16,375	3.0	4.7
TOTAL BONDS	\$ 5,582,889	34.2%	\$144,897	26.4%	2.6%
<u>PREFERRED STOCKS</u>					
Public Utility	\$ 808,688	5.0%	\$ 36,850	6.7%	4.6%
Industrial & Misc.	1,848,474	11.3	81,426	14.8	4.4
TOTAL PREFERRED STOCKS	\$ 2,657,162	16.3%	\$118,276	21.5%	4.5%
<u>COMMON STOCKS</u>					
Railroad	\$ 191,153	1.2%	\$ 11,599	2.1%	6.1%
Public Utility	1,077,554	6.6	54,175	9.9	5.0
Industrial & Misc.	4,845,040	29.7	193,172	35.3	4.0
Bank	119,158	0.7	5,533	0.6	3.0
Insurance	56,519	0.3	1,726	0.3	3.1
TOTAL COMMON STOCKS	\$ 6,289,424	38.5%	\$264,205	48.2%	4.2%
REAL ESTATE MORTGAGES *	\$ 56,413	0.3%	\$ 2,900	0.5%	5.1%
SINGLE PREMIUM ANNUITY * (Mrs. Helene Weyl)	\$ 148,614	0.9%	\$ 4,350	0.8%	2.9%
PROFESSORS' HOMES - MTGES.*	\$ 116,129	0.7%	\$ 4,529	0.8%	3.9%
PROFESSORS' HOMES - ADVS.*	\$ 20,525	0.1%	\$ 780	0.1%	3.8%
ACCOUNTS RECEIVABLE *	\$ 230,000	1.4%	\$ 9,200 ⁶	1.7%	4.0%
GRAND TOTAL	\$16,336,676	100.0%	\$549,137 [#]	100.0%	3.4%

INCREASE OR DECREASE 6/30/45		
Compared with Book-Same Date		
Book Value [†]	Increase	Decrease
\$ 1,235,520	\$ -	\$ -
\$ 4,440,535	\$ 77,353	\$ -
10,000	-	-
79,653	9,671	
565,557	52,971	
328,506	18,643	
\$ 5,424,251	\$158,638	
\$ 765,155	\$ 43,533	\$
1,688,697	159,777	
\$ 2,453,852	\$203,310	
\$ 130,610	\$ 60,543	\$
885,984	191,570	
4,185,400	659,640	
160,050		40,892
50,746	5,773	
\$ 5,412,790	\$876,634	
\$ 56,413	\$ -	\$ -
\$ 148,614	\$ -	\$ -
\$ 116,129	\$ -	\$ -
\$ 20,525	\$ -	\$ -
\$ 230,000	\$ -	\$ -
\$15,098,094	\$1,238,582	

* Approximate. Reported by Treasurer's office September 5, 1945.

⁶ Interest at 4% on Halsey-Cedar Corporation Accounts Receivable.

[#] Before amortization of premium on bonds estimated at \$5,700 annually.

[†] Yield on book value June 30, 1945, 3.6%.

Myles F. Connors
 September 6, 1945

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
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TELEPHONE CORTLANDT 7-0634

Wt 07c 64
Recess on Wed
Tax exemption
value, Trust

THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf
" Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

The next meeting of the Finance Committee
of the Institute for Advanced Study will be held Thursday,
September 6, 1945, at 12:30 o'clock at the Uptown Club,
60 East 42nd Street, New York City.

August 28, 1945

Myles F. Connors
Secretary

Will it be necessary to hold an Executive Committee
meeting in September or can things wait until the
first Board meeting on October 19th?

R

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233 BROADWAY
(WOOLWORTH BLDG.)
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Copy to Mr. Hardin
" Maass
" Wolman
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" Riefler
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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, April 20, 1945
Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Hardin	Mr. Aydelotte
Mr. Leidesdorf	Mr. Riefler
Mr. Maass	Mr. Schaap
Mr. Connors (By Paul Wyant)	

2. The meeting was called to order at 12:15 P. M.

3. The Treasurer reported cash available for investment of approximately \$900,000, after allowing for authorizations not yet executed.

4. The Committee's attention was directed briefly to a recapitulation statement and list of all investment holdings as of March 31, 1945, prepared by the Secretary. The recapitulation statement showed market value of all investments at \$15,404,871, an increase of \$901,647 over book value of \$14,503,224. Annual income rate of \$577,303 produced a yield of 3.7% on total market value and 4.0% on total book value.

5. The Committee ratified:

Sales

2000shs F. G. Shattuck & Company Common Stock at $14\frac{3}{4}$ approximate average price, authorized as of February 7, 1945, in addition to 3984shs previously authorized.

1000shs F. G. Shattuck & Company Common Stock at $14\frac{7}{8}$ approximate average price, authorized as of February 20, 1945.

2000shs Lehman Corporation Common Stock at $38\frac{1}{2}$ approximate average price, authorized February 2, 1945.

150shs South Orange Trust Company Common Stock at 16, authorized March 15, 1945.

Purchase

200shs Dewey & Almy Chemical Company (new) $4\frac{1}{2}$ % Cumulative Preferred Stock at $102\frac{1}{2}$ W. I.

Cancellations to Buy

500shs Canada Dry Ginger Ale \$4.25 Cumulative Convertible Preferred Stock at 110.

440shs Philip Morris Company, Inc., Ltd. (new) 4% Cumulative Preferred Stock at $105\frac{1}{2}$.

200shs Link Belt Company $6\frac{1}{2}$ % Cumulative Preferred Stock at 124, with provisions to write down cost to call price.

- 2 -

Exchanges

300shs Marshall Field & Company 6% Preferred Stock, and
400shs Marshall Field & Company 6% Second Series Preferred Stock

For

700shs Marshall Field & Co. (new) 4 $\frac{1}{2}$ % Cum. Preferred Stock and \$2,200 cash.

100shs Gimbel Brothers, Inc. \$6 Preferred Stock

For

105shs Gimbel Brothers, Inc. (new) \$4.50 Cumulative Preferred Stock

200shs General Tire & Rubber Company 4 $\frac{1}{2}$ % Preferred Stock

For

200shs General Tire & Rubber Company (new) 4 $\frac{1}{2}$ % Cumulative Preferred Stock

6. The Committee reviewed open orders not yet executed and concluded to let them stand, as follows:

Buy

600shs Kennecott Copper Company Common Stock (\$2.50) at limit of 32.

Buy (At Treasurer's discretion)

600shs Bohn Aluminum & Brass Company Common Stock (\$3.00) at approx. 52.

1000shs General American Transportation Company Common Stock (\$2.50) at approximately 45.

7. State and Municipal Bonds held were discussed in connection with M. F. Connors' memorandum dated April 12, 1945 to the Chairman, to which was attached a list of all State and Municipal Bonds held as of March 1, 1945, and the Committee decided to:

SELL:

All State and Municipal Bonds currently held.

BUY (Reinvestment of proceeds from sale of State & Municipal Bonds)

100M U. S. Savings Series "G" 2 $\frac{1}{2}$ /4-1-57.

950M U. S. Treasury 2 $\frac{1}{2}$ /9-15-59/56

1000M U. S. Treasury 2 $\frac{1}{2}$ /6-15-62/59 (To be subscribed for during Seventh War Loan Campaign, June 14 to June 30, 1945)

500M U. S. Treasury 2 $\frac{1}{2}$ /6-15-72/67 (To be subscribed for during Seventh War Loan Campaign, June 14 to June 30, 1945)

- 3 -

8. After detailed discussion of other individual securities, the Committee agreed to:

SELL

- 1000shs Aluminum Company of America 6% Cumulative Preferred Stock.
(Eliminate)
- 1200shs Aluminium, Ltd. 6% Cumulative Preferred Stock.
(Eliminate)
- 200shs Superior Oil Company California Common Stock.
(Retain 300shs)

BUY

- 500M U. S. Treasury 2 $\frac{1}{2}$ /9-15-59/56.
(50M now held)
- 50M Cities Service Company Debenture 5/50.
(50M now held)
- 25M Canadian International Paper 1st Mortgage 6/49.
(25M now held)
- 1000shs Aluminum Company of Canada, Ltd. 5% Cumulative Preferred Stock.
- 500shs Dewey & Almy Chemical Company (new) 4 $\frac{1}{2}$ % Cumulative Preferred Stock.
(200shs now held)

9. The Committee discussed briefly the use of formula plans and requested that the Secretary submit a concrete plan for consideration and further discussion.
10. The Secretary reported a recent decision by Judge Sibley, United States Circuit Court of Appeals at New Orleans re charging intangible costs of oil wells to current operating income, and after discussion, the Committee concluded that no action was necessary in connection with oil company equities now held.
11. The meeting adjourned at 1:35 P. M.

Myles F. Connors
(By Paul Wyant)
Secretary

S. D. Leidesdorf
Chairman

April 26, 1945

MYLES F. CONNORS
233 BROADWAY
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NEW YORK 7, N. Y.
TELEPHONE CORTLANDT 7-0634

Copy to Mr. Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Friday, April 20, 1945, at 12:15 P. M.
Director's Office, Fuld Hall
Princeton, New Jersey

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. Report by Chairman. 900,000 (500,000 - Last Bond for Princeton)
4. Composition of portfolio as of March 31, 1945, as information.
(Summary statement and list of securities held to be submitted to Committee)
5. Ratify:-

Sales

- 2000shs F. G. Shattuck & Company Common Stock at $14\frac{3}{4}$ average price, authorized as of February 7, 1945, in addition to 3984shs previously authorized.
- 1000shs F. G. Shattuck & Company Common Stock at $14\frac{7}{8}$ average price, authorized as of February 20, 1945,
(2000shs are now held - Book $13\frac{1}{2}$ - current market $13\frac{7}{8}$)
- 2000shs Lehman Corporation Common Stock at $38\frac{1}{2}$ average price, authorized February 2, 1945. (Holding eliminated).
- 150shs South Orange Trust Company Common Stock at 16, authorized March 15, 1945.

Purchase

- 200 100shs Dewey & Almy Chemical Co. (new) $4\frac{1}{2}\%$ Cumulative Preferred Stock at $102\frac{1}{2}$ W.I. to yield 4.1%.

Cancellations to Buy

- 500shs Canada Dry Ginger Ale \$4.25 Cumulative Convertible Preferred Stock at 110 to yield 3.9%. (Current Market $118\frac{1}{2}$)
- 440shs Philip Morris Co., Inc., Ltd. (new) 4% Cum. Preferred Stock at $105\frac{1}{2}$ to yield 3.8%.
(60shs were subscribed to at $105\frac{1}{2}$ by exercising rights received on 300shs Common Stock held - Current Market Preferred $112\frac{1}{2}$)
- 200shs Link Belt $6\frac{1}{2}\%$ Cum. Preferred Stock at 124 with provisions to write down cost to call price.
(Entire issue called for redemption July 1, 1945, at \$120 per share)

- 2 -

Exchanges

300shs Marshall Field & Co. 6% Preferred Stock, and
400shs Marshall Field & Co. 6% Second Series Preferred Stock

For

700shs Marshall Field & Co. (new) 4 $\frac{1}{2}$ % Cum. Preferred Stock and \$2,200 cash.

100shs Gimbel Brothers, Inc. \$6 Preferred Stock

For

105shs Gimbel Brothers, Inc. (new) \$4.50 Cumulative Preferred Stock

200shs General Tire & Rubber Company 4 $\frac{1}{2}$ % Preferred Stock

For

200shs General Tire & Rubber Company new 4 $\frac{1}{2}$ % Cumulative Preferred Stock

6. Review open orders not yet executed:

BUY

600shs Kennecott Copper Co. Common Stock (\$2.50) at limit of 32 to yield 7.8%.
(900shs now held - Book 32 $\frac{3}{8}$ - Current Market 38 $\frac{1}{2}$)

BUY (At Treasurer's discretion)

600shs Bohn Aluminum & Brass Co. Common Stock (\$3.00) at limit of 52 to yield
5.8%. (400shs now held - Book 49 $\frac{1}{4}$ - Current Market 56)

1000shs General American Transportation Co. Common Stock (\$2.50) at limit of
45 to yield 5.6%. (None now held - Current Market 53 $\frac{1}{2}$)

7. Securities for possible purchase:-

7M New U. S. Government issues - Seventh War Loan Campaign
(to be offered for subscription at 100 between June 14 and
June 30, 1945)

7% Certificates of Indebtedness due 6/1/46
1 $\frac{1}{2}$ % Treasury Notes due 12/15/50
2 $\frac{1}{2}$ % Treasury Bonds due 6/15/62-59
2 $\frac{1}{2}$ % Treasury Bonds due 6/15/72-67

50M Cities Service Company Debenture 5/50 at 105 to yield 3.9%.
(50M now held - Book 84 $\frac{5}{8}$ - Callable 103)

(50M Consolidated Cities Light Power & Traction 1st 5/62 now held -
Book 99 - Guaranteed Prin. and Int. by Cities Service Company -
Called for payment July 1, 1945, at 105)

25M Canadian International Paper Co. 1st Mtge. 6/49 at 104 $\frac{1}{2}$ to yield 4.8%.
(25M now held - Book 102 $\frac{3}{4}$ - Callable 102 until July 1, 1945 then at
101 $\frac{1}{2}$)

300 - 400shs Dewey & Almy Chemical Co. (new) 4 $\frac{1}{2}$ % Cum. Preferred Stock at 102 $\frac{1}{2}$ to
yield 4.1%. (100shs now held - W.I. (Book 102 $\frac{1}{2}$))

500shs Freeport Sulphur Co. Common Stock (\$2.00) at 36 $\frac{1}{2}$ to yield 5.5%.
(1000shs now held - Book 34 $\frac{3}{8}$)

Any others, if available.

357/8

- 3 -

8. Discuss:-

- (a) Possible changes in, and additions to, present holdings in aluminum industry.
(See Memo, dated March 14, 1945, submitted to Committee)
- (b) Possible sale municipal bond holdings.
(See Memo, dated April 12, 1945, and attached list of holdings submitted to Committee)
- (c) Newark Provident Loan Association Common Stock.
(Report by the Treasurer - 50shs now held - Book 100)
- (d) Formula Plans (Comments by Mr. Wyant at meeting)

9. Other pertinent items:-

- (a) Entire issue Kendall Company \$6 Cum. Participating Preferred Stock to be probably redeemed June 1, 1945 at 110.
(300shs now held - Book 102 $\frac{1}{2}$)
- (b) United Light & Railway Co. proposes retirement Deb. 5 $\frac{1}{2}$ /52 through use of Company cash and bank loan.
(25M now held - Book 99 $\frac{7}{8}$ - Callable 102 - Current Market 103)
- (c) Recent decision by Judge Sibley United States Circuit Court of Appeals at New Orleans re charging intangible costs of drilling oil wells to current operating income.
(Comments by Mr. Wyant at meeting) - *Superior Oil Co Calif - 500 (for cost 39*
- (d) "The Cost of War & Peace" by Mr. Arthur Gilbert,
(Memo, dated March 26, 1945, submitted to Committee) *sell 21.00 sh*

10. Date for next meeting.

April 14, 1945

Myles F. Connors
(By Paul Wyant)

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THE INSTITUTE FOR ADVANCED STUDY

Memo to Mr. Leidesdorf
" Hardin
" Maass
" Wolmen
" Aydelotte
" Riefler
" Stewart
" Schaap
" Douglas

The next meeting of the Finance Committee
of the Institute for Advanced Study will be held Friday,
April 20, 1945 at 12:15 o'clock, at Fuld Hall, Princeton,
New Jersey.

Myles F. Connors

April 7, 1945

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" Riefler
" Stewart
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" Douglas

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 19, 1945

Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Leidesdorf	Mr. Aydelotte
Mr. Maass	Mr. Schnap
Mr. Wolman	Mr. Douglas
Mr. Connors (By Paul Wyant)	

2. The meeting was called to order at 12:15 P.M.
3. The Treasurer reported cash available for investment of approximately \$500,000, after allowing for authorisations not yet executed.
4. The Committee's attention was directed briefly to a Recapitulation Statement, prepared by the Secretary, January 18, 1945, showing the Market Value of all investments as of December 30, 1944, at \$14,933,804, an increase of \$672,604 over Book Value of \$14,261,200. Annual income rate of \$597,593 produces a yield of 4.0% on total Market Value and 4.2% on total Book Value.
5. The Committee ratified:-

Sale

200 Rights American Home Products Corporation at 15/16, and application of net proceeds to write down cost of 200 shares Common Stock held.

Exchange of

1000 Certificates of Beneficial Interest (No Par) Erie Railroad Company,

For

1000 Shares Erie Railroad Company Common Stock (No Par).

Decision not to Exchange

500 Shares Dun & Bradstreet \$6 Cumulative Preferred Stock,

For

500 Shares Dun & Bradstreet (New) 4 $\frac{1}{2}$ % Cumulative Preferred Stock.

- 2 -

6. After detailed discussion of individual securities, the Committee decided to

SELL:

- 25M Los Angeles Street Construction 4³/₈-1-63
- 4M Los Angeles Street Construction 4³/₈-1-64
- 9M Los Angeles Street Construction 4³/₈-1-65
- 5M San Francisco Spring Valley 4³/₈-7-1-65
- 5M San Francisco Spring Valley 4³/₈-7-1-70
- 15M San Francisco Hetch Hetchy 4³/₈-7-1-73
- 1M Rutherford New Jersey School 4³/₈-5-1-61
- 12M State of New York Palisades Interstate Park 4/3-1-67
- 98shs West Virginia Pulp and Paper Company 4³/₈% Cum. Preferred Stock
(Eliminate)
- 30shs R.H. Macy & Company 4³/₈% Cumulative Preferred Stock
(Eliminate)
- 16shs Duplan Corporation Common Stock
(Received as 2% stock dividend on 800shs held, but authorized for sale)

SELL (At Treasurer's discretion)

- 2000shs Lehman Corporation Common Stock
(In addition to 1300shs authorized for sale December 5, 1944)

BUY:

- 500shs Canada Dry Ginger Ale, Inc. \$4.25 Cumulative Conv. Pfd. Stock
(Or buy rights and subscribe at \$100 per share, if more advantageous)
(New commitment)
- 500shs Philip Morris & Company, Ltd. 4% Cumulative Preferred Stock
(Or buy rights and subscribe at \$105.50 per share, if more advantageous)
(New commitment)
- 500shs Babcock & Wilcox Common Stock
(New commitment)
- 500shs Cutler-Hammer, Inc. Common Stock
(Increase holding to 1000shs)
- 500shs Freeport Sulphur Company Common Stock
(Increase holding to 1000shs)
- 500shs Idaho Power Company Common Stock
(New commitment)
- 600shs Kennecott Copper Corporation Common Stock, at price limit of 32.
(Increase holding to 1500shs)

BUY (At Treasurer's discretion)

- 600shs Bohn Aluminum and Brass Company Common Stock at price limit of 52.
(This supercedes authorization of December 5, 1944, to purchase 1000shs carefully at the market, of which 400shs were purchased at average cost of 49³/₈+))

- 3 -

7. The Committee considered the practicability of selling F. G. Shattuck & Company Common Stock through a special offering of the entire holdings but concluded to continue sales in the regular way on the New York Stock Exchange up to 3,984 shares previously authorized for sale.
8. The Committee discussed the possible purchase of Montgomery Ward & Company Common Stock and agreed that the Treasurer should canvass other members of the Committee for their opinion if the stock declined in price on announcement of the Federal Court decision regarding legality of Government seizure of Company property.
9. The Secretary reported that a price of \$98 per share could probably be obtained for 52 shares Newark Provident Loan Association Common Stock now held and it was concluded that the Treasurer should make an independent investigation before offering the stock for sale.
10. The Secretary was requested to report to the Committee prior to the next meeting, on Aluminium, Ltd. 6% Cumulative Preferred and Common Stocks, and Aluminum Company of Canada 5% Cumulative Preferred Stock.
11. The Secretary was requested to review all municipal holdings and report to the Committee prior to the next meeting.
12. The Committee approved increasing Mr. Connors' fee for investment advisory service to \$6,000 per annum, beginning January 1, 1945.
13. The meeting adjourned at 1:30 P.M.

Myles F. Connors
(By Paul Wyant
Secretary

S. D. Leidesdorf
Chairman

January 29, 1945

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Copy to Mr. Hardin
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" Wolman
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" Riefler
" Stewart
" Schaap

THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee
Friday, January 19, 1944, at 12:15 P. M.
Director's Office, Fuld Hall
Princeton, New Jersey

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. Report by Chairman. 500,000
4. Composition of the portfolio as of December 30, 1944, as information.
(Recapitulation of investment holdings to be submitted)
5. Confirm:
 - (a) Sale 200 rights American Home Products Corporation at 15/16.
(Proceeds applied to cost of 200shs common stock now held)
 - (b) Decision not to exchange 500shs Dun & Bradstreet \$6 Cum. Preferred Stock (Book 110 - Callable 110) for 500shs (New) $4\frac{1}{2}\%$ (\$100 Par) Cum. Preferred Stock (Callable 110).
6. Review authorizations not yet executed:

Sell

- ★ 500shs American Stores Company Common Stock.
(12/5/44 market $16\frac{3}{4}$ - current market 18)
- ★ 800shs Duplan Corporation Common Stock.
(12/5/44 market $18\frac{3}{4}$ - current market $21\frac{1}{8}$ - 16shs additional received 12/15/44 as stock dividend)
- ★ 150shs Filene's (William) Sons Common Stock
(150shs sold at 21 - 12/5/44 market $18\frac{1}{2}$ - current market 21)
- ★ 700shs Lehman Corporation Common Stock
(600shs sold at 39 - 12/5/44 market $36\frac{5}{8}$ - current market 39)
- ★ 250shs Mandel Brothers, Inc. Common Stock
(250shs sold at $14\frac{1}{4}$ average - 12/5/44 market $14\frac{1}{2}$ - current market 14)
- ★ 600shs Marshall Field & Company Common Stock
(12/5/44 market $19\frac{3}{4}$ - current market $18\frac{7}{8}$)
- ★ 106shs Mission Corporation Common Stock
(12/5/44 market 20 - current market $25\frac{1}{8}$)
- ★ 3400shs Shattuck (F.G.) & Company Common Stock
(584shs sold at $14\frac{1}{8}$ average - 12/5/44 market $14\frac{1}{8}$ - cur. mkt. $14\frac{1}{8}$)
(Consider special offering of unsold balance this authorization and additional 5000shs now held)
- ★ Sales temporarily delayed pending transfer of certificates into
Institute's name.

- 2 -

Buy

500shs Bethlehem Steel 7% (\$100 Par) Cum. Preferred Stock
(12/5/44 market $127\frac{1}{2}$ - current market 130)

400shs National Cash Register Common Stock
(600shs bought at 32+ average - 12/5/44 market $32\frac{1}{4}$ -
current market $34\frac{1}{2}$)

600shs Bohm Aluminum & Brass Common Stock
(400shs bought at $49\frac{1}{8}$ + average - 12/5/44 market $48\frac{1}{2}$ -
current market 55)

Buy (at Treasurer's discretion)

200shs Link Belt $6\frac{1}{2}\%$ (\$100 Par) Cumulative Preferred Stock, if
available, at 124 with provision to amortize to call price
of 120 out of dividends in excess of those to provide 3.5%
yield. (current market 122 bid - none offered)

7. Consider sale or exercise of 300 rights Philip Morris Ltd. giving
privilege to purchase one share (new) 4% (\$100 Par) Cumulative Pre-
ferred Stock at $105\frac{1}{2}$ for each 5 rights which expire January 29, 1945.
8. Consider suggested changes present holdings.
(See memo, dated November 22, 1944, submitted to Committee)
9. Securities for possible purchase:
- (a) 1000shs Servel, Inc. \$4.50 Cumulative Preferred Stock at 109 to
yield 4.1%.
(Comments by Secretary)
 - (b) 1000shs Canada Dry Ginger Ale \$4.25 Cumulative Convertible Pre-
ferred Stock at 110 to yield 3.9%.
(See memo, dated January 17, 1945, submitted to Committee)
 - (c) Selected Common Stocks.
(See statement, dated January 18, 1945, to be submitted)
 - (d) Any others, if available.
10. Other pertinent items:
- (a) Dun & Bradstreet \$6 Cum. Preferred Stock called for payment
February 1, 1945 at 110 plus accrued dividends.
(500shs now held - Book 110)
 - (b) Refunding possible Marshall Field & Company Preferred Stocks.
(300shs 6% Preferred now held - Book $110\frac{1}{2}$ - Callable 110 -
Current Market $110\frac{1}{2}$)
(400shs 6% 2nd Preferred now held - Book $106\frac{7}{8}$ - Callable 105 -
Current Market $105\frac{1}{2}$)
 - (c) Government Debt and the Post-War Outlook for the Bond Market.
(Memo dated December 21, 1944, "Comments of Dr. Marcus Nadler",
submitted to Committee.)

January 18, 1945

Myles F. Connors
(By Paul B. Wyant)

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—
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THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf
" Hardin
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The next meeting of the Finance Committee
of the Institute for Advanced Study will be held Friday,
January 19, 1945 at 12:15 o'clock at Fuld Hall, Princeton,
New Jersey.

Myles F. Connors

January 4, 1945

MYLES F. CONNORS

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Copy to Mr. Hardin

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THE INSTITUTE FOR ADVANCED STUDY

Minutes. Meeting of the Finance Committee, December 5, 1944
Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Hardin	Mr. Aydelotte
Mr. Leidesdorf	Mr. Riefler
Mr. Maass	Mr. Schaap
Mr. Connors (By Paul Wyant)	

2. The meeting was called to order at 1:05 P.M.

3. The Treasurer reported cash available for investment of approximately \$350,000, after allowing for authorizations not yet executed.

4. The Committee confirmed:

Sales

25M Albany (City), N.Y. $4\frac{1}{2}$ /1955-65 at 127.77.
62M Essex County, N.J. $4\frac{1}{2}$ /1957-62 at 133.40.
100M Linden, N.J. (City) $4\frac{1}{2}$ /1957-63 at 130.945.
25M Morristown, N.J. 4/1957-61 at 127.489.
13M New York State Palisades Interstate Park 4/1967 at 148.62.
50M Union County, N.J. $4\frac{1}{2}$ /1953-66 at 136.26.
25M West Orange, N.J. (Town) $4\frac{1}{2}$ /1959-60 at 133.328.
11M South Orange, N.J. (Village) $4\frac{1}{2}$ /1957-60 at 137.089.
(In addition to 12M this issue for which sale was authorized at meeting held July 7, 1944)

Subscription

125shs Oliver Corporation $4\frac{1}{2}$ % Cumulative Convertible Preferred
Stock at 100 (New issue)
(By exercising rights received on 1000shs new common stock)

Purchases

300shs Pillsbury Flour Mills 4% Cumulative Preferred Stock at 100.
(New issue)
1000shs Gulf Oil Company Common Stock at 45.
(Previous authorization was at Treasurer's discretion)
16113shs Preferred and Common Stocks for \$609,869, based on prices
as of September 21, 1944, as set forth in photostatic copy
of list prepared by Mr. Farrier enclosed with Treasurer's
letter dated October 4, 1944, to M. F. Connors.

- 2 -

5. The Committee considered briefly the composition of the portfolio as of September 30, 1944 (adjusted to include all bequests received through November 3, 1944), showing total market value of \$14,458,401 and annual income at the rate of \$597,293.
6. The Committee reviewed industrial common stocks held as of November 27, 1944, by industry classification as set forth in a statement dated November 30, 1944, prepared by the Secretary.
7. Previous authorizations not yet executed were reviewed, and the Committee concluded to:

Cancel, - Buy at Treasurer's discretion

1000shs Otis Elevator Company Common Stock (\$1.00) below 20.

Cancel previous limits, and to buy carefully at the market

1000shs Bohn Aluminum & Brass Common Stock.

500shs J. I. Case (New) Common Stock.

8. After detailed discussion of individual securities, the Committee decided to:

SELL:

500shs American Stores Company Common Stock
(Retain 500shs)
1000shs Best & Company Common Stock
(Retain 1000shs)
500shs Bethlehem Steel Common Stock
(Retain 500shs)
200shs Conde Nast Publications, Inc. Common Stock
(Eliminate)
800shs Duplan Corporation Common Stock
(Eliminate)
300shs Filene's (William) Sons Common Stock
(Eliminate)
200shs Interstate Department Stores Common Stock
(Eliminate)
1300shs Lehman Corporation Common Stock
(Retain 2000shs)
500shs Mandel Brothers, Inc. Common Stock
(Eliminate)
600shs Marshall Field & Company Common Stock
(Eliminate)
106shs Mission Corporation Common Stock
(Eliminate)
600shs National Bond & Share Common Stock
(Eliminate)
800shs Penney (J. C.) Company Common Stock (Retain 1000shs)
3984shs Shattuck (F. G.) & Company Common Stock
(Retain 5000shs)
500shs Woolworth (F. W.) & Company Common Stock
(Retain 500shs)

- 3 -

SUBSCRIBE TO:

100M United States Government 2/12-15-54/52 (Sixth War Loan)

BUY:

- 500shs Bethlehem Steel Corporation 7% Cumulative Preferred Stock
(Increase to 800shs)
- 1000shs Twentieth Century-Fox Film \$1.50 Cumulative Convertible
Preferred Stock
(New commitment)
- 58 80/100shs International Business Machines Common Stock
(Increase to 500shs)
- 1000shs National Cash Register Company Common Stock
(New commitment)
- 500shs Paramount Pictures, Inc. Common Stock
(New commitment)
- 400shs Texas Company Common Stock
(Increase to 500shs)
- 1000shs Texas Pacific Coal and Oil Company Common Stock
(New commitment)
- 1000shs Transwestern Oil Company Common Stock
(New commitment)

9. The Committee decided that the book value of Lamont Corliss & Company Common Stock should continue to be written down from dividends received through December 31, 1944, on the same basis as heretofore, but that all dividends received on and after January 1, 1945 should be taken into the income account.
10. The Secretary was requested to find a market if possible for 52 shares Newark Provident Loan Association Capital Stock now held and report at the next meeting.
11. The Secretary was requested to prepare and submit reports prior to the next meeting on American Type Founders and Royal Typewriter Company Common Stocks.
12. The meeting adjourned at 2:20 P. M.

Myles F. Connors
(By Paul Wyant)
Secretary

S. D. Leidesdorf
Chairman

December 13, 1944

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Copy to Mr. Hardin
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" Stewart

THE INSTITUTE FOR ADVANCED STUDY

Suggested items to be discussed at meeting of the Finance Committee

Tuesday, December 5, 1944, at 1:00 P.M.

Director's Office, Fuld Hall

Princeton, New Jersey

Memo to Mr. Leidesdorf:-

1. Pertinent items to be presented by the Chairman.
2. Reports of Committees.
3. Cash available for investment. ^{350,000} Report by the Chairman.
4. Confirm:

Sales

25M Albany (City), N.Y. 4 $\frac{1}{2}$ /1955-65 at 127.77.
62M Essex County, N.J. 4 $\frac{1}{2}$ /1957-62 at 133.40.
100M Linden, N. J. (City) 4 $\frac{1}{2}$ /1957-63 at 130.945.
25M Morristown, N. J. 4/1957-61 at 127.489.
15M New York State Palisades Interstate Park 4/1967 at 148.62.
50M Union County, N. J. 4 $\frac{1}{2}$ /1953-66 at 136.26.
25M West Orange, N. J. (Town) 4 $\frac{1}{2}$ /1959-60 at 133.328.
11M South Orange, N. J. (Village) 4 $\frac{1}{2}$ /1959-60 at 137.089.

(In addition to 12M this issue for which sale was authorized at meeting held July 7, 1944.)

Purchases

300shs Pillsbury Flour Mills 4 $\frac{1}{2}$ % Cumulative Preferred Stock at 100
(new issue)
1000shs Gulf Oil Company Common Stock at 45.
(Previous authorization was at Treasurer's discretion)

Subscription:

125shs Oliver Corporation 4 $\frac{1}{2}$ % Cumulative Convertible Preferred
Stock at 100 (new issue)
(By exercising rights received on 1000shs new common stock)

5. Composition of the portfolio as of September 30, 1944, adjusted to include all bequests received through November 3, 1944.
✓ (Statement dated November 28, 1944, submitted to Committee)

- 2 -

6. Review Industrial Common Stocks Held as of November 27, 1944.
(Statement by industry classification, dated November 30, 1944, to be submitted to Committee)

7. Brief review authorizations not yet executed:

BUY (at Treasurer's discretion)

200shs Link Belt 6 $\frac{1}{2}$ % (\$100 Par) Cumulative Preferred Stock, if available, at 124 with provision to amortize to call price of 120 out of dividends in excess of those to provide 3.3% yield.
(Current market 122 bid - none offered)
(None now held)

1000shs Bohn Aluminum & Brass Common Stock (\$3.00) at 46 (Current market 47 $\frac{1}{2}$)

(This order entered at 46 - none now held)

500shs J. I. Case (new) Common (\$1.75) at 34 (Current market 36 $\frac{1}{2}$)

(This order entered at 34 - no stock purchased)

(300shs now held - Book 34s)

1000shs General American Transportation Common Stock (\$2.25) at 45.

(Current market 52) (None now held)

1000shs Otis Elevator Common Stock (\$1.00) below 20 (Current market 22 $\frac{1}{2}$)

(2200shs now held - Book 22s)

- ✓ 8. Consider suggested changes present holdings.
(See memo, dated November 22, 1944, submitted to Committee)

9. Securities for possible purchase:

(a) United States Government Bonds (Sixth War Loan)

1000 Certificates of Indebtedness due December 1, 1945.

1000 Notes due September 15, 1947.

2000 Bonds due December 15, 1954/52.

2000 Bonds due March 15, 1971/66.

(b) 1000shs Lima Locomotive Works Common Stock (\$2.00) at 48 $\frac{1}{2}$
to yield 4.1%. (Memo to be submitted)

(c) 3000shs Texas Pacific Coal & Oil Common Stock (\$0.75) at 18
to yield 4.2%. (Memo to be submitted)

10. Other pertinent items:

(a) Diversification of College investments -

Massachusetts Institute of Technology, as of June 30, 1944.

(Memo, dated October 18, 1944, and chart submitted to Committee)

Princeton University, as of June 30, 1944.

(Memo, dated October 18, 1944, submitted to Committee)

Harvard University, as of June 30, 1944.

(Memo, dated October 10, 1944, submitted to Committee)

204 Cent. Contr.
Pfd

Paramount

Sub. Bus. Machines

- 3 -

(b) Securities to mature or to be called by January 1, 1945.

25th State of South Carolina Highway 4³/₈/12-1-44 (mature)
10th Los Angeles Water Revenue 4/12-1-44 (mature)
10th St. Louis Public Bldg. & Imp. 4/12-1-44 (mature)
5th Village of South Orange, N.J. 3⁵/₈/12-1-44 (mature)
15th State of Illinois 3³/₈/12-15-44 (mature)
2nd Borough of Allenhurst, N.J. 3⁵/₈/12-15-44 (mature)
25th State of California Relief 3⁵/₈/1-1-45 (mature)
260shs S. H. Kress & Co. 6% (\$10 Par) Preferred Stock called
for payment December 14, 1944, at \$11 per share plus
accrued dividends.

11. Date for next meeting.

November 30, 1944

Myles F. Connors
(By Paul B. Hyant)

RECAPITULATION

THE INSTITUTE FOR ADVANCED STUDY

As of September 30, 1944

(Adjusted to include all bequests received through November 3, 1944)

	MARKET VALUE 9/30/44		ANNUAL INCOME RATE 9/30/44		
	Amount	% Total	Amount	% Total	% Yld. on Market
CASH - Uninvested *	\$ 134,731	0.9%	\$ -	- %	- %
BONDS					
U.S. Government	\$ 1,435,327	10.0%	\$ 34,000	5.7%	2.4%
State & Municipal	2,720,742	18.8	96,411	16.1	3.5
Railroad	114,543	0.8	4,830	0.8	4.2
Public Utility	798,247	5.5	29,146	4.9	3.7
Industrial	221,306	1.5	10,180	1.7	4.6
TOTAL BONDS	\$ 5,290,165	36.6%	\$174,567	29.2%	3.3%
PREFERRED STOCKS					
Public Utility	\$ 825,652	5.7%	\$ 38,950	6.5%	4.7%
Industrial	1,896,540	13.1	90,877	15.2	4.8
TOTAL PREFERRED STOCKS	\$ 2,722,192	18.8%	\$129,827	21.7%	4.8%
COMMON STOCKS					
Railroad	\$ 131,657	0.9%	\$ 11,599	1.9%	8.8%
Public Utility	947,450	6.6	53,270	8.9	5.6
Industrial	4,499,493	31.2	204,234	34.2	4.5
Bank	105,723	0.7	2,655	0.5	2.5
Insurance	46,483	0.3	1,726	0.3	3.7
TOTAL COMMON STOCKS	\$ 5,730,806	39.7%	\$273,484	45.8%	4.8%
REAL ESTATE MORTGAGES*	\$ 285,763	2.0%	\$ 9,440	1.6%	3.3%
SINGLE PREMIUM ANNUITY*					
(Professor Herman Weyl)	\$ 148,614	1.0%	\$ 4,350	0.7%	2.9%
PROFESSOR'S HOMES-MTGES.*	\$ 121,300	0.8%	\$ 4,725	0.8%	3.9%
PROFESSOR'S HOMES-ADVS.*	\$ 24,830	0.2%	\$ 900	0.2%	3.6%
GRAND TOTAL	\$14,458,401	100.0%	\$597,293#	100.0%	4.1%(a)

INCREASE OR DECREASE 9/30/44		
Compared with Book-Same Date		
Book Value*	Increase	Decrease
\$ 134,731	\$ -	\$ -
\$ 1,438,802	\$	\$ 3,475
2,617,347	103,395	
106,174	8,369	
739,023	59,224	
217,067	4,239	
\$ 5,118,413	\$171,752	
\$ 800,651	\$ 25,001	
1,816,607	79,933	
\$ 2,617,258	\$104,934	
\$ 130,610	\$ 1,047	\$
870,157	77,293	
4,406,191	93,302	
161,175		55,452
50,746		4,263
\$ 5,618,879	\$111,927	
\$ 285,763	\$ -	\$ -
\$ 148,614	\$ -	\$ -
\$ 121,300	\$ -	\$ -
\$ 24,830	\$ -	\$ -
\$14,069,789	\$388,613	

* Reported by Treasurer's office November 24, 1944.

Before amortization of premium on bonds estimated at \$15,000 annually.

(a) Yield on book value September 30, 1944, 4.2%.

Nyles F. Connors
 November 28, 1944

RECAPITULATION

THE INSTITUTE FOR ADVANCED STUDY

As of September 30, 1944

(Adjusted to include all bequests received through November 3, 1944)

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Myles F. Connors
 November 28, 1944

RECAPITULATION

THE INSTITUTE FOR ADVANCED STUDY

As of September 30, 1944

(Adjusted to include all bequests received through November 3, 1944)

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PROFESSOR'S HOMES-ADVS.*	\$ 24,830	0.2%	\$ 900	0.2%	3.6%
GRAND TOTAL	\$ 14,458,401	100.0%	\$ 597,293	100.0%	4.1%(a)

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* Reported by Treasurer's office November 24, 1944.

Before amortization of premium on bonds estimated at \$15,000 annually.

(a) Yield on book value September 30, 1944, 4.2%.

Nyles F. Connors
 November 28, 1944

MYLES F. CONNORS
228 BROADWAY
NEW YORK

THE INSTITUTE FOR ADVANCED STUDY

Memo to Mr. Leidesdorf
" Hardin
" Masses
" Wolman
" Wydelotte
" Riefler
" Stewart

This is a reminder that the next
meeting of the Finance Committee of the Institute for
Advanced Study will be held on Tuesday, November 28, 1944,
at 1:00 P. M. at the Director's office, Fuld Hall, Princeton,
New Jersey, preceding the meeting of the Board of Trustees.

November 21, 1944

Myles F. Connors
(By Paul R. Wyant)

P.S. As a matter of information, the 11:00 A. M. train
from Pennsylvania Railroad Station, New York (10:50
A.M. from Hudson Terminal, New York and 11:15 A.M.
from Newark, N. J.) will enable members to reach
Princeton at 11:59 A.M. This train will be met by
cars from the Institute.

NOTE

Please substitute the attached copy Minutes, dated July 18, 1944, Revised, for, and destroy, copy Minutes dated July 18, 1944. This revised copy corrects date of meeting to July 7, 1944 instead of June 30, 1944 as shown on previous copy.

M. F. Connors
July 27, 1944

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
TELEPHONE CORTLANDT 7-6625

Copy to Mr. Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, July 7, 1944
Downtown Club, Newark, New Jersey

1. Present:

Mr. Hardin	Mr. Wolman
Mr. Leidesdorf	Mr. Aydelotte
Mr. Maass	Mr. Connors (By Paul Wyant)

2. The meeting was called to order at 12:10 P. M.
3. The Treasurer reported cash available for investment of approximately \$400,000.
4. After review of previous authorizations not yet executed, the Committee concluded to:
 - (a) Cancel to Buy:
 - 200shs Link Belt 6 $\frac{1}{2}$ % Cum. Preferred Stock at 124 with provision to amortize premium to call price of 120 out of dividends in excess of those to provide 3.3% yield.
 - 500shs J. I. Case (\$1.75) at 34.
 - (b) Authorize the Treasurer, at his discretion, to reinstate these orders if the securities become available near the above price limits.
5. Consideration was given to new securities received under certain Deeds of Trust of Mr. Louis Bamberger, dated June 6, 1932, and June 25, 1937 and the Committee agreed to dispose of them, as follows:

SELL:

10M City of Buffalo, N. Y. Relief 3 5/10-1/15/45.
10M City of Buffalo, N. Y. Relief 3 5/10-1/15/46.
5M Boro of Chatham, N. J. School 2 $\frac{3}{4}$ /4-1-46.
5M State of Colorado, Highway Rev. Warrants 2 $\frac{3}{4}$ /6-1-45.
10M State of Colorado, Highway Rev. Warrants 2 $\frac{3}{4}$ /6-1-46.
50M Consolidated Federal Farm Banks 3/1-1-56/46.
16M City of Detroit, Mich. Ref. Ser. "F" 4/2-1-46.
5M County of Essex, N. J. 4/8-1-46.
10M State of Illinois, Relief 3 $\frac{1}{2}$ /12-15-44.
25M State of New Jersey, Highway Ser. "B" 4 $\frac{1}{2}$ /7-1-46.
9M City of Yonkers, N. Y. Gen. Ser. #3 2 $\frac{1}{2}$ /7-1-46.
6M Town of Belleville, N. J. Gen. Impt. 4 $\frac{1}{2}$ /10-1-47.
10M Village of South Orange, N. J. Water, Sewer & Library 4 $\frac{1}{2}$ /6-1-59.
2M Village of South Orange, N. J. Water 4 $\frac{1}{2}$ /6-1-57.

- 2 -

6. After discussion of individual securities, the Committee decided to:

SELL:

50M American Telephone & Telegraph Convertible Debenture 3/56.

SUBSCRIBE FOR:

250M United States Treasury Bonds 2 $\frac{1}{2}$ /3-15-70/65, allocating credit for 200M to National Newark & Essex Banking Company and credit for 50M to Princeton Bank & Trust Company.

BUY:

1000shs Aluminum Company of America 6% Cumulative Preferred Stock
500shs Central New York Power 5% Cumulative Preferred Stock
900shs Air Reduction Common Stock
(Increase holding to 1500shs)
1000shs Allied Mills, Inc. Common Stock
1000shs Otis Elevator Common Stock

BUY, at Treasurer's discretion:

1000shs Bohn Aluminum & Brass Common Stock at approximately 46
(Current Market 52 $\frac{1}{2}$)
1000shs General American Transportation Common Stock at approximately 45
(Current Market 49 $\frac{1}{2}$)
1000shs Gulf Oil Common Stock, below current market
(Current Market 52 $\frac{1}{2}$)
1000shs Otis Elevator Common Stock, below 20 (Current Market 23 $\frac{3}{4}$)
(In addition to 1000shs listed above)

7. After briefly considering New York City Bank Stocks, it was decided that they should be reconsidered as possible purchases at some future meeting.
8. The Secretary was requested to submit prior to the next meeting a brief report on Lima Locomotive Works Common Stock.
9. The meeting adjourned at 1:30 P. M.

Nyles F. Connors
Secretary
(By Paul Wyant)

S. D. Leidesdorf
Chairman

July 18, 1944
(Revised)

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
TELEPHONE CORTLANDT 7-6625

THE INSTITUTE FOR ADVANCED STUDY

Copy to Mr. Leidesdorf
" Hardin
" Maass
" Wolman
" Aydelotte ✓
" Riefler
" Stewart

This is to confirm notice by telephone today that the meeting of the Finance Committee of the Institute for Advanced Study scheduled for Friday, June 30, has been postponed until Friday, July 7, 1944, at 12:00 o'clock at the Downtown Club, Newark, New Jersey.

Myles F. Connors
Secretary

June 29, 1944

Copy to Mrs. Felix Fuld

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
TELEPHONE CORTLANDT 7-6625

Copy to Mr. Hardin
" Maass
" Wolman
" Aydelotte
" Riefler
" Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, June 30, 1944
Downtown Club, Newark, New Jersey

1. Present:

Mr. Hardin	Mr. Wolman
Mr. Leidesdorf	Mr. Aydelotte
Mr. Maass	Mr. Connors (By Paul Wyant)

2. The meeting was called to order at 12:10 P. M.

3. The Treasurer reported cash available for investment of approximately \$400,000.

4. After review of previous authorizations not yet executed, the Committee concluded to:

(a) Cancel to Buy:

200shs Link Belt 6 $\frac{1}{2}$ % Cum. Preferred Stock at 124 with provision to amortize premium to call price of 120 out of dividends in excess of those to provide 3.3% yield.
500shs J. I. Case (\$1.75) at 34.

(b) Authorize the Treasurer, at his discretion, to reinstate these orders if the securities become available near the above price limits.

5. Consideration was given to new securities received under certain Deeds of Trust of Mr. Louis Bamberger, dated June 6, 1932, and June 25, 1937 and the Committee agreed to dispose of them, as follows:

SELL:

10M City of Buffalo, N. Y. Relief 3 5/10-1/15/45.
10M City of Buffalo, N. Y. Relief 3 5/10-1/15/46.
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16M City of Detroit, Mich. Ref. Ser. "F" 4/2-1-46.
5M County of Essex, N. J. 4/8-1-46.
10M State of Illinois, Relief 3 $\frac{1}{2}$ /12-15-44.
25M State of New Jersey, Highway Ser. "B" 4 $\frac{1}{2}$ /7-1-46.
9M City of Yonkers, N. Y. Gen. Ser. #3 2 $\frac{1}{2}$ /7-1-46.
6M Town of Belleville, N. J. Gen. Impt. 4 $\frac{1}{2}$ /10-1-47.
10M Village of South Orange, N. J. Water, Sewer & Library 4 $\frac{1}{2}$ /6-1-59.
2M Village of South Orange, N. J. Water 4 $\frac{1}{2}$ /6-1-57.

- 2 -

6. After discussion of individual securities, the Committee decided to:

SELL:

50M American Telephone & Telegraph Convertible Debenture 3/56.

SUBSCRIBE FOR:

250M United States Treasury Bonds 2½/3-15-70/65, allocating credit for 200M to National Newark & Essex Banking Company and credit for 50M to Princeton Bank & Trust Company.

BUY:

1000shs Aluminum Company of America 6% Cumulative Preferred Stock
500shs Central New York Power 5% Cumulative Preferred Stock
900shs Air Reduction Common Stock
(Increase holding to 1500shs)
1000shs Allied Mills, Inc. Common Stock
1000shs Otis Elevator Common Stock

BUY, at Treasurer's discretion:

1000shs Bohn Aluminum & Brass Common Stock at approximately 46
(Current Market 52½)
1000shs General American Transportation Common Stock at approximately 45
(Current Market 49½)
1000shs Gulf Oil Common Stock, below current market
(Current Market 52½)
1000shs Otis Elevator Common Stock, below 20 (Current Market 23½)
(In addition to 1000shs listed above)

7. After briefly considering New York City Bank Stocks, it was decided that they should be reconsidered as possible purchases at some future meeting.
8. The Secretary was requested to submit prior to the next meeting a brief report on Lima Locomotive Works Common Stock.
9. The meeting adjourned at 1:30 P. M.

Myles F. Connors
Secretary
(By Paul Wyant)

S. D. Leidesdorf
Chairman

July 18, 1944

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK 7, N. Y.
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. Leidesdorf
" Hardin
" Maass
" Wolman
" Aydelotte ✓
" Riefler
" Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, April 18, 1944

Fuld Hall, Princeton, New Jersey

1. Present:

Mr. Hardin Mr. Aydelotte
Mr. Maass Mr. Stewart
Mr. Connors (By Paul Wyant)

2. Mr. Maass, in Mr. Leidesdorf's absence, acted as Chairman.
3. The meeting was called to order at 12:15 P. M.
4. The Chairman read the Treasurer's statement reporting approximately \$250,000 cash available for investment after allowing for authorizations not yet executed.
5. The Committee referred to the Trustees the consideration of signing of release for, and acceptance of, \$17,794.12 (cash and securities) under Deed of Trust, Louis Bamberger and National Newark and Essex Banking Company of Newark - interest of Miss Alice Drey, deceased.
6. The Committee considered briefly the composition of the portfolio as of March 31, 1944, as shown on Recapitulation of Investment Holdings Statement dated April 13, 1944, submitted to Committee.
7. After review of previous authorizations not yet executed, the Committee concluded to

Cancel to Buy

200shs Washington Railway & Electric Company 5% Cumulative Preferred Stock.

8. Brief consideration was given to all Industrial Holdings, as reflected by statements number 1, dated March 17, 1944; number 2, dated March 22, 1944, and number 3, dated March 21, 1944, and the Committee agreed that no action should be taken.

- 2 -

9. The Committee discussed the status of New York Power & Light 7% Cumulative Preferred Stock and decided to retain the present holding.

10. After discussion of individual securities, it was concluded to

BUY:

25M Canadian International Paper 1st mtge. 6/49.
1000shs Boston Edison Company Common Stock.

Confirm Purchase

200shs Bond Stores, Inc. 4 $\frac{1}{2}$ % Cumulative Convertible Preferred Stock.

11. The Committee's attention was directed briefly to holdings that are maturing or have been called for redemption and it was concluded that 200shs Oklahoma Natural Gas Company \$5.50 Cumulative Convertible Preferred Stock should be sold prior to redemption if the conversion feature provided a price advantage over redemption value plus accrued dividends.
12. The Committee concluded that new United States Government issues to be offered in June should be considered for any uninvested cash then on hand.
13. The Secretary reported that a study was in progress on Mission Oil Company Common Stock and pending receipt of additional information, a report would be made at the next meeting.
14. The meeting adjourned at 1:00 P. M.

Myles F. Connors
Secretary
(By Paul Wyant)

Herbert H. Maass
Acting Chairman

April 20, 1944

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

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" Riefler
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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, February 18, 1944

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Hardin	Mr. Wolman
Mr. Leidesdorf	Mr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 12:05 P. M.

3. The Treasurer reported cash available for investment of approximately \$100,000.

4. After detailed review of all public utility holdings, reflected by statement, number 1 and 2 dated February 15, 1944, and statement, number 3, dated February 14, 1944, the Committee concluded to

SELL:

5M Hudson County Gas 1st 5/49.
25M New England Power Association Deb. 5/48.
500shs Jersey Central Power & Light 5½% Cum. Pfd. Stock.
1000shs Philadelphia Electric Common Stock.
(Retain 1000shs)

BUY:

200shs Public Service of Indiana 5% Cumulative "A" Preferred Stock.
(Increase commitment to 500shs)
200shs Southwestern Gas & Electric 5% Cumulative Preferred Stock.
(Increase commitment to 500shs)
200shs Washington Railway & Electric 5% Preferred Stock.
(Increase commitment to 500shs)

5. The Secretary was requested to check and report, prior to the next meeting, on

- (a) New York Power & Light Co. 7% Cumulative Preferred Stock.
- (b) Consolidated Gas, Electric Light & Power of Baltimore Common.
- (c) Mission Oil Common.
- (d) All industrial securities held.

6. The meeting adjourned at 1:07 P. M.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

February 19, 1944

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 25, 1944

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Mr. Wolman
Mr. Hardin	Mr. Aydelotte
Mr. Leidesdorf	Mr. Connors

2. The meeting was called to order at 12:05 P. M.
3. The Treasurer reported cash available for investment of approximately \$100,000.
4. After review of previous authorizations not yet executed, the Committee concluded to
 - (a) Increase proposed purchase price
200shs Link Belt 6 $\frac{1}{2}$ % Cumulative Preferred Stock, at not exceeding 124, with provision to be made for amortizing any premium over the call price, 120, out of dividends in excess of those which would provide a 3% yield.
5. The Committee discussed briefly the composition of the portfolio as of December 31, 1943 as shown on Recapitulation of Investment Holdings, Statement dated January 21, 1944, submitted to the Committee.
6. The Committee ratified authorizations made at the meeting, November 16, 1943, at which all members were not present, as follows:

SELL:

- 500shs Firestone Tire & Rubber 6% Cumulative "A" Preferred Stock.
(Authorization cancelled at meeting December 14, 1943 -
200shs will be called at 105 plus \$1.50 accrued dividends on March 1, 1944 - See under Purchase, Item No. 7 below)
- 700shs Pure Oil 5% Cumulative Preferred Stock
(Selling at full price for quality of issue)
- 100shs Consolidated Natural Gas Common Stock.
(Received December 15, 1943, as dividend on 1000shs Standard Oil New Jersey Common Stock held - Proceeds to be used to write down cost of Standard Oil of New Jersey)

- 2 -

BUY:

300shs McKesson & Robbins New \$4.00 Cumulative Preferred Stock.
(Mr. Leidesdorf did not vote on this item)
200shs General Tire & Rubber New $4\frac{1}{2}\%$ Cumulative Preferred Stock.
(Reinvestment proceeds same Company's 6% Cumulative Preferred Stock, called for redemption)
200shs Link Belt $6\frac{1}{2}\%$ Cumulative Preferred Stock, if available at 122 or better.
(Callable at 120)
500shs Weston Electrical Instrument Common Stock.
500shs Cutler-Hammer Common Stock.
1000shs Shell Union Oil Common Stock.
500shs Square D Common Stock.

7. The Committee confirmed

Sale (As of January 4, 1944)

500rts Standard Oil of Ohio at 1 $\frac{2}{32}$
(Proceeds (\$498.13) used to write down cost of 500shs Standard Oil of Ohio - Memo December 29, 1943, submitted to Committee)

Purchase (As of January 11, 1944, through exchange of 300shs Firestone Tire & Rubber 6% Cumulative "A" Preferred Stock)

300shs Firestone Tire & Rubber $4\frac{1}{2}\%$ Cumulative Preferred Stock at 130.
(In exchange for 300shs of 500shs held same Company's 6% Preferred Stock plus \$6.50 per share cash = redemption premium and accrued dividends)

Rescession

Conditional approval to purchase:

200M Participation in \$1,000,000 Gimbel Brothers 4% Secured 10 Year Serial obligation.
(Memo, dated December 27, 1943, submitted to Committee)
300shs Radio Corp. \$3.50 Preferred Stock authorized at meeting September 24, 1943.

8. After discussion of individual securities, it was concluded to

SELL:

50M Philadelphia, Baltimore & Washington Gen. Mtge. 5/74.
25M Arkansas Power & Light 1st & Refunding 5/56.
100M U. S. Treasury $2\frac{1}{2}\%$ /72-37.

BUY:

100M U. S. Government Savings Bonds, Series "G" due 1956.
50M U. S. Treasury Bonds (4th War Loan) $2\frac{1}{4}\%$ /1956-59.

- 3 -

9. The Secretary was requested to prepare and submit prior to the next meeting an analysis of the Public Utility holdings of the Institute, with such comments as appear appropriate regarding any of the doubtful holdings.
10. The meeting adjourned at 12:55 P. M., with the next meeting scheduled for Friday, February 18, 1944, at 12:00 Noon.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

January 26, 1944

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, December 14, 1943

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Hardin	Mr. Wolman
Mr. Leidesdorf	Mr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 12:05 P. M.
3. The Treasurer reported cash available for investment of approximately \$125,000.
4. After review of previous authorizations not yet executed, the Committee concluded to

CANCEL:

Proposed Purchase

200shs Great Western Sugar 7% Preferred, if available at 142½.
(Market 151 bid, offered at 152½)

Proposed Sale

500shs Firestone Tire & Rubber 6% Preferred Stock
(Stock called for redemption shortly after approval to sell)

5. The Committee discussed at some length the Agricultural Implement industry and concluded to

BUY:

200shs J. I. Case & Company Common Stock, if available at 125, or better. (Or at equivalent price after proposed split-up of shares now outstanding)
500shs Caterpillar Tractor Common Stock
700shs Deere & Company 7% Preferred Stock (\$20.00 Par)
500shs Oliver Farm Equipment Company Common Stock.

- 2 -

6. With respect to the pending proposed purchase of \$200,000 participation in the obligation to be issued in connection with the sale by Gimbel Brothers of its Philadelphia store, Mr. Maxas explained that the draft of certain of the documents had only come into his possession this morning and would require considerable further study. After discussion, it was

RESOLVED, that the Treasurer be authorized to make the \$200,000 investment contemplated, subject to approval of himself and Counsel, of all documents, and after being satisfied that the investment is fully protected by pledge of cash or Government bonds.

Mr. Hardin refrained from voting on this resolution.

7. It was decided to hold the next meeting of the Committee Tuesday, January 25 at 12:00, preceding the meeting of the Board of Trustees. The two succeeding meetings were scheduled for Friday, February 18 and Friday, March 17.
8. The meeting adjourned at 12:40 P. M.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

December 15, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
TELEPHONE CORTLANDT 7-6625

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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, November 16, 1943

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Leidesdorf	Mr. Connors

2. The meeting was called to order at 12:35 P. M.

3. The Treasurer reported cash on hand available for investment of approximately \$125,000.

4. The Committee discussed at some length the recent orders of the Federal Power Commission and the New Jersey Public Service Commission served on Public Service of New Jersey, to show cause why it should not be required to write down alleged over-statements of the property account of more than \$105,000,000, after which the Committee concluded, as a defensive move, to sell approximately half of present holdings of Public Service of New Jersey Preferred Stocks, specifically:

400shs Public Service of New Jersey 5% Preferred Stock
(300shs remain to be sold at the Chairman's discretion)

450shs Public Service of New Jersey 6% Preferred Stock
(400shs remain to be sold at the Chairman's discretion)

5. The Committee confirmed

Purchase

300shs American Tobacco 6% Cumulative Preferred Stock, at 138 Net,
as of March 23, 1943.

Commitment to Purchase

\$200,000 Note to be issued in connection with the sale by Gimbel Brothers of its store property in Philadelphia, subject to approval of the tax authorities, pledge of par for par, U. S. Government Bonds behind the notes, and other details to be satisfactory to the Institute's Counsel.

- 2 -

6. After considerable discussion of individual securities, it was concluded to

SELL:

500shs Firestone Tire & Rubber 6% Cumulative "A" Preferred Stock.
(To avoid loss of principal, if called)

700shs Pure Oil 5% Cumulative Preferred Stock
(Selling at full price for quality of issue)

100shs Consolidated Natural Gas Company Common Stock
(To be received on or about December 15, 1943 as a dividend on 1000shs Standard Oil Company of New Jersey Common Stock now held - Proceeds of sale to be used to write down cost of Standard Oil of New Jersey)

BUY:

300shs McKesson & Robbins New \$4.00 Cumulative Preferred Stock
(Mr. Leidesdorf did not vote on this item)

200shs General Tire & Rubber New $4\frac{1}{2}\%$ Cumulative Preferred Stock
(Reinvestment proceeds same company's 6% Cumulative Preferred Stock, called for redemption)

200shs Link Belt $6\frac{1}{2}\%$ Cumulative Preferred Stock, if available at 122 or better.
(Callable at 120)

500shs Weston Electrical Instrument Company Common Stock.

500shs Cutler-Hammer Common Stock.

1000shs Shell Union Oil Common Stock.

500shs Square D Common Stock.

All authorizations for purchases and sales outlined above are to be ratified at the next meeting of the Finance Committee.

7. The Secretary was requested to prepare and submit, prior to the next meeting, pertinent data regarding farm implement company stocks, including Oliver Farm Equipment Company.
8. The next meeting of the Committee is scheduled for Tuesday, December 14, at the Downtown Club, Newark, at 12:00, preceding the meeting of the Executive Committee.
9. The meeting adjourned at 2:12 P. M.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

November 22, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
TELEPHONE CORTLANDT 7-6625

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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, September 24, 1943

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Hardin	Mr. Wolman
Mr. Leidesdorf	Mr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 12:45 P. M.
3. The Treasurer reported cash on hand, less open orders for purchases, of \$225,000, with approximately \$175,000 available for new investments, including the purchase of new Third War Loan Government Bonds.
4. After considerable discussion of individual securities, it was concluded to:

BUY:

\$100,000 U. S. Treasury Bonds (3rd War Loan) 2 $\frac{1}{2}$ %/1964-1969 at 100
(Subscription for these bonds are to be credited 75%
through Newark Banks and 25% through Princeton Banks)

25M International Paper 1st & Refunding 5/47
(Increase commitment to 50M)

300shs McKesson & Robbins New Preferred Stock (expected to be
4 $\frac{3}{8}$ % dividend, issued at about 102)
(Mr. Leidesdorf did not vote on this item)

200shs Link Belt 6 $\frac{3}{8}$ % Preferred Stock
(At the Treasurer's discretion and if available at not
too great a premium over the call price)

300shs Radio Corporation of America 3 $\frac{1}{8}$ % Preferred Stock
(At the Treasurer's discretion)

500shs Phillips Petroleum Company Common Stock

- 2 -

SELL:

100M Low Yielding, Short Term Municipal Bonds
(At the Chairman's discretion)

500shs General Foods $4\frac{1}{2}\%$ Preferred Stock
(Callable at 110 - Current Market 119-120)

500shs Firestone Tire & Rubber Common Stock

5. In a discussion of the Common stock holdings, the Secretary was requested to:

(a) Submit for discussion at the next meeting the possible sale of all or part of present holdings of American Smelting & Refining Common Stock.

(b) Prepare and submit pertinent data regarding:

1. Farm implement company stocks, particularly
Deere & Company
Caterpillar Tractor
International Harvester
2. Electrical equipment company stocks, particularly
Cutler-Hammer, Inc.
Sylvania Electric
Weston Electrical Instrument
Square D
Chicago Flexible Shaft
Zenith Radio
3. National Steel Common Stock
4. Associated Investors Preferred and Common Stocks
5. Minneapolis-Honeywell Regulator Company

6. The Committee discussed briefly the subject of War Damage Insurance on property at 69 Alexander Street, Princeton, New Jersey, but concluded to take no action.
7. The Director reported on a proposal of Miss Swan, Curator of the Gest Library, to turn over to the Institute a fund of approximately \$30,000 cash, subject to the Institute entering into an agreement to pay her income of approximately 6% on this sum during her lifetime, and the principal of the fund to remain as an asset of the Institute. After discussion at some length, the Committee concluded that it would be unwise to accept this proposal.
8. The Director submitted for discussion the request of Professors Lowe and Earl for leasing the land on which their respective homes are built instead of treating the land as sold to them under the existing arrangement. After discussion, this question was referred to the Director and Mr. Maass as a committee to investigate the subject further and report to the Committee at a later date.

- 3 -

9. It was decided to hold the next meeting of the Committee Tuesday, November 16, 1943, at the Downtown Club, Newark, at 12:00, preceding the meeting of the Executive Committee.
10. The meeting adjourned at 2:28 P. M.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

September 25, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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TELEPHONE CORTLANDT 7-6625

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Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, June 8, 1943

Downtown Club, Newark, N. J.

1. Present:

Mr. Hardin	Mr. Maass
Mr. Leidesdorf	Dr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 12:15 P. M.

3. The Chairman reported cash on hand of \$333,000, against which purchases authorized would require approximately \$192,500, leaving net cash available for investment of approximately \$141,000.

4. The Committee reviewed previous purchase authorizations and concluded to:

(a) Continue effort to purchase 50M Port of New York Authority 3/75 or 76, if available at 95 or better.

(b) Increase prices at which to buy:

300shs Aluminium, Ltd. 6% Preferred
300shs M. A. Hanna \$5 Cumulative Preferred

(c) Cancel previous authorization to buy 200shs Square "D" 5% Cum. Conv. Pfd.

5. After discussion of individual securities, it was concluded to:

BUY:

300shs Schenley Distillers Corp. $5\frac{1}{2}\%$ Cumulative Preferred
300shs Distillers Corp.-Seagrams, Ltd. 5% Cumulative Preferred
200shs General Tire & Rubber 6% Cumulative Preferred "A"

U. S. Government obligations, to the extent that cash is available, and in amounts subject to the Chairman's discretion.

6. After a brief review by the Secretary of the present status of the Railroad Bond Selling Program, it was decided to

SELL:

10M Atlantic Coast Line Louisville & Nashville Coll. 4/52
20M Central Pacific 33 Yr. 5/60
60M Chicago & N. W. 1st & Ref. $4\frac{1}{2}\%$ 2037 "C"
20M Cleveland Union Term. 1st $4\frac{1}{2}\%$ 77 "C"

- 2 -

SELL: (Continued)

25M El Paso & S. W. 1st & Ref. 5/65
30M Illinois Central Refunding 4/55
20M Michigan Central Railroad Ref. & Imp. 4 $\frac{1}{2}$ /79
10M Missouri Kansas & Texas Ry. 1st 4/90
10M Morris & Essex R. R. (Construction) 4 $\frac{1}{2}$ /55
10M Northern Pacific Ry. Prior Lien & Land Grant 4/97
45M So. Pacific Oregon Lines 1st "A" 4 $\frac{1}{2}$ /77
10M Southern Railway 1st 5/94
10M Virginia & Southwestern Cons. 5/58

7. The Committee was informed that property at 69 Alexander Street, Princeton, New Jersey, has been sold for \$20,000 net, for which the Institute for Advanced Study received \$14,000 cash and a mortgage of \$6,000.
8. The Secretary was requested to check and report to the Committee at its next meeting on:
 - (a) Cities Service 6% Preferred Stock
 - (b) Hazeltine Corporation Common Stock
9. The meeting adjourned at 12:50, to be followed by a special meeting of the Trustees.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

June 9, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, April 20, 1943

Downtown Club, Newark, N. J.

1. Present:

Mr. Hardin	Mr. Maass
Mr. Bamberger	Dr. Aydelette
Mr. Leidesdorf	Mr. Connors

2. The meeting was called to order at 12:25 P.M.
3. The Chairman reported cash on hand of approximately \$249,400, which, less the cash required for outstanding orders for purchases and sales, would leave a net balance for investment of approximately \$114,500.
4. The Committee's attention was directed briefly to a statement prepared by the Secretary April 16, 1943, showing the market value of all investments as of March 31, 1943. The Committee was informed that the present aggregate market value, \$7,992,724 is approximately only 1% below book value, \$8,074,549. The current annual income rate, exclusive of amortization of premium on bonds, is at the rate of 4.06% on book value, and 4.1% on market.
5. The Committee's attention was directed also to a statement dated April 16, 1943, showing that the current holdings of U. S. Government bonds have a present market value of \$1,036,477, which is approximately 13% of all investments.
6. After detailed review of individual securities, the Committee decided to

BUY:

2000 shares Philadelphia Electric Co. Common Stock.

\$100,000 From a selected list of fire insurance stocks, not to exceed \$25,000 to \$30,000 in any one company, and subject to canvass of the individual members of the Committee after circulation of pertinent data for a list of such companies.

- 2 -

SELL:

23M Arkansas Power & Light 1st & Ref. 5/56
(Reduce to 25M - to avoid loss of principal if called)

12M Great Northern Power 1st 5/50
(To avoid loss of principal if called)

7. As a matter of record the Committee rescinded the unexecuted portion, (150M) of the authorization reflected in the Minutes of the meeting of the Finance Committee December 18, 1942, to buy 250M United States Victory Bonds 2 $\frac{1}{2}$ /63-68.
8. The Committee reviewed in detail the progress to date on the program of selling railroad bonds on a rising scale, and the Secretary was requested to submit to the Committee a revised statement showing the current status of the program.

Hyles F. Connors
Secretary

S. D. Leidesdorf
Chairman

April 22, 1943.

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, March 22, 1943.

Downtown Club, Newark, N.J.

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 12:25 P.M.

3. The Chairman reported cash on hand available for investment of approximately \$200,000, after providing for open orders outstanding.

4. After brief discussion, the Committee decided to continue the railroad bond selling program, as agreed upon at the previous meeting, based on statement, February 17, 1943, subject to the Chairman's discretion regarding any changes, except that the Committee concluded to hold, for the time being, 10M Atlantic Coast Line - Louisville & Nashville Collateral 4/52.

5. After detailed discussion of individual securities, the Committee decided to:

SELL:

200M U.S. Treasury Notes $\frac{5}{8}$ /12-15-45.

BUY:

350M U.S. Treasury 2/9-15-52, when issued, April 1st, or shortly thereafter, at 100.

200shs American Smelting & Refining 7% Cumulative Preferred Stock.

300shs U.S. Smelting, Refining & Mining 7% (\$50 Par) Cumulative Preferred Stock.

300shs M.A. Hanna \$5 Cumulative Preferred Stock.

200shs Great Western Sugar 7% Preferred Stock.

200shs Square D 5% Cumulative Convertible Preferred Stock.

6. It was decided to hold the next meeting of the Committee Tuesday, April 20, preceding the meeting of the Board of Trustees.

7. The meeting adjourned at 1:15 P.M.

Myles F. Connors
Secretary

S. B. Leidesdorf
Chairman

March 22, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, February 26, 1943.

Downtown Club, Newark, N. J.

1. Present:

Mr. Bardin
Mr. Leidesdorf

Mr. Mass
Dr. Aydelotte
Mr. Connors

2. The meeting was called to order at 12:25 P.M.
3. The Committee discussed, and indicated its willingness to sell property at 69 Alexander Street, Princeton, New Jersey, negotiations for which are to be continued by Dr. Aydelotte.
4. The Chairman reported cash on hand of approximately \$285,000, of which about \$230,000 is reserved for open orders outstanding.
5. The Secretary reported that a careful review of the securities held indicates the probability of investment income of at least \$315,000 for the school year 1943-44.
6. After detailed review of all Preferred Stocks and Railroad Bonds held, the Committee decided to -

BUY:

- 100shs Allied Stores 5% Cumulative Preferred Stock.
(Increase commitment to 300shs)
- 200shs Pure Oil \$5 Cumulative Convertible Preferred Stock.
(Increase commitment to 700shs)

SELL:

- 300shs Appalachian Electric Power $4\frac{1}{2}\%$ Cum. Pfd. Stock. (Eliminate)
- 200shs Westport News Shipbuilding & Dry Dock \$5 Cum. Conv. Pfd. Stock (Eliminate)
- 300shs Philip Morris & Co., Ltd. Incorporated.
- 4M Atlanta & Charlotte Air Line 1st $4\frac{1}{2}\%$ "A".
(Eliminate)
- 21M Atlanta & Charlotte Air Line 1st 5/44 "B".
(Retain 25M)
- 10M Central Pacific Ry. 35-Year 5/60.
(Retain 40M)
- 30M Chicago & North Western Ry. 1st Ref. $4\frac{1}{2}\%$ 2037 "C"
(Retain 120M)

- 2 -

- 10M Cleveland Union Terminal Co. 1st $4\frac{1}{2}/77$ "C".
(Retain 40M)
- 10M Illinois Central R.R. Refunding $4/55$
(Retain 40M)
- 10M Michigan Central R.R. Refunding & Improvement $4\frac{1}{2}/79$
At 65, or better.
(Retain 40M)
- 5M Missouri-Kansas-Texas Ry. 1st $4/90$.
(Retain 20M)
- 10M Morris & Essex R.R. Construction $4\frac{1}{2}/55$.
(Retain 15M)
- 10M New York, New Haven & Hartford R.R. Non-Conv. $3\frac{1}{2}/54$ at 40 .
(Eliminate)
- 10M Northern Pacific Ry. Prior Lien $4/6$ $4/97$.
(Retain 40M)
- 25M Pittsburgh, Cincinnati, Chicago & St. Louis Gen. $4\frac{1}{2}/77$.
(Eliminate)
- 15M Southern Pacific-Oregon Lines 1st $4\frac{3}{4}/77$ "A".
(Retain 60M)
- 5M Southern Railway 1st Consolidated $5/94$.
(Retain 20M)

(All prices for the above, at the Chairman's discretion)

7. The Secretary was requested to -

- (a) Again bring up for discussion at the next meeting, the subject of possible sale of additional railroad bonds.
- (b) Review Industrial Preferred stocks suitable for possible purchase.

8. The meeting adjourned at 1:30 P.M.

Nyles V. Donnor
Secretary

S. D. Leltesdorf
Chairman

February 27, 1943

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
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TELEPHONE CORTLANDT 7-6625

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Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 25, 1943

Downtown Club, Newark, N. J.

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Hardin	Dr. Aydelotte
Mr. Leidesdorf	Mr. Connors

2. The meeting was called to order at 12:15 P.M.
3. The Chairman reported that the property in Belleville, New Jersey, (originally represented by a mortgage of a face amount of \$4,870), had been sold for \$4,300, which, after expenses of approximately \$279, represented a loss to the Institute of \$850.
4. The Chairman reported cash on hand available for investment of \$75,000 after making allowance for open orders outstanding.
5. As a matter of information, the Committee's attention was directed to a statement dated January 19, 1943, showing the status of the Institute's investments as of December 31, 1942, and the current annual income thereon. The Secretary reported market value was approximately 6.8% below book and that at present income is at the rate of 4.3% on current market value, and 4.04% on book value, both yield figures, without adjustment for amortization of premium on bonds purchased above par.
6. The Committee considered at some length 50M United Kingdom of Great Britain and Northern Ireland $3\frac{1}{2}\%$ War Loan Bonds selling at \$530 per 200£ par, but decided against their purchase as a foreign security. For the same reason, United Securities, Ltd. Coll. 3/52 selling to yield 4.5% were rejected.
7. After brief discussion of a memorandum and statement submitted by the Secretary, January 22, 1943, on Railroad Bonds Now Held, the Secretary was requested to review this subject further and report at the next meeting with specific suggestions for sales or retention of individual holdings.
8. After discussion of individual securities, it was decided to -

BUY:

50M Port of New York Authority, General Refunding Mortgage 3/75 or 3/76
at 95, or better

- 2 -

9. It was decided to hold the next meeting of the Committee, at 12:15 P. M., Friday, February 26, 1943, at the Downtown Club, Newark, New Jersey, preceding the meeting of the Executive Committee.
10. The meeting adjourned at 1:15 P. M.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

January 28, 1943.

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Hardin
" Maass
" Rosenwald
Dr. Aydelotte
" Riefler
Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, October 15, 1942

Downtown Club, Newark, N. J.

1. Present:

Mr. Bamberger	Mr. Maass
Mr. Hardin	Dr. Aydelotte
Mr. Leidesdorf	Mr. Stewart
Mr. Connors	

2. The meeting was called to order at 11:55 A. M.
3. The Chairman reported approximately \$220,000 cash on hand, against which previous authorizations would require \$40,000.
4. The Committee's attention was directed to a summary statement showing the status of all investments as of September 30, 1942. After discussion of the distribution of the fund by various major groupings, and the recent experience of other college funds, it was deemed appropriate to add moderately to the present holdings of Common stocks, which now account for 19.3% of all investments, based on current market value.
5. After detailed review of securities now held, and the outlook for various industries, the Committee,

RESOLVED, That The Institute for Advanced Study sell, assign and transfer:

20M Public Service Electric & Gas 1st & Refunding 8/2037
500shs Continental Can Common Stock
200shs National Can Common Stock
1000shs National Biscuit Common Stock
300shs Hazel Atlas Glass Common Stock

and that the Treasurer or Assistant Treasurer be and he hereby is empowered to take such steps as may be necessary to effect these sales.

and concluded to -

Reinvest proceeds of 20M Public Service Electric & Gas 1st & Refunding 8/2037 in additional shares Public Service of New Jersey Preferred stock, which ever issue provides the best yield.

- 2 -

BUY:

500shs General Electric Common Stock
478shs Standard Oil of New Jersey Common Stock
(Now hold 522shs)
200shs Commercial Investment Trust Common Stock
(Now hold 1000shs)
500shs Inland Steel Common Stock
500shs Firestone Tire & Rubber Common Stock
300shs Minneapolis-Honeywell Regulator Company Common Stock
(Subject to favorable check by the Chairman)

6. The Committee confirmed purchase of:

25M Southwestern Public Service 1st & Collateral 4/72
at $107\frac{1}{2}$, to yield 3.58%
(Purchased subsequent to meeting Aug. 31, 1942)

7. The meeting adjourned at 1:00 P.M., and was followed immediately by a meeting of the Trustees.

Myles F. Connors
Secretary

S. D. Leidesdorf
Chairman

October 15, 1942.

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK

TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Hardin
" Mass
" Rosenwald
Dr. Aydelotte
" Kiefler
Mr. Stewart

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, August 31, 1942

Mr. Leidesdorf's Office, New York, New York

1. Present:

Mr. Hardin
Mr. Maus

Mr. Leidesdorf
Dr. Aydelotte

2. The meeting was called to order at 3:10 P.M.
3. The Chairman reported approximately \$120,000 cash on hand available for investment and recommended that this amount be retained for the time being, to which the Committee agreed.
4. The Secretary presented, as information, a statement showing the status of the Institute's investments as of June 30, 1942, and the current rates of income thereon.
5. The Committee confirmed previous sale of 191.2 shares Webash R. R. Common stock, by approving the following resolution:

RESOLVED, that The Institute for Advanced Study sell, assign and transfer:

191.2 Shares Webash Railroad Co. Common Stock (\$100 par)

and that the Treasurer or Assistant Treasurer be and he hereby is empowered to take such steps as may be necessary to effect this sale.

6. The Committee discussed, as information, a report by Dr. David Durand on Basis Yields of Corporate Bonds, 1900-1942.

7. The Secretary distributed and commented briefly on a recent publication of the American Council on Education, "Investment Experience of Other Colleges and Universities, 1925-1941".

8. After discussion of individual securities the Committee,

RESOLVED, that The Institute for Advanced Study,

SELL, assign and transfer,

500 Shares Aluminum Co. American 6% Cum. Preferred Stock
100 Shares American Viscose 5% Cum. Preferred Stock
70 Shares Erie R. R. 5% Preferred Stock

- 2 -

75.5+ Shares Webash R.R. Co. $\frac{1}{2}\%$ Preferred Stock
5+ Shares Erie R.R. Common Stock
3.75M Erie R.R. 1st 4/95
7.5 M Erie R.R. Gen. Inc. $\frac{1}{2}\%$ 2015
2.9+M Webash R.R. Gen. Inc. 4 $\frac{1}{2}$ /91

and that the Treasurer or Assistant Treasurer be and he hereby is
empowered to take such steps as may be necessary to effect this sale.

and concluded to,

BUY:

2M American British & Continental Deb. 5/53
300lbs Aluminum Ltd. 6% Preferred Stock
100lbs McCrory Stores 5% Cum. Preferred Stock

9. As information, the Committee's attention was directed briefly to the following:

- (a) Memo submitted May 29, 1942, re comments of Dr. Gustav Stolper.
- (b) " " May 29, 1942, re El Paso & Southwestern 1st & Ref. 5/65.
- (c) " " June 11, 1942, re Consolidated Edison 5% Pfd. Stock.
- (d) " " June 11, 1942, re Change in Canadian Income Tax.
- (e) Current earnings and financial position Lamont, Corliss & Co.
- (f) " " " " Dun & Bradstreet.

10. The meeting adjourned at 3:55 P.M.

Nyles F. Connors
Secretary

S. D. Leidesdorf
Chairman

September 2, 1942.

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Hardin
" Maass
" Rosenwald
Dr. ✓ Aydelotte
" Riefler

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, March 6, 1942

Downtown Club, Newark, New Jersey

1. Present:

Mr. Bamberger	Dr. Aydelotte
Mr. Leidesdorf	Mr. Connors

2. The meeting was called to order at 1:35 P.M.
3. The Treasurer reported approximately \$250,000 cash on hand available for investment.
4. The Committee discussed the probable effect of increased corporate income taxes on common stocks now held, and concluded that the prospect for reduced dividends was such that in the preparation of the budget for the ensuing school year, total income of \$300,000 - \$310,000 should be anticipated rather than \$330,000, included in the current year's budget.
5. After discussion of the proposals of the Secretary of the Treasury, submitted to Congress March 3, urging elimination of the present exemption of Federal Taxes on municipal bonds now outstanding as well as on future issues, it was decided to make no changes in present holdings of State and Municipal bonds for this factor alone.
6. After discussion of the general outlook for business and the securities markets it was concluded to make no changes in present holdings of securities. It was decided to hold present cash in anticipation of the possible issuance of new Government securities particularly adapted for endowment funds.
7. The Committee discussed real estate under lease to large retail store chains as a possible field for investment but deferred definite action until the next meeting.

-2-

8. The Committee confirmed:

(a) Purchase:

25M Deep Rock Oil S.F. Deb. 6/52 at $95\frac{3}{4}$.

(Approved at meeting, January 26, 1942, subject to the
Treasurer's discretion)

(b) Sale:

500Shs Copperweld Steel 5% Pfd. (\$50 Par) at $50\frac{7}{8}$ -51.

9. The Secretary was requested to review carefully all common stockholdings and to submit recommendations of any changes that might appear desirable.
10. It was suggested that the next meeting be held March 27 or April 10.
11. The meeting adjourned at 2:40 P.M.

Myles F. Connors
Secretary

S.D. Leidesdorf
Chairman

March 7, 1942.

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" ✓ Aydelette

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, June 23, 1941
(The Downtown Club - Newark, New Jersey)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Riefler
Mr. Maass	Dr. Aydelette
Mr. Connors	

2. The meeting was called to order at 1:30 P.M.

3. The Treasurer reported approximately \$250,000 cash on hand available for investment.

4. The Committee confirmed purchases made since the previous meeting:

2000shs American Viscose 5% Cumulative Preferred Stock at $107\frac{1}{2}$ net.

2,000shs National Fuel Gas Common Stock at $10\frac{1}{4}$.

5. After discussion of individual securities it was concluded to

BUY:

25M Consolidated Cities Light Power & Traction 1st lien 5/62

25M Deep Rock Oil Deb. 6/52 - subject to report to the Treasurer,
and at his discretion.

2000shs Allied Stores Corp. 5% Cumulative Preferred Stock

2000shs Kaufmann Department Stores, 5% Convertible Preferred Stock

2000shs Marshall Field & Co. 6% Cum. Pfd. Stock, 2nd Series

2000shs Newport News Shipbuilding and Dry Dock Co. \$5 Conv. Pfd.

2000shs Oklahoma Natural Gas Co. \$5.50 Cum. Conv. Prior Pfd.

5000shs Kendall Company 6% Cumulative Participating Preferred Stock.

-2-

BUY:

500shs El Paso Natural Gas Company Common Stock.

200shs G. C. Murphy Company Common Stock.

700shs Mission Oil Company Common Stock

500shs Standard Oil Company (Ohio) Common Stock.

SELL:

RESOLVED that The Institute for Advanced Study sell, assign and transfer:

1,500 Rights American Telephone & Telegraph, to purchase
new Convertible Debentures.

and that the Treasurer or Assistant Treasurer be and he hereby is empowered to take such steps as may be necessary to effect this sale.

\$250,000 State and Municipal bonds to mature in 1956 and earlier,
for reinvestment in new U. S. Treasury obligations,
at the Treasurer's discretion.

6. The meeting adjourned at 2:35 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

June 24, 1941

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" Aydelette

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 13, 1941
(The Uptown Club - New York City)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Riefler
Mr. Maass	Mr. Connors

2. The meeting was called to order at 1:45 P.M.

3. The Treasurer reported approximately \$125,000 cash on hand available for investment in addition to which there would be approximately \$90,000 available in the near future from securities to mature or to be redeemed as follows:

	<u>Book</u>	<u>Call Price</u>	<u>Amt. to be Received</u>	<u>Date</u>
25M Lone Star Gas Conv. Deb. 3 $\frac{1}{2}$ /53	103	105	\$ 26,250	?
7M Passaic Valley, N.J. School & Water 4 $\frac{3}{4}$ /41	92 $\frac{1}{2}$	100	7,000	3/1/41
10M Passaic County, N.J. Road & Bridge 4 $\frac{1}{2}$ /41	91 $\frac{1}{4}$	100	10,000	4/1/41
20M Republic Steel Gen. 4 $\frac{1}{2}$ /56	102	104	20,800	?
25M Republic Steel Gen. 4 $\frac{1}{2}$ /61	99 $\frac{1}{2}$	104	26,000	?
Total			\$ 90,050	

4. The Committee confirmed purchases made since the previous meeting:

BOUGHT

300chs Appalachian Electric Power 4 $\frac{1}{2}$ % Cum. Pfd. at 106.
100chs Indianapolis Power & Light 5 $\frac{1}{4}$ % Cum. Pfd. at 107 $\frac{1}{2}$.

5. The Committee discussed at some length, the present status of Municipal bonds now held maturing prior to 1946, (as shown on statement submitted by the Secretary January 10, 1941) and concluded to take no specific action at this time. The Committee confirmed authorization previously given the Treasurer to make sales from this list when and as in his judgment that appears desirable.
6. After detailed discussion of Bank stocks and Fire Insurance stocks, it was concluded to make no commitments in these fields at this time.

7. After discussion of individual securities it was concluded to:

BUY:

25M Southeastern Power & Light Debenture 6/2025
(Increase to 75M - Current Market about 110½)
300shs Loew's Inc. \$6.50 Cumulative Preferred Stock
(Current Market about 108½ - Callable 105)
The Treasurer was directed to use dividends received in excess of a 4.0% yield to amortize the cost to the call price of 105.
300shs General Foods \$4.50 Cumulative Preferred Stock
(Current Market about 112½ - Callable 110)
200shs American Metal Co. 6% Cumulative Convertible Preferred Stock
(Current Market about 113 - 114.-Non-Callable)
500shs Copperweld Steel Co. 5% Cumulative Convertible Preferred Stock (\$50 Par)
(Current Market about 54½)
200shs McCrery Stores Corporation 5% Cumulative Preferred Stock w.w.
(Current Market about 105½)

SELL:

	<u>Approx. Mkt.</u>
50M U.S. Treasury 4½/52-47	121.10
75M U.S. Treasury 2½/54-51	109.18
225M U.S. Treasury 3/55-51	112.16

and with the proceeds, plus additional cash -

BUY:

400M U.S. Treasury 2% Notes/1945 (National Defense Series)
(Current Market 100)

SELL as follows:

RESOLVED that the Institute for Advanced Study sell, assign and transfer:

500shs Cincinnati Gas & Electric 5% Cumulative Preferred Stock
(Current Market about 103½)

and that the Treasurer or Assistant Treasurer be and he hereby is empowered to take such steps as may be necessary to effect this sale.

8. The Committee discussed the following securities and concluded:

(a) Not to buy:

- (1) Allied Stores Corporation Deb. 4½/51 at 104
- (2) Burlington Mills Corporation \$2.75 Cum.Conv.Pfd. Stock at 53½ (\$50 par)
- (3) National Automotive Fibres 6% Cum.Conv.Pfd. at 8½ (\$10 par)
- (4) Union Premier Food Stores \$2.50 Cum.Pfd. w.w. at 51½ (\$50 par)

8. (Cont'd.)

(b) No hold for the time being:

500shs United Corporation #3 Cum. Preferred Stock.

(Current Market 29 $\frac{7}{8}$)

300shs Hazel-Atlas Glass Common Stock

(Current Market 95)

9. The meeting adjourned at 3.30 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

January 17, 1941

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK

TELEPHONE CORTLANDT 7-6625

January 20, 1941

Dear Mr. Bamberger:

I enclose for your file a copy of the Minutes of the
Meeting of the Finance Committee of The Institute For Advanced
Study, January 13, 1941, which have been reviewed and approved by
Mr. Hardin.

Sincerely,

Myles F. Connors

Copy to Mr. Tougton
" Leidesdorf
" Nease
Dr. Pfeiffer
" ☒ Aydelotte

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" ✓ Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, November 1, 1940
(The Downtown Club - Newark)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Riefler
Mr. Maass	Dr. Aydelotte
Mr. Connors	

2. The meeting was called to order at 1:35 P.M.
3. In commenting on statement submitted, dated October 25, to show Non-Income Producing Securities Now Held, Mr. Maass called particular attention to the decline in price of 200 shares McKeesport Tin Plate Common stock, and suggested that all such instances of securities evidencing a poor trend be called to the Committee's attention from time to time.
4. The Treasurer reported approximately \$163,000 cash on hand, of which approximately \$75,000 was available for investment.
5. After brief review of previous authorizations not yet completed, it was decided to proceed to:

BUY:

100shs Safeway Stores 5% Cum. Pfd. Stock at the market
(Now hold 200shs - Book 97½)
200shs Washington Ry. & Elec. 5% Cum. Pfd. Stock at the market
(Now hold 300shs - Book 111)

6. The Committee discussed at some length the subject of fire insurance stocks as investment media for the Institute, and it was concluded to invest approximately \$100,000 in four companies subject to the submission of specific recommendations from the Treasurer and approval by the Chairman.
7. After discussion of individual securities, it was decided to:

BUY:

25M American, British & Continental Deb. 5/53
50M Cities Service Deb. 5/50
25M New England Power Association Deb. 5/48
25M Remington Rand Deb. 4½/56 w.w.

7. (Cont'd.)

SELL as follows:

RESOLVED that the Institute for Advanced Study sell,
assign and transfer:

300shs General Mills 5 $\frac{1}{4}$ Cum. Pfd. Stock
25 $\frac{1}{2}$ Liggett & Myers Deb. 5/51

and that the Treasurer or Assistant Treasurer be and he
hereby is empowered to take such steps as may be necessary
to effect these sales.

8. The Secretary was requested to make a survey and be prepared to report
to the Committee on:

- (a) Bank Stocks.
- (b) Coppermold Steel Co. 5 $\frac{1}{4}$ Cum. Conv. Pfd. Stock.
- (c) National Automotive Fibres 6 $\frac{1}{4}$ Cum. Conv. Pfd. Stock.

9. The meeting adjourned at 2:35 P.M.

Myles F. Connors
Secretary

John R. Harkin
Chairman

November 4, 1940

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK

TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" ✓ Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, September 20, 1940
(The Downtown Club - Newark)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Riefler
Mr. Maass	Mr. Connors

2. The meeting was called to order at 1:45 P.M.

3. The Treasurer reported approximately \$125,000 cash available for investment aside from any funds that could be realized from short-term municipal bonds previously authorized for sale.

4. The Committee was informed briefly of redemptions and maturities since the last meeting, June 21, 1940, totalling \$98,500.

5. The Committee confirmed purchase of:

100shs United Biscuit Co. of America 5% Cum. Preferred Stock
at the issue price, 102.

6. After review of previous authorizations not yet completed, and details concerning a number of individual securities, it was decided to:

RESCIND previous authorization to buy:

- (a) 25M Long Island Railroad Ref. 4/49
- (b) 200shs Philip Morris Common Stock

COMPLETE previous authorization to buy, at an advance in price:

- (a) 100shs Safeway Stores 5% Cum. Pfd. Stock at 105
or better
- (b) 200shs United Biscuit Co. of America 5% Cum. Pfd. Stock
- (c) 200shs Washington Railway & Electric Co. 5% Cum.
Pfd. Stock (At the Treasurer's discretion
as to price)
- (d) 50shs Aluminum Co. of America Common Stock

BUY (New Commitments):

- (a) 20M Republic Steel Gen. Mtgs. 4 $\frac{1}{2}$ /56
- (b) 100shs Republic Steel 6% Prior Preference Stock
- (c) 300shs Universal Leaf Tobacco Common Stock

-2-

7. The Secretary was requested to review:

- (a) All non-income producing securities now held and report on the advisability of their retention or replacement by income producing issues.
- (b) Hudson and Manhattan Ist. & Ref. 5/57, selling currently at $45\frac{3}{4}$.

8. The meeting adjourned at 2:47 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

September 23, 1940

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK

TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" ✓ Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, June 21, 1940
(The Downtown Club - Newark)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Dr. Aydelotte
Mr. Maass	Dr. Riefler
Mr. Connors	

2. The meeting was called to order at 1:30 P.M.
3. The Treasurer reported approximately \$75,000 cash available for investment, which would be about the amount necessary to provide for purchases previously authorized.
4. The Committee approved recommendations by Mr. Maass for mortgages as follows:
 - (a) On the home of Professor Earle, under construction - \$15,000 at 4%, to be amortized monthly. Professor Earle is personally advancing \$8,000 additional.
 - (b) On the home of Miss Goldman - \$7,000 at 4%, to be amortized monthly. Miss Goldman is advancing \$7,500 additional.
5. The Committee authorized Mr. Maass to execute contracts with the Matthews Construction Company for the construction of the homes of Professor Earle and Professor Lowe.
6. After considerable discussion of individual securities and the current outlook for securities, the Committee concluded to:

CANCEL:

Previous authorization to buy 25M B.F. Keith 1st. & Gen.
Ref. 6/46.

SELL as follows:

RESOLVED that the Institute for Advanced Study sell,
assign and transfer:

- (a) Short-term municipal bonds from the list submitted by the Secretary dated June 18, yielding 2% or under to maturity, at the discretion of the Treasurer.

-2-

6. (Continued)

- (b) .8sh International Business Machines Common.
- (c) .725sh Standard Oil of New Jersey Common.
- (d) 23.7M New York City Corporate Stock 3/80
(Received in exchange for 25M Brooklyn-Manhattan
Transit 4 $\frac{1}{2}$ /66) - At the discretion of the
Treasurer.

and that the Treasurer or Assistant Treasurer be and he
hereby is empowered to take such steps as may be necessary
to effect these sales.

BUY:

500shs Aluminum Company of America at 160 or better.
200shs Philip Morris, Ltd. at 73 $\frac{1}{2}$ or better.

- 7. It was concluded to hold the next meeting of the Finance Committee
Friday, July 26, at the Downtown Club, Newark, at 12:45 P.M.
- 8. The meeting adjourned at 2:30 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

June 24, 1940

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, May 13, 1940
(Fuld Hall, Princeton, N. J.)

1. Present:

Mr. Hardin	Dr. Aydelotte
Mr. Maass	Dr. Riefler
Mr. Leidesdorf	Mr. Stewart
Mr. Connors	

2. The meeting was called to order at 12:10 P.M.
3. There were no Committee reports presented.
4. The Treasurer reported approximately \$100,000 cash on hand available for investment.
5. The Committee discussed at some length a memorandum submitted by the Secretary, May 1, with reference to Hazel Atlas Glass Company Common stock, and concluded to hold the present commitment of 300 shares.
6. After consideration and discussion of a list of bonds submitted by the Secretary, the Committee concluded to:

BUY:

25M Long Island R.R. Ref. 4/49, at the discretion of the Treasurer.
25M B.F. Keith 1st. & Gen. Ref. 6/46 at 100 or better, at the discretion of the Treasurer.
300shs Safeway Stores 5% Pfd. stock at 105 or better, at the discretion of the Treasurer.

7. After discussion of the possible sales of short-term municipal bonds, the Secretary was instructed to prepare and submit to the Committee a list of the Institute's holdings of such obligations maturing between now and 1945 inclusive.
8. After discussion the Committee approved the execution of a proxy in favor of the management for the 100 shares United Biscuit 7% Preferred stock held, the entire issue of which is to be refunded in the near future.
9. It was concluded to hold the next meeting of the Finance Committee Friday, June 21, at the Downtown Club, Newark, at 12:45 P.M.
10. The meeting adjourned at 12:48 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

May 17, 1940

MYLES F. CONNORS
233 BROADWAY
(WOOLWORTH BLDG.)
NEW YORK
—
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, March 1, 1940
(The Downtown Club - Newark)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Mr. Maass
Dr. Aydelotte	Dr. Riefler
Mr. Connors	
(By Mr. McCarthy)	

2. The meeting was called to order at 1:45 P.M.
3. There were no Committee reports presented.
4. The Treasurer reported approximately \$240,000 cash on hand available for investment.
5. The Committee discussed the advisability of selling 40M Public Service Electric & Gas 1st. & Ref. 8/2037, but deferred action until a subsequent meeting.
6. The purchase of bank stocks was discussed, but the Committee decided to make no commitment in them at the present time.
7. The current status of United Corporation \$3 Cumulative Preference Stock was reviewed, and the Committee left to the Treasurer the decision whether or not to sell the 500 shares now held.
8. After discussion, the Committee concluded:

(a) TO EXCHANGE:

RESOLVED, That The Institute For Advanced Study assign and transfer:

200shs Philip Morris 5% Cumulative Convertible
Preferred Stock, into
300shs Philip Morris Common Stock.

and that the Treasurer or Assistant Treasurer be and he hereby is empowered and directed to take such steps as may be necessary to effect this transfer

-2-

8. (Continued)

(b) TO BUY:

- 25M Alabama Power 1st. & Ref. 5/68.
(Increase commitment to 50M)
- 25M Arkansas Power & Light 1st. & Ref. 5/56.
(Increase commitment to 50M)
- 300shs Colgate-Palmolive-Peet 6% Cum. Pfd. Stock
(and exchange for new proposed issue of
Cumulative 4 $\frac{1}{2}$ % Preferred Stock, if issued).
- 300shs Southwestern Gas & Electric 5% Cum. Pfd.
Stock (New Issue).
- 500shs Washington Railway & Electric 5% Cum. Pfd. Stock.
- 200shs American Potash & Chemical Common Stock.

9. After consideration the Committee:

RESOLVED to make a mortgage loan of \$16,500 to Professor Morse
on 40 Battle Road at 4% as per his letter and on the
usual terms heretofore applied to loans on
professors' homes.

10. It was concluded to hold the next meeting of the Finance Committee
in April, around the middle of the month.

11. The meeting adjourned at 2:55 P.M.

Myles F. Connors
Secretary
(By R.H. McCarthy)

John R. Hardin
Chairman

March 2, 1940

MYLES F. CONNORS
WOOLWORTH BLDG. 70 PINE STREET 233 BROADWAY
(SIXTY WALL TOWER)
NEW YORK
—
TELEPHONE BOWLING GREEN 9-4995
TELEPHONE CORTLANDT 7-6625

Copy to Mr. L. Bamberger
" Houghton
" Leidesdorf
" Maass
Dr. Riefler
" Aydelotte

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 22, 1940
(The Uptown Club - New York)

1. Present:

Mr. Hardin	Mr. Leidesdorf
Mr. Bamberger	Mr. Maass
Dr. Aydelotte	Dr. Riefler
Mr. Connors	

2. The meeting was called to order at 2:30 P.M.

3. There were no Committee reports presented.

4. The Treasurer reported cash on hand available for investment, \$300,000.

5. The Committee's attention was directed briefly to a statement dated January 12, showing a Recapitulation of the Institute's investments as of December 30, 1939. This summary shows book value as of December 30, \$7,957,994, compared with book value as of June 30, 1939, of \$7,914,777. The annual income rate on all investments, according to the summary, was at the rate of 4.1% on book value and on market.

6. The Committee confirmed:

(a) Exchange:

250shs American Gas & Electric 4 $\frac{3}{4}$ % Cum. Pfd. (plus cash of \$5 per share)
received in exchange for
250shs American Gas & Electric \$6 Cum. Pfd.

(b) Conversion:

25M Commonwealth Edison Conv. Deb. 3 $\frac{1}{2}$ /58
into
1000shs Commonwealth Edison Common Stock.

7. After consideration of a list of high-grade bonds for possible purchase in the event of a decline in the market, submitted by the Secretary, January 17, 1940, it was concluded to defer action until market prices are nearer to the suggested purchase prices, at which time the Secretary is to communicate with Mr. Leidesdorf and other members of the Committee.

-2-

8. After discussion the Committee concluded to:

BUY:

250shs American Gas & Electric 4 $\frac{3}{4}$ % Pfd.
(Increase commitment to 500shs)
300shs American Snuff Common.
200shs American Home Products Common.
200shs Bristol-Myers Common.
200shs Sterling Products Common.

9. The Committee discussed briefly the current status of the Unification Plan for New York tractions, and concluded to deposit the 25M Brooklyn-Manhattan Transit 4 $\frac{1}{2}$ /66 now held.

10. The Secretary was requested to submit in the near future:

- (a) Memo on Colgate-Palmolive-Peet 5% Preferred stock.
- (b) List of additional securities suitable for possible purchase.

11. It was concluded to hold the next meeting of the Finance Committee at Mr. Leidesdorf's office, Monday, February 26, at 4:00 P.M.

12. The meeting adjourned at 3:35 P.M.

Myles F. Connors
Secretary

John R. Hardin
Chairman

January 23, 1940

May 22, 1939

minutes 1939

7.

Mr. Hardin, Chairman of the Finance Committee, stated that the report of the Finance Committee would appear in the report of the Treasurer.

In the absence of Mr. Leidesdorf, Mr. Maass presented the report of the Treasurer as follows:

The following are the estimated figures of income for the year ending June 30, 1940:

Income from Bonds		
Federal	\$10,937.50	
City and State	76,950.50	
Utility	51,768.06	
Railroad	31,950.00	
Industrial	<u>15,150.29</u>	\$186,756.35
Dividends on preferred stocks		55,940.00
Dividends on common stocks		62,346.00
Interest on mortgages		7,291.60
Interest on professors' mortgages		4,084.76
Life insurance dividends		<u>4,600.00</u>
		\$321,018.71
Less amortization on bonds		<u>6,300.00</u>
		\$314,718.71

On motion, the report of the Treasurer was received and ordered to be placed on file.

MYLES F. CONNORS
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(SIXTY WALL TOWER)
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Copy to Mr. L. Bamberger
" Leidesdorf
Dr. Riefler

THE INSTITUTE FOR ADVANCED STUDY

Minutes, Meeting of the Finance Committee, January 23, 1939
(The Uptown Club - New York City)

1. Present:

Mr. Hardin
Mr. L. Bamberger
Dr. Flexner

Mr. Maass
Dr. Riefler
Mr. Schur

Mr. Connors
(By Mr. McCarthy)

2. Mr. Maass acted as Secretary of the Committee in Mr. Connors' absence.
3. The meeting was called to order at 3:00 P.M.
4. There were no Committee reports presented.
5. The Treasurer reported cash on hand available for investment of approximately \$185,000. (In addition there was cash of about \$100,000 in Building Fund.)
6. The Committee's attention was directed briefly to the composition of the security portfolio as of November 29, 1938, and January 16, 1939.
7. The Committee decided to retain until redemption February 28, 1939:

25M Cities Service Gas Pipeline 1st. 6/43.
25M Cities Service Gas 1st. Pipeline 5 1/2/42.
8. After detailed discussion of securities suitable for possible purchase, the Committee concluded to:

BUY:

25M National Gypsum S.F. Deb. 4 1/2/50
(Current market about 105)
200shs Aluminium, Ltd. 6% Cum. Pfd.
(Current market about 108)
250shs American Gas & Electric \$6 Cum.Pfd.
(Current market about 113 1/4)
500shs Cincinnati Gas & Electric \$5 Pfd.
(Current market about 105)
500shs North American Edison \$6 Cum.Pfd.
(Current market about 107)
1000shs Pacific Gas & Electric 6% Cum.Pfd.(\$25)
(Current market about 32 1/2)
1000shs Southern California Edison 5% Cum.Part.Orig.Pfd.(\$25)
(Current market about 43 3/8)

BUY: (Cont'd)

2 $\frac{1}{2}$ shs Standard Oil of New Jersey Common Stock
(Current market about 50)
(Retain 7 $\frac{1}{8}$ shs received as stock dividend)

The North American Edison shares are to be purchased for the purpose of exchange into new North American Company 5 $\frac{3}{4}$ % Preferred Stock of \$50 par. The Treasurer was authorized to take such steps as will be necessary to effect this exchange.

9. The Committee approved of depositing the 50M Erie Railroad Company Re-funding and Improvement 5/75 now held with the Bondholders' Committee for this issue headed by Mr. G. P. Perry.
10. The question of the Institute investing in Federal Housing Administration mortgages was discussed at some length, and it was finally decided that the Chairman would look into this situation further and advise the Committee of his findings.
11. The meeting adjourned at 3:50 P.M.

Herbert H. Maass
Acting Secretary

John R. Hardin
Chairman

January 25, 1939

MINUTES OF A MEETING OF THE FINANCE COMMITTEE
OF
THE INSTITUTE FOR ADVANCED STUDY

MINUTES of a meeting of the Finance Committee of THE INSTITUTE FOR ADVANCED STUDY, held at the UPTOWN CLUB on October 14th, 1935.

PRESENT:

MR. JOHN R. HARDIN, Chairman,
MR. BAMBERGER,
MR. LEIDESDORF,
MR. MAASS.

Mr. C. P. Schleicher acted as Secretary.

The meeting was called to order at 2.40 P.M.

Mr. Leidesdorf read a list of the stocks purchased and the prices paid therefor in accordance with the resolution adopted at the meeting of August 19th, 1935. This list was thereupon unanimously confirmed and approved.

Mr. Leidesdorf advised that \$45,000 principal amount of Fourth United States Liberty 4-1/4% Bonds, which had been called for payment, had been sold on the open market. This action was unanimously ratified and approved.

Mr. Leidesdorf thereupon reported a list of bonds sold subsequent to the meeting of August 19th, 1935, and the prices obtained therefor. Same was unanimously ratified and approved.

Mr. Leidesdorf stated that there were outstanding, on behalf of The Institute, offers to purchase 200 shares Christiana Securities Company, Preferred Stock, at 127-1/2 and \$7,000.00

principal amount of Public Service of New Jersey Perpetual 6's at 131.

On motion, duly made and seconded, the Treasurer was unanimously authorized to raise the bid for the Christiana Securities Company Preferred Stock, in his discretion, up to but not to exceed 130 per share, and he was also given authority, in his discretion, to cancel either one or both of said offers if the funds available for investment were exhausted through other purchases.

The Committee was advised that approximately \$100,000 was on hand for investment over and above the probable cost of the Christiana Securities Company Preferred Stock and the Public Service of New Jersey Perpetual 6's at the prices above stated. After consideration and discussion, it was

RESOLVED that the Treasurer be and he hereby is authorized, empowered and directed to purchase for investment with available funds 100 shares Allied Chemical & Dye, 300 shares American Telephone and Telegraph, 300 shares Consolidated Gas of Baltimore and 100 shares of Air Reduction.

Mr. Maass then advised that the Committee on Site and Buildings might need up to \$25,000 some time during October or November for earnest moneys on contracts for the purchase of land, and that during the early part of 1936, when contracts expected to be entered into would be ready for closing, there might be required an additional sum of \$126,000 or more. The Treasurer was asked to bear these factors in mind, and if the funds were not readily available, that the Treasurer be authorized, in his discretion, to sell securities to secure the requisite funds.

The question was raised as to whether regular meeting dates of the Finance Committee should be arranged. After discussion it was

RESOLVED that the date be left open and the Committee be subject to call of forty-eight hours' notice.

There being no other business, the meeting adjourned at 3:10 P.M.

Secretary of the Meeting.