

THE INSTITUTE FOR ADVANCED STUDY

PRINCETON, NEW JERSEY 08540

Telephone-609-924-4400

THE DIRECTOR

11 December 1979

Ms Barbara Westergaard
40 Pine Street
Princeton, New Jersey 08540

Dear Ms Westergaard:

John Hunt has told me of his conversation with you. On the basis of that talk, I would like to set forth the terms of your association with the Institute.

- You will be engaged by the Institute as an indexer of the Minutes of Trustee meetings held from 1948 to the present. As you know, an index exists only for the Minutes of meetings held from the time of the Institute's founding in 1930 through 1947, and we wish to bring this index up to date.
- To that end, you will undertake whatever research in Institute records is required to ensure that the Minutes and their accompanying documents are complete.
- You will prepare an index for the Minutes of 1948 to the present, using a system compatible with that of the 1930-1947 file, and edit that material as necessary.
- You will alert Mr Hunt to any problems in the Minutes' binders--missing documents, damaged pages--that may arise as you work with the materials.
- By 1 June 1980, you will deliver a complete set of typed or legibly written index cards for the Trustee Minutes of meetings held from 1948 through April, 1980.

Ms Barbara Westergaard
11 December 1979

2

- In your talk with Mr Hunt, you expressed a keen awareness of the absolute necessity for confidentiality with regard to the material you will be working with and indicated your willingness to work with those files here at the Institute. For this purpose, you may use the facilities of the Mathematics-Natural Sciences Library on the second floor of Fuld Hall.
- You indicated that your hourly fee would be \$7.50; that is satisfactory to us. It is expected that the total fee will be in the range of \$525-575.

If these arrangements are agreeable to you, would you please sign and return to me the attached copy of this letter.

I look forward to meeting you during the first week of January.

Sincerely yours,

Harry Woolf



Barbara Westergaard

Barbara Westergaard
40 Pine Street
Princeton, New Jersey 08540

Education:

Vassar College, A.B., 1951 (major field economics)
Harvard University, M.A., 1953 (economics)

Positions held:

Tutor and teaching fellow (economics and statistics), Harvard University, 1953-55.
Assistant to various admissions officers, Columbia University, 1959-61.
Editorial consultant, International Encyclopedia of the Social Sciences, 1963-67.
Research assistant to Professor Robert Gutman, Sociology Department, Rutgers University, 1969-73.
Research associate, Architectural Education Study, Princeton University, 1975-76.

Free lance:

Currently editing manuscripts for Princeton University Press, Rutgers University Press, and The Behavioral and Brain Sciences. Have also edited manuscripts for Basic Books, Transactions, the Journal of the American Musicological Society, Population Index, Peterson's Guides, and Arete Publishing Company.

Wrote articles and captions for House Beautiful Special Publications.

Translated article (from German) for Perspectives of New Music.

Coauthor of bibliography (People and Buildings, Basic Books, 1973) and articles (Designing for Human Behavior, Dowden, Hutchinson & Ross, 1974; The Constructed Environment with Man as the Measure, American Society of Civil Engineers, 1975; Environment and Planning, B, vol. 4, 1977; Journal of Architectural Education, vol. 31, no. 2, 1978).

Books edited

1974

Anderson, Irvine, The Standard Vacuum Oil Company and United States East Asian Policy, 1933 1941. Princeton University Press.

1975

Marsh, Robert M., and Mannari, Hiroshi, Modernization and the Japanese Factory. Princeton University Press.

Wolf, Stephanie, An Urban Village. Princeton University Press.

1976

Schandler, Herbert, Lyndon Johnson and Vietnam. Princeton University Press.

Cohen, David William, Womunafu's Bunafu. Princeton University Press.

1977

Volkov, Shulamit, The Origins of Popular Antimodernism. Princeton University Press.

Allen, Garland, Thomas Hunt Morgan. Princeton University Press.

Tatar, Maria, Spellbound. Princeton University Press.

Flaherty, Gloria. The Defense of Opera. Princeton University Press.

1978

Dodge, Peter, Hendrik de Man. Princeton University Press.

Perella, Nicolas, Midday in Italian Literature. Princeton University Press.

Castells, Manuel, Marxist Analysis of the American Economy. Princeton University Press.

Nelson, Joan, Political Participation by the Urban Poor in Developing Nations. Princeton University Press.

Beveridge, Andrew, and Oberschall, Anthony, African Businessmen in Zambia. Princeton University Press.

Pomper, Philip, Sergei Nechaev. Rutgers University Press.

Murphy, Walter F., and Pritchett, C. Herman, Courts, Judges, and Politics. Random House.

1979

Roberts, David, Paternalism in Early Victorian England. Rutgers University Press.

Beitz, Charles, Political Theory and International Relations. Princeton University Press.

Leverenz, David, The Language of Puritan Feeling. Rutgers University Press.

Wood, James, The Nobility of the Election of Bayeux. Princeton University Press.

Nutini, Hugo, and Bell, The Compadrazgo System. Princeton University Press.

Landecker, Werner, Class Crystallization. Rutgers University Press.