

PRINCETON FUEL OIL COMPANY

216-220 Alexander Street

Princeton, New Jersey

- Mr Frank Aydelotte
- Olden Manor
- Princeton, N.J.

THIS IS TO ACKNOWLEDGE RECEIPT OF THE FOLLOWING COUPONS:

		SHEET NO. <i>K 765999</i>	
		<i>K 766000</i>	<i>Gal.</i>
<i>32</i>	<i>5-</i>	UNIT COUPONS	<i>1600</i>
<i>32</i>	<i>5-</i>	GALLON COUPONS	<i>1600</i>
<i>6</i>	<i>50</i>	GALLONS IN CHANGE MAKING COUPONS	<i>300</i>
<i>6</i>	<i>50</i>		<i>300</i>
<i>—</i>	<i>200</i>		<i>200</i>
<i>—</i>	<i>200</i>		<i>200</i>
		BY <i>E. M. Stratton</i>	<i>Total 4200</i>
		DATE <i>Aug 4, 1945</i>	

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

August 3, 1945

Princeton Fuel Oil Company  
218 Alexander Street  
Princeton, New Jersey

Dear Sirs:

I enclose my fuel oil ration coupons for the heating year ending August 31, 1946. There are two sets good for a total of 4200 gallons. Since we are using the house this summer, I should be grateful if you would fill my tank before the expiration of the present coupons so that I can start the new year to the best possible advantage.

Yours sincerely,

Frank Aydelotte

FA:jsr  
Enc. 2

# PRINCETON FUEL OIL COMPANY

216--220 ALEXANDER STREET  
PRINCETON, NEW JERSEY

TELEPHONE 1100

METERED DELIVERY

May 24, 1945

DEAR CUSTOMER:

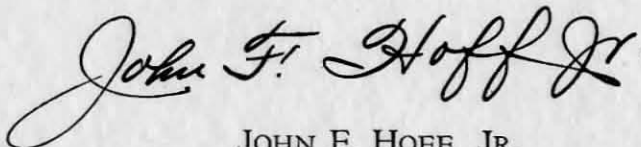
During the past winter it was our privilege to furnish you with your requirements of Fuel Oil. We hope that you were well satisfied with our product and service. This was the third year of Rationing and we trust that the coming heating season will be the last.

You will soon receive your application from the War Price and Rationing Board for next year's oil. Fill it out and send it back to the Rationing Board at your earliest convenience. In return your new coupons will be sent to you. Please send them to us and we will immediately return a receipt and place you on our automatic "Keep Filled" delivery system.

Enclosed is a self addressed postal card and we will appreciate it, if you sign and return it at once. This will help us in determining the amount of oil we will need for next winter.

We wish to express our sincere thanks for the privilege of serving you and for your splendid co-operation and patience during these trying times.

Cordially yours,



JOHN F. HOFF, JR.  
*President*

P. S.—It is economical to have your furnace and burner cleaned and adjusted once a year. If you desire our service department to do this work for you this summer please advise us as soon as possible. Due to the shortage of oil burner servicemen we are obliged to limit this service to our regular customers.

**BUY WAR BONDS**

May 18, 1945

Mr. John F. Hoff, Jr., President  
The Princeton Fuel Oil Company  
216-220 Alexander Street  
Princeton, New Jersey

Dear Mr. Hoff:

I have a statement from the Ration Board  
that fuel oil next season will be of somewhat  
heavier grade and that heating equipment should  
be especially cleaned and adjusted to use it.  
I should be very glad indeed if you would make  
the necessary adjustments in our furnace at Elden  
Manor whenever you find it possible to do so.

Yours sincerely,

Frank Aydelotte

FA:jsr



May 9, 1945

Mr. John F. Hoff, Jr., President  
The Princeton Fuel Oil Company  
216-220 Alexander Street  
Princeton, New Jersey

Dear Mr. Hoff:

I should be grateful if you would let me know how we stand as to fuel oil for the current year. We have tried to be very economical and I only want to make sure that we are going to have enough to our credit to use for hot water during the summer.

Yours sincerely,

Frank Aydelotte

FA:jar

PRINCETON FUEL OIL COMPANY

216-220 Alexander Street

Princeton, New Jersey

Dr. Frank Aydelotte,

87 Olden Lane

Princeton, N. J.

THIS IS TO ACKNOWLEDGE RECEIPT OF THE FOLLOWING  
COUPONS:

SHEET NO. ~~G 811601~~, G811600

<u>64</u>	<u>5</u>	UNIT COUPONS	3200
<u>12</u>	<u>50</u>	GALLON COUPONS	600
<u>400</u>		GALLONS IN CHANGE MAKING COUPONS	400 4200

BY D. Lucile Silvester

DATE Jan 14, 1944

June 15, 1944

Princeton Fuel Oil Company  
Princeton, New Jersey

Dear Sirs:

I enclose herewith the oil coupons for our house in Olden Lane for the period ending August thirty-first, 1945--G 811600 for 2600 gallons, and G 811601 for 1600 gallons, making 4200 gallons in all.

Am I right in thinking that we have plenty of coupons from last year to use for heating hot water during the summer?

Yours very truly,

Frank Aydelotte

FA:KK

Enclosures

Correction

Date August 23, 1943

This is to certify that we have received the following  
1943-44 Fuel Oil coupons:

52513-B  
52512-B

Class 5 Coupon Sheet No. 52511-B

60	5	-unit coupons	3000
12	50	-gallon coupons	= 600
600		gallons in change-making coupons	600

4200

PRINCETON FUEL OIL CO.

By A. McHugh





21 August 1943

Princeton Fuel Oil Co.  
Princeton, N.J.

Dear Sirs:

I have your postcard of August 18th and your letter of August 19th acknowledging receipt of my coupons. The total of 4200 gallons which you mention in your letter agrees with the notes which I have made. The postcard, however, adds up to only 4000 gallons as follows:

60	5 unit coupons	3000 gallons
12	50 gallon coupons	600
400	gallons in change coupons	<u>400</u>
		4000

I think the mistake is in the latter figure, since each of the three sheets, Nos. 52511-B, 52512-B, 52513-B, have 200 gallons in change making coupons, making 600 gallons. I should be grateful if you would look over my sheet and let me know whether this is correct.

Yours sincerely,

FRANK AYDELOTTE

Date August 18, 1943

This is to certify that we have received the following  
1943-44 Fuel Oil coupons:

Class 5 Coupon Sheet No. 52513-B  
52512-B

60 5<sup>10</sup>-unit coupons 3000  
12 50-gallon coupons 600  
400 gallons in change-making coupons 4000

PRINCETON FUEL OIL CO.

By A. McHugh





Form 3811  
Rev. 1-7-40

## RETURN RECEIPT

*Received from the Postmaster the Registered or Insured Article, the original number of which appears on the face of this Card.*

1

*Princeton Paul O. G.*

(Signature or name of addressee)

2

*W. Thompson*

(Signature of addressee's agent—Agent should enter addressee's name on line ONE above)

Date of delivery

*AUG 18 1943*

, 194

**Post Office Department**  
OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, \$300

PRINCETON, N.J.  
AUG 18  
10 30 AM  
1943

POSTMARK OF DELIVERING OFFICE

Return to Inst Adv Study  
(NAME OF SENDER)

Street and Number, }  
or Post Office Box, }

REGISTERED ARTICLE

No. 1515 Post Office PRINCETON, N.J.

INSURED PARCEL

No. \_\_\_\_\_ State \_\_\_\_\_

10-19421

17 August 1943

Dear Sirs:

I enclose the stamps for the fuel oil ration for our house, Olden Manor, Olden Lane, representing a total of 4200 gallons if the stamps have the same value as last year. In this connection I should like to ask whether our last year's stamps have been completely used up. We have been quite successful in economies of fuel supply in the heating of water during the summer, but if we have anything left of last year's ration it might be well to fill up our tank before the next season begins.

When I received your circular letter in the spring calling our attention to the importance of having oil furnaces cleaned and overhauled during the summer, I immediately filed an application with you for this service. I should be glad if this could be done whenever our turn comes.

Yours sincerely,

FRANK AYDELOTTE

Princeton Fuel Oil Company  
Princeton, New Jersey

*72 - 5 unit stamps 3600  
600 - in gallon stamps 600  
4200*

*# 52511 36 - 5 unit coupons + 200 gallons - change coupons  
52512 " " " " " "  
52513 36 - 5 " " + " " " "*

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

# PRINCETON FUEL OIL COMPANY

216-220 ALEXANDER STREET

PRINCETON, NEW JERSEY

August 19, 1943

TELEPHONE 1100

JOHN F. HOFF, JR.  
MANAGER

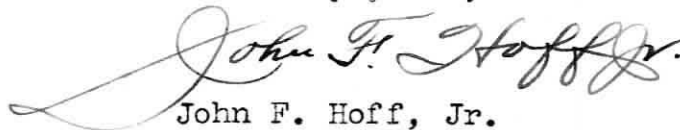
Dr. Frank Aydelotte  
Olden Manor  
Olden Lane  
Princeton, N. J.

Dear Sir:

In reply to your recent letter we beg to advise you that you have one (1) gallon left from your last season's ration, and that your ration for next year based on the present value calls for 4,200 gallons. We will give you credit for the one gallon on the next delivery.

In regard to cleaning your furnace, we have your order but due to the man-power shortage have been unable to do it as yet. You can be assured we will do it before the heating season sets in.

Sincerely yours,



John F. Hoff, Jr.

JFH:AM

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA



*Olden Manor*

June 16, 1943

Fuel Oil Ration Board  
Princeton, New Jersey

Dear Sirs:

I return the application for renewal of fuel oil ration for heat and hot water herewith. We are anxious to do everything possible to cooperate with the Board in the difficult problem which it has to solve. Last year we kept conscientiously within the amount allowed us, but on two occasions had serious trouble with frozen water pipes, and I hope that it will be possible for the Board to allow us for 1943-1944 at least the same basic ration which we had for 1942-1943.

Yours sincerely,

FA/MCE

Frank Aydelotte

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA



# R. F. Johnson

.. ELECTRICAL WORK ..

43 PARK PLACE  
PRINCETON, N. J.

*For Dr. Adydelotte*

June 12, 1943

Institute for Advanced Study,  
Olden Lane,  
Princeton, N. J.

Gentlemen:

I hereby submit estimate to install electric wiring at Dr. Adydelottes' residence, Olden Lane, Princeton, as described below for the sum of seventy-two dollars (\$72.00).

Separate 110 volt safety switch on meter board to control 2 wire #12 cable from meter board in residence to one light and two recepticals where directed in garage.

Very truly yours,

*R. F. Johnson*  
R. F. Johnson

RFJ:CMJ

*Verbally ordered to proceed —  
B.A. Miller  
6/15/43 —*

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Adydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

Olden Manor

May 1, 1943

Dear Mr. Hoff:

I have your letter informing me that I have received oil for all my coupons and calling my attention to the importance of having my oil burner inspected and adjusted and the furnace cleaned before the next heating season.

I should be very glad if your service department would attend to this matter at your earliest convenience.

I should at the same time be glad to have your advice as to whether I should try to install a coal heater for heating water during the summer or whether you think the oil which I now have in my tank will be sufficient for the purpose of heating water until next year's coupons are available. Do you have any records which would give me a line on the rate of consumption of oil for heating water in our house during the summer months? If so, I should be very glad to have your advice as to whether we can probably get through the summer or whether I ought to try to install a coal heater. I suppose the latter would be possible, though it is difficult because of the cramped space.

I should like to congratulate you on the admirable way in which the Princeton Fuel Oil Company has handled the rationing system during the past winter. We have tried to be economical and have very much appreciated the courtesy and efficiency with which you have taken care of our needs.

Yours sincerely,

FRANK AYDELOTTE

Mr. John F. Hoff, Jr.  
Princeton Fuel Oil Company  
216-220 Alexander Street  
Princeton, New Jersey

APPLICATION FOR RENEWAL OF FUEL OIL RATION

Frank Aydelotte

Olden Manor, Olden Lane

Princeton, New Jersey

Same

Same

at least as much as last year

June 15, 1943

Princeton Fuel Oil Co.

218 Alexander St., Princeton, N.J.

*Olden Manor*

# PRINCETON FUEL OIL COMPANY

216-220 ALEXANDER STREET  
PRINCETON, NEW JERSEY

METERED DELIVERY  
24 HOUR SERVICE

TELEPHONE 1100

May 5, 1943

Dr. Frank Aydelotte  
Olden Manor  
Princeton, N. J.

Dear Doctor Aydelotte:

We have your letter asking our advice as to whether you can get through the summer on your present ration.

According to our records your consumption during the summer of 1940 was 780 gallons, summer of 1941, 973 gallons and summer of 1942, 584 gallons. On April 28th which was the date of your last delivery you had 511 gallons on hand. This would ordinarily carry you until August 1st, and by that time according to the best information that we now have you will be allowed to draw on next seasons ration. Therefore, it seems reasonable to assume that you should get through the summer without making any change.

We very much appreciate your kind words of praise, and trust we will be able to take care of your needs as well next year.

Sincerely yours,

*John F. Hoff, Jr.*  
John F. Hoff, Jr.

JFH:AM

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

0 - 780  
1 - 973  
2 - 584

December 14, 1942

Princeton Fuel Oil Company  
Princeton, New Jersey

Dear Sirs:

I have your post card suggesting that the fuel oil coupons for Olden Manor should be delivered to you in order to simplify the problem of supplying us with oil in accordance with the regulations with a minimum of journeys to and fro. The idea seems to me an extremely practical one and I take pleasure in enclosing our coupons herewith. They will entitle us, as you will note, to 3480 gallons, counting each unit as 10 gallons.

I should be grateful if you could without too much trouble keep me informed month by month of the amount of oil that we are using, so that I can be certain that we are keeping within the regulations. We have sharply reduced the average temperature of the house, have cut off our guest rooms except when we actually have guests, and are trying in every possible way to keep our consumption of oil down to the lowest point.

Yours sincerely,

FRANK AYDELOTTE

FA/MCE

<u>Sheet</u>	<u>Units</u>	<u>Change coupons</u>
43208	28	50 gals.
43209	100	50 "
43210	100	50 "
43211	<u>100</u>	<u>50</u> "
	328	200



*Olden Manor*

# PRINCETON FUEL OIL COMPANY

216-220 ALEXANDER STREET  
PRINCETON, NEW JERSEY

TELEPHONE 1100

METERED DELIVERY

DEAR CUSTOMER:

Enclosed you will find your completed ration form. As you have received oil for all your coupons, for any further requirements you will have to obtain additional coupons from your rationing board.

This has been a difficult winter in the fuel business. You have had to get along with less fuel and we have had much additional work on account of rationing. Our phone wires have been very busy causing delay in answering your calls. Sometimes we may have been sharp or hasty. Please forgive us if we haven't at all times shown the friendly attitude we really feel toward all our customers.

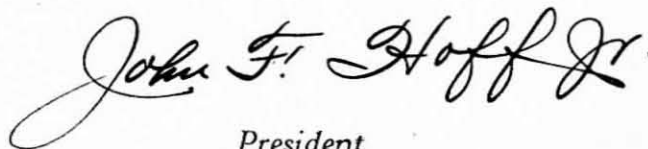
We have had throughout the winter sufficient fuel oil for all customers who have had currently valid coupons. This in itself is quite an accomplishment. Our delivery service has met the test. In fact, to prevent freeze-ups, we have been called upon to make deliveries to hundreds of customers of other suppliers. Many expressions of appreciation from our customers have been a great help.

No doubt, fuel oil rationing will be in effect next heating season. We expect many improvements in the rationing procedure; one of which will be the filling of tanks this summer. We hope that you will not be restricted as drastically as you have this season. Conservation, rather than conversion, appeals to us. As we have friends in the Coal business, we understand from them that there will be continued difficulty in obtaining enough coal for present users and any large number of conversions from oil will add to the Anthracite shortage.

It would be wise to have your burner inspected and adjusted and your furnace cleaned before next heating season, so that you will be sure to get maximum heat from the oil you use. Arrangements should be made with our service department early, as there are fewer servicemen available, and if we do not keep working steadily throughout the summer, many consumers who leave this important job until next August will be disappointed.

Again accept our thanks for your business which, we assure you, is very much appreciated. We anticipate serving you next year, and it is our hope that we will continue to be fortunate in having the same experienced personnel another season to make our service as efficient and friendly as possible.

Cordially yours,



President

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA



PERIOD 1 PERIOD 2 PERIOD 3 PERIOD 4 PERIOD 5

Form OPA R-1105B  
 UNITED STATES OF AMERICA  
 OFFICE OF PRICE ADMINISTRATION  
**V-FUEL OIL RATION**  
**Class 1 Consumer Coupons**  
 (One-unit Coupons, and Change Coupons)



Copy this number in ink on each coupon in the space provided. After each 5 or 10 entries, check against original number for accuracy.

No V- 43209 L-5

V-43209L-5

Date issued Nov. 23, 1942 Date expires Sept. 30, 1943

These coupons are issued to Frank Aydelotte to be used at Olden Manor, Olden Lane, Princeton  
 (Number and street or R. F. D.) (City or post office)  
Mercer (County) N. J. (State)

and consists of change coupons of a total value of 50 gallons and 100 ONE-UNIT coupons.

Dealers in fuel oil or their representatives are hereby authorized to deliver fuel oil to the above person or his agent for use at the above address, and are required to detach from this sheet coupons having a gallonage value equal to the quantity of oil delivered, in accordance with the rules and regulations of the Office of Price Administration in effect at the time of such delivery. At the time of delivery, the dealer or his agent must fill in the delivery record below.

**War Price and Rationing Board #2**  
 50 Price Renger Street  
 Princeton No. \_\_\_\_\_ at \_\_\_\_\_ (City)  
Mercer County, N. J. (County) \_\_\_\_\_ (State)

By F. I. Forman

Received by Frank Aydelotte (Signature of coupon holder)  
 COUPONS VOID IF DETACHED

Date	Gallons of Oil Delivered	Coupons Removed		Name of Dealer	Signature of Deliverer
		Number of Unit Coupons	Gallonage Represented by Gallon Coupons		
<u>4/28</u>	<u>3.288</u>			<u>Princeton Fuel Oil A. McHugh</u>	

I CERTIFY that I have delivered to the user and premises named above the amount of fuel oil entered by me opposite my signature below, and that upon such delivery I removed from this sheet the coupons stated opposite my signature, in accordance with the provisions of the Fuel Oil Rationing Regulations.  
 (Use ink or indelible pencil)

**CERTIFICATE OF REMOVAL OR TRANSFER AND SURRENDER OF COUPON SHEET**

change coupons having a total value of \_\_\_\_\_ gallons, and \_\_\_\_\_ one-unit coupons. Signed \_\_\_\_\_

I HEREBY CERTIFY that this coupon sheet was surrendered to me as aforesaid. Signed \_\_\_\_\_

(Tenant, transferee, or other designation)  
 (Landlord, transferee, court officer, etc.)  
 By \_\_\_\_\_ (Officer, agent, etc.)

and that at the time of surrender said sheet contained \_\_\_\_\_  
 Upon request, the person to whom the coupon sheet is surrendered shall give in exchange a copy of the above certificate

GALLON COUPONS

UNITED STATES OF AMERICA  
OFFICE OF PRICE ADMINISTRATION  
**V-FUEL OIL RATION**  
Class 1 Consumer Coupons  
(One-unit Coupons, and Change Coupons)



Copy this number in ink on each coupon in the space provided. After each 5 or 10 entries, check against original number for accuracy.

No V- 43211 L-5 V-43211 L-5

Date issued Nov. 23, 1942 Date expires Sept 30, 1943

These coupons are issued to Frank Aydelotte to be used at  
Olden Manor, Olden Lane, Princeton  
(Number and street or R. F. D.) (City or post office)  
Mercer (County) N. J. (State)

and consists of change coupons of a total value of 50 gallons and 100 ONE-UNIT coupons.

Dealers in fuel oil or their representatives are hereby authorized to deliver fuel oil to the above person or his agent for use at the above address, and are required to detach from this sheet coupons having a gallonage value equal to the quantity of oil delivered, in accordance with the rules and regulations of the Office of Price Administration in effect at the time of delivery, the dealer or his agent must fill in the delivery record below.

War Price and Rationing Board No. \_\_\_\_\_ at \_\_\_\_\_  
Mercer County, N. J. (City) (State)

By F. I. Forman

Received by Frank Aydelotte COUPONS VOID IF DETACHED  
(Signature of coupon holder)

PERIOD 1 PERIOD 2 PERIOD 3 PERIOD 4 PERIOD 5

Date	Gallons of Oil Delivered	Number of Unit Coupons	Gallonage Represented by Gallon Coupons	Name of Dealer	Signature of Deliveryman

I CERTIFY that I have delivered to the user and premises named above the amount of fuel oil entered by me opposite my signature below, and that upon such delivery I removed from this sheet the coupons stated opposite my signature, in accordance with the provisions of the Fuel Oil Rationing Regulations.  
(Use ink or indelible pencil)

**RECORD OF DELIVERIES**

**CERTIFICATE OF REMOVAL OR TRANSFER AND SURRENDER OF COUPON SHEET**

change coupons having a total value of \_\_\_\_\_ gallons, and \_\_\_\_\_ one-unit coupons.  
Signed \_\_\_\_\_ (Tenant, transferor, or other designation)  
I HEREBY CERTIFY that this coupon sheet was surrendered to me as aforesaid.  
Signed \_\_\_\_\_ (Landlord, transferee, court officer, etc.)  
By \_\_\_\_\_ (Officer, agent, etc.)

Upon request, the person to whom the coupon sheet is surrendered shall give in exchange a copy of the above certificate

GALLON COUPONS

PERIOD 1 PERIOD 2 PERIOD 3 PERIOD 4 PERIOD 5

Form OPA R-1105B

UNITED STATES OF AMERICA  
 OFFICE OF PRICE ADMINISTRATION  
**V-FUEL OIL RATION**  
**Class 1 Consumer Coupons**  
 (One-unit Coupons, and Change Coupons)



Copy this number in ink on each coupon in the space provided. After each 5 or 10 entries, check against original number for accuracy.

No. V- 43208 L-5

V-43208L-5

Date issued Nov. 23, 1942 Date expires Sept. 30, 1943

These coupons are issued to Frank Aydelotte to be used at

Olden Manor Olden Lane Princeton

(Number and street or R. F. D.) (City or post office)  
Mercer N. J.  
 (County) (State)

and consists of change coupons of a total value of 50 gallons and 28 ONE-UNIT coupons.

Dealers in fuel oil or their representatives are hereby authorized to deliver fuel oil to the above person or his agent for use at the above address, and are required to detach from this sheet coupons having a gallonage value equal to the quantity of oil delivered, in accordance with the rules and regulations of the Office of Price Administration in effect at the time of such delivery. At the time of delivery, the dealer or his agent must fill in the delivery record below.

War Price and Rationing Board #2  
 Rationing Board No. \_\_\_\_\_ at \_\_\_\_\_  
55 Mercer Street (City)

Princeton (County) (State)  
Mercer County, N. J.  
 By J. T. Gorman (Date)

Received by Frank Aydelotte  
 (Signature of coupon holder)

COUPONS VOID IF DETACHED

Date	Gallons of Oil Delivered	Number of Unit Coupons	COUPONS REMOVED		Signature of Deliveryman
			Gallonage Represented by Coupon	Names of Dealer	

I CERTIFY that I have delivered to the user and premises named above the amount of fuel oil entered by me opposite my signature below, and that upon such delivery I removed from this sheet the coupons stated opposite my signature, in accordance with the provisions of the Fuel Oil Rationing Regulations.  
 (Use ink or indelible pencil)

RECORD OF DELIVERIES

CERTIFICATE OF REMOVAL OR TRANSFER AND SURRENDER OF COUPON SHEET

I CERTIFY that I vacated or transferred the premises at \_\_\_\_\_ on \_\_\_\_\_, 194\_\_\_\_, and that the attached Coupon Sheet No. \_\_\_\_\_ issued to me for use in connection with said premises was on or before the above date surrendered to \_\_\_\_\_ Signed \_\_\_\_\_

change coupons having a total value of \_\_\_\_\_ gallons, and \_\_\_\_\_ one-unit coupons. Signed \_\_\_\_\_

I HEREBY CERTIFY that this coupon sheet was surrendered to me as aforesaid. Signed \_\_\_\_\_

(Name of landlord, transferee, court officer, etc.)  
 (Landlord, transferee, court officer, etc.)  
 By \_\_\_\_\_ (Officer, agent, etc.)

Upon request, the person to whom the coupon sheet is surrendered shall give in exchange a copy of the above certificate

GALLON COUPONS



*Re: oil rationing*

*Olden Manor  
Room measurements*

Bedroom	15	15	225
Bathroom	8	6	48
Bedroom	21	16	336
Bathroom	9	6	54
Bedroom	18	15	270
Bedroom	16	15	240
Bathroom	9	6	54
Bedroom	14	12	168
Bedroom	12	9	108
Bedroom	14	9	126
Bathroom	9	6	54
Linen room	9	9	81
Back hall	8	6	48
3rd Floor hall	20	8	160
Bedroom	16	16	256
Bedroom	18	10	180
Bathroom	7	7	49

Hall	32	9	288
Vestibule & Lav.	12	6	72
Living room	32	16	512
Dining Room	25	15	375
Work Room	15	15	225
Study	22	17	374
Pantry	15	9	135
Kitchen	21	11	231
Maids' Sitting R.	12	9	108
Second Fl. Hall	17	9	153
			2473
			2457
			4930

*Olden Manor*

September 12, 1941

Dear Andy:

Many thanks for your very informative letter. I have had a local contractor and a plumber in to look over our installation and their advice has been (1) to renew pipes on our present connection with the steam boiler and to use it in the winter time as a matter of economy, and (2) to put in a Radd heating unit connected with our present boiler for use in the summer and as a booster in the winter. This seems, on the whole, a sensible and economical solution of our problem.

Our tank is only a galvanized one but it holds one hundred gallons and my plan would be after the war to replace it with a copper tank of the same size.

Yours sincerely,

FRANK AYDELOTTE

Superintendent Andrew Simpson  
Swarthmore College  
Swarthmore, Pennsylvania

FA:MR

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

Name **Dr. Frank Aydelotte**

*Olden Manor* ~~OF~~ **Olden Lane**

Address **Princeton, N. J.**

**PRINCETON FUEL OIL  
AGREEMENT**

for period  
**AUG. 1, 1941 to MAY 31, 1942**

1. The undersigned as Buyer grants **Princeton Fuel Oil Company** as Seller the privilege of supplying **Fuel Oil** to be consumed at the above premises for the period and upon the terms herein stated.
2. The price shall be the prevailing market price in the locality of the above premises at the time of delivery. In the event of decrease in the market price the Buyer shall receive the full reduction to the price prevailing. In the event that any tax is imposed by the Federal Government, the State or any sub-division of the State, the Buyer shall bear such tax and the amount thereof shall be added to the price, and paid by the Buyer to the Seller.
3. Buyer shall provide and maintain suitable storage tank and access thereto to enable Seller to make deliveries by hose connections from Seller's tank wagons. For delivery in cans, or for less than 150 gallons, an extra 1/2c. per gallon will be charged. Seller shall not be responsible for failure to make deliveries because of shortages, strikes, fires, war, failure, or material increase in the cost of the usual and contemplated means of transportation, or any other cause beyond its control.
4. **TERMS**—are net cash on delivery. If Seller has agreed to extend Buyer a line of credit, then, within said line, terms shall be net cash on the 30th day following delivery.
5. Buyer agrees to let Seller deliver in accordance with our "Keep-Filled Weather Controlled Service", and leave printed meter delivery ticket as evidence of Princeton Fuel Oil's Verified Delivery.

Accepted: **PRINCETON FUEL OIL COMPANY**

Signed *Frank Aydelotte*

By: \_\_\_\_\_

Billing Address *Olden Manor, Olden Lane*

Date \_\_\_\_\_ 194\_\_\_\_\_

City *Princeton* State *NJ*

\* \* \* \* \*

(Please sign and return both copies).

**(Customer's Copy)**



# PRINCETON Fuel Oil "Keep-Filled" BOND

*This is to Certify that...*

NAME Dr. Frank Aydelotte

ADDRESS 87 Olden Lane, Princeton, N. J.

shall be entitled to receive, delivered FREE into his tank at the above address,

## 100 GALLONS OF PRINCETON FUEL OIL

if, having duly contracted for Princeton Fuel Oil Co's "Keep-Filled" Service under a Domestic Fuel Oil Agreement, Princeton Fuel Oil Co. permits Customer's supply of Fuel Oil to become exhausted at any time between October 31, 1940, and May 1, 1941, and while said agreement is in force and effect.

The explanations and conditions on the reverse side hereof are hereby incorporated in this Bond.

  
MANAGER

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## EXPLANATORY

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This Bond shall not be effective should Princeton Fuel Oil Company attempt or desire to make a delivery and be prevented from doing so by an act or omission of customer, or another at customer's residence, (whereby Princeton Fuel Oil Co., or its representative, is denied or cannot secure access to the premises), by reason of an act of God, strikes, the elements, failure of accustomed sources of supplies, floods, storms or hurricanes, labor disputes, or other cause beyond Princeton Fuel Oil Co's control.

Princeton Fuel Oil Co. shall be entitled to make deliveries to customer in such amounts and at such times as Princeton Fuel Oil Co. may elect so to do.

# GUARANTEED DELIVERY BOND



## 1940 - 41

(TYPED) Imprint of Name  
and delivery Address.

**Dr. Frank Aydelotte,**  
**87 Olden Lane,**  
**Princeton, N.J.**

**PRINCETON FUEL OIL COMPANY**  
**PRICE PROTECTION AGREEMENT**

for period  
**JUNE 1, 1940 to MAY 31, 1941**

1. The undersigned as Buyer grants **Princeton Fuel Oil Company** as Seller the privilege of supplying all **Fuel Oil** to be consumed at the above premises for the period and upon the terms herein stated.
2. The price shall be the prevailing market price in the locality of the above premises at the time of delivery. The present market price is 6 3/4 cents per gallon. In the event of decrease in the market price the Buyer shall receive the full reduction to the price prevailing; in the event of increase, the Buyer shall pay such increase, **But in no event more than 7 3/4** cents per gallon. In the event that any tax is imposed by the Federal Government, the State or any sub-division of the State, the Buyer shall bear such tax and the amount thereof shall be added to the price, and paid by the Buyer to the Seller.
3. Buyer shall provide and maintain suitable storage tank and access thereto to enable Seller to make deliveries by hose connections from Seller's tank wagons. Seller shall not be liable for failure to make delivery if prevented by strike, lockout, accident, fire, act of God or any cause beyond Seller's control. Seller shall not be liable for any damage to premises of Buyer unless caused by negligence of Seller or his employees; in the event that any damages are caused by such negligence; then and in that event Seller shall be notified of damages within twenty-four (24) hours after which Seller shall within a reasonable time; make the necessary repairs and be completely discharged of all liability.
4. **TERMS**—are net cash on delivery. If Seller has agreed to extend Buyer a line of credit, then, within said line, terms shall be net cash on the 30th day following delivery.
5. **SERVICE:** "Keep-Filled"  "Order as Needed"  (Please check one)

Accepted: **PRINCETON FUEL OIL COMPANY**

Signed Frank Aydelotte

By: \_\_\_\_\_

Billing Address 87 Olden Lane

Date July 1 1940

City Princeton State N.J.

New customers please furnish the following information:

Employed by Institute for Advanced Study Employer's Address Princeton, N. J.

Name of Bank Princeton Bk & Trust Co. Location " "

Phone: Res. Pr. 185 Business Education and Research

List one Charge Account:  
1. Wanamaker, Philadelphia Used for Summer Hot Water? \_\_\_\_\_

Make of Burner \_\_\_\_\_ Special Conditions \_\_\_\_\_

Storage Tank Capacity \_\_\_\_\_ Oil used in past \_\_\_\_\_  
(Company)

(Customer's Copy) Grade of Oil used \_\_\_\_\_

PRINCETON FUEL OIL COMPANY  
PRICE PROTECTION AGREEMENT  
for period  
JUNE 1, 1960 to MAY 31, 1961

(TYPED) Imprint of Name  
and delivery Address  
Dr. Frank Aydelotte,  
87 Olden Lane,  
Princeton, N.J.

1. The undersigned as Buyer grants Princeton Fuel Oil Company as Seller the privilege of supplying all Fuel Oil to be consumed at the above premises for the period and upon the terms herein stated.  
2. The price shall be the prevailing market price in the locality of the above premises at the time of delivery. The present market price is \$ 3/4 cents per gallon. In the event of decrease in the market price the Buyer shall receive the full reduction to the price prevailing; in the event of increase, the Buyer shall pay such increase. But in no event more than 7 3/4 cents per gallon.  
3. In the event that any tax is imposed by the Federal Government, the State or any sub-division of the State, the Buyer shall bear such tax and the amount thereof shall be added to the price, and paid by the Buyer to the Seller.  
4. Buyer shall provide and maintain suitable storage tank and access thereto to enable Seller to make deliveries by hose connections from Seller's tank wagons. Seller shall not be liable for failure to make delivery if prevented by strike, lockout, accident, fire, act of God or any cause beyond Seller's control. Seller shall not be liable for any damage to premises of Buyer unless caused by negligence of Seller or his employees; in the event that any damages are caused by such negligence, then Seller shall be liable for the amount thereof. Seller shall not be liable for any damage to premises of Buyer unless caused by negligence of Seller or his employees; in the event that any damages are caused by such negligence, then Seller shall be liable for the amount thereof. Seller shall not be liable for any damage to premises of Buyer unless caused by negligence of Seller or his employees; in the event that any damages are caused by such negligence, then Seller shall be liable for the amount thereof.

# PRINCETON FUEL OIL COMPANY

## PRICE PROTECTION AGREEMENT

Accepted: PRINCETON FUEL OIL COMPANY

By: \_\_\_\_\_  
Date: \_\_\_\_\_

New customers please furnish the following information:

Employed by Institute for Advanced Study  
 Name of Bank Princeton BK & Trust Co.  
 Phone: Rm. Pr. 185  
 List one Charge Account: \_\_\_\_\_  
 1. Wanamaker, Philadelphia  
 Make of Burner \_\_\_\_\_  
 Storage Tank Capacity \_\_\_\_\_

Grade of Oil used \_\_\_\_\_  
 (Company)  
 Oil used in past \_\_\_\_\_  
 Special Conditions \_\_\_\_\_  
 Used for Summer Hot Water? \_\_\_\_\_  
 Business Education and Research  
 Location \_\_\_\_\_  
 Employer's Address Princeton, N. J.

Signed \_\_\_\_\_  
 Billing Address 87 Olden Lane  
 City Princeton State N.J.

(Customer's Copy)



# PRINCETON FUEL OIL COMPANY

216-220 ALEXANDER STREET  
PRINCETON, NEW JERSEY

METERED DELIVERY  
24 HOUR SERVICE

TELEPHONE 1100

June 1, 1940

Dear Customer:

Enclosed herewith please find Princeton Fuel Oil Company's Price Protection Agreement for the heating season 1940-1941.

As a special offer to our customers we will guarantee the price as follows: from this date through November 30th, 1940 the price shall not exceed 7 1/4 cents per gallon; from December 1, 1940 through May 31, 1941 the price shall not exceed 7 3/4 cents per gallon.

Why not take advantage of this special offer and sign your Contract at once.

Upon receipt of your signed Contract we will execute same and return your copy to you.

Yours very truly,

Princeton Fuel Oil Company

# 100 GALLONS FUEL OIL FREE

*. . . if we let you run out of oil!*

*Princeton Fuel Oil Co's "Keep-Filled" service is a scientific way of measuring your fuel oil needs so accurately that the delivery truck arrives in plenty of time to replenish your supply. All this computing is done at Princeton Fuel Oil Co's plant by "specialists" in "Keep-Filled" Service.*

*No worry to you-no unnecessary checking of your tank.  
Princeton Fuel Oil Company assumes this responsibility.*

***To any Princeton Fuel Oil Company customer who  
uses this "Keep-Filled" Service:***

*Any time your tank runs dry for any reason (except that our driver is locked out and cannot check and fill your tank) we will deliver to you 100 gallons of oil free as further described in our guaranteed Service Bond.*

*Even if the driver cannot make delivery he will leave you a dated warning notice and a telephone number to call upon your return.*

*Sign Princeton Fuel Oil Co's Agreement specifying "Keep-Filled" Service and this will entitle you to our Guarantee Delivery Bond offer of 100 gallons FREE.*

*Olden Manor*

February 11, 1941

Dear Andy:

What do you think of the enclosed letter from Mr. Tash, the engineer in the office of J. F. Larson, the Institute architect? Would a gas hot water heater give us better service than oil and is the Crane heater better than the Rudd? I am sorry to give you so much trouble, but I find it very difficult to decide between all this conflicting advice.

Yours sincerely,

FRANK AYDELOTTE

Superintendent Andrew Simpson  
Swarthmore College  
Swarthmore, Pennsylvania

FA/MCE



*Olden Manor*

February 4, 1941

Dear Andy:

I have the same problem in regard to domestic hot water in our house here that I had at Swarthmore and my first inclination was to solve it in the same way that you solved the Swarthmore problem, namely, to put in a Rudd gas instantaneous hot water heater. The local plumber here advises that I use a Petro instantaneous water heater, which seems to operate in a somewhat similar manner but uses oil. It is said to produce domestic hot water just as effectively and at about one-third the cost.

I should be most grateful if you would tell me first of all whether you consider oil burning domestic hot water installations as satisfactory as gas or satisfactory enough to use, and in the second place whether the Petro is the best of all the oil-burning systems. The situation at present is impossible and embarrassing for us and our guests, and I should like something that would work as perfectly as the installation which you suggested in Swarthmore.

I have a supplementary question: Our present system operates as a kind of adjunct to the oil furnace and has an 80-gallon hot water storage tank. The plumber suggests leaving that tank in place, connecting it up with the new heater so that we will have just so much more hot water available. Is that practical and advisable?

I should be most grateful for your advice on these points.

Yours sincerely,

FRANK AYDELOTTE

Superintendent Andrew Simpson  
Swarthmore College  
Swarthmore, Pennsylvania

FA/MCE

*Olden Manor*

February 1, 1941

Dear Mr. Leidesdorf:

You may remember that in reporting to you about the expenses of Olden Manor I said that the domestic water heating system would need to be improved. The system as we found it simply does not deliver enough hot water, and we are partly amused and partly embarrassed to realize from time to time that our guests when they appear at breakfast if they have had a bath at all must have had one in cold water.

I have had the best Princeton plumber study the situation and it is his opinion that we need an independent hot water system of larger capacity instead of the attachment to the furnace on which we depend at the present moment. He suggests either a Rudd hot water system, using gas, or a similar installation burning oil, his preference being for the Petro instantaneous water heater manufactured at Stamford, Connecticut. The cost of such a system would be \$335 installed.

It just happens that we may have some rather important guests at the Institute the latter part of this month and I therefore do not like to wait for Mr. Maass's return to do something about the matter. I have talked it over with Veblen, who is a member of the Building Committee, and he asked me to say that he thoroughly agrees with the urgency of doing something immediately. If you agree also I shall be glad to put it through at once.

Yours sincerely,

FRANK AYDELOTTE

Mr. S. D. Leidesdorf  
125 Park Avenue  
New York City

FA/MCE

# STONEACRES



MT. LUCAS ROAD  
PRINCETON, NEW JERSEY

December 21, 1940.

Dr. Frank Aydelotte  
Institute for Advanced Study  
Princeton, N. J.

My dear Dr. Aydelotte:-

In re: Lawn construction at  
Olden Manor

In accordance with your request,  
I am enclosing herewith copy of receipted bill in relation to the above matter.

Yours very truly,

*Austin S. Mannell*  
*per CSM.*

Encls.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA



November 22, 1940

Dear Mr. Morrell:

Mr. Sincerbeaux has finally measured the road at Olden Manor and has written to me, under date of November 14, a letter, of which I enclose copy, saying that according to his measurements the amount of road constructed amounts to 921 square yards.

Your own estimate, which you sent me on August 25th, was for a total of 1058 square yards. I assume that you will feel from Mr. Sincerbeaux's measurements that since the widening of the road agreed upon between us did not involve the construction of a larger amount than you had originally estimated, the price of \$1500 agreed upon would be fair for the road as constructed.

Yours sincerely,

FRANK AYDELOTTE, Director

Mr. Austin D. Morrell  
Mt. Lucas Road  
Princeton, New Jersey

FA/MCE

ASSOCIATE  
L. R. COLEMAN  
MUNICIPAL ENGINEER

CHARLES S. SINCERBEAUX  
CIVIL ENGINEER AND SURVEYOR  
FIRST NATIONAL BANK BUILDING  
PRINCETON, N. J.

TELEPHONE  
PRINCETON 413

Nov.14,1940.

Dr Frank Aydelotte,  
Olden Lane, Princeton, N.J.

Dear Dr Aydelotte,

I have measured the area of the bitumi-  
nous macadam road constructed by Mr Morrell at "Olden Manor"  
and find it to be 921 square yards.

I presume that the plan from which Mr Mor-  
rell estimated the quantity of work to be done was the same  
as the one on file in this office, which showed the lines  
as originally staked out by the architect. These lines were  
not entirely complete, and it is evident that Mr Morrell,  
in taking off the quantities without the instruments of  
precision of the engineer, has made a mistake.

Very sincerely yours,

*C. S. Sincerbeaux*

36-37  
37-8  
38-9  
39-40

October 22, 1940

Mrs. Roy B. Welch  
187 Prospect Avenue  
Princeton, New Jersey

Dear Mrs. Welch:

Mrs. Bailey informs me that I sent you a check for \$406.13 in place of \$416.13. This is very funny and shows that I ought not to be allowed to seal up a letter on my own responsibility. Mrs. Bailey had called the mistake to my attention whereupon I took the letter home, wrote out a new check, and then apparently put the old one in your letter and tore up the new one instead of doing the reverse, as I had intended. I make you my humblest apologies, and take great pleasure in sending you herewith the missing \$10.00.

Marie and I hope that you and your husband will come in some day soon to see the changes we have made in the house.

With kind regards, I am

Yours very sincerely,

Frank Aydelotte

FA:ESB

October 18, 1940

Dear Mr. Sincerbeaux:

I have your bill of September 26 for \$241.50, being the cost of making a contour map of the grounds of Olden Manor and locating the trees and other points. I enclose herewith my check in payment.

I hope you will as soon as convenient make the measurements on the road as actually constructed and let me know whether there is any difference in area between this and the area originally contemplated on your plan. Mr. Morrell's contract, based upon the plan, was for the construction of a total of 1,058 square yards. In actually laying out the road I think we may have added slightly to this, and Mr. Morrell and I have agreed that we should get you to measure it for the basis of an equitable settlement. I would be grateful if you would do this at your convenience and let me have your bill.

Yours sincerely,

FRANK AYDELOTTE

Mr. Charles S. Sincerbeaux  
First National Bank Building  
Princeton, New Jersey

FA:ESB



*Olden Manor*

October 18, 1940

Matthews Construction Co., Inc.

Princeton, New Jersey

Dear Mr. Greer:

I enclose my check for \$1,084.42, being payments for two bills for work on Olden Manor which ran over the original budget of \$15,000.00.

Mrs. Aydelotte has already called your attention to certain things not yet completed and to one or two respects in which the work of subcontractors was not quite satisfactory. I should be grateful if you would keep these things in mind and see that they are put right as soon as possible.

I appreciate very warmly the constant personal attention which you have given to the work and which has contributed so much to the successful completion of the job. You will be interested to know that the members of the Board of Trustees attended a house-warming at our house on Monday and were extraordinarily pleased with the finished result.

Yours sincerely,

FRANK AYDELOTTE

FA:ESB

October 18, 1940

Dear Mrs. Welch:

I owe you an apology for the delay in settling up the question of payment by the Institute to you for improvements which you made to Olden Manor.

We have from Mr. Warren the enclosed statement to you amounting to \$621.45, to which I have added certain payments which you made for electrical fixtures, etc., amounting to \$63.43, and the price of the power lawn mower, namely, \$65.00. The total is \$749.88. From this I have deducted \$333.75, representing the cost of changes which you made in the house which had again to be torn out in the course of alterations recently made by the Institute. This leaves a net of \$416.13.

Since you were kind enough to say that you would leave this matter to the authorities of the Institute, it has seemed to us that it would be fair to reimburse you for the improvements which we have actually been able to keep, and I accordingly enclose Mr. Aydelotte's check for that amount, namely, \$416.13.

Mr. Aydelotte asks me to express to you again the appreciation which he and all of us feel for your kindness in vacating the house last spring before the expiration of your lease, thus making it possible for Mr. and Mrs. Aydelotte to complete the repairs and move in during the summer.

Yours sincerely,

ESTHER S. BAILEY

Mrs. Roy D. Welch  
187 Prospect Avenue  
Princeton, New Jersey

ESB

C O P Y

Princeton, N. J., October 6, 1937

Mrs. R. D. Welch

To H. B. WARREN, Dr.

52 Aiken Avenue

---

To contract price, windows 3rd floor .....	\$ 92.00
To contract price, Toilet room, 1st floor .....	185.00*
To contract price, Lavatory 3rd floor .....	58.00*
To contract price, Extra Linen Closet .....	8.00
" extra closet in bathroom .....	28.00
" lining large closet 3rd floor .....	68.00
" cutting and piling wood in cellar .....	8.50*
" pantry sink, material and labor .....	18.60*
" mouldings, bathroom and 1st floor .....	12.50
" extra closet, 1st floor .....	19.80
" book shelves, material & labor, painting, etc. ....	45.00*
" 4 cedar posts \$4.00, 16' 4"x4' \$1.40 .....	5.40
" 1 garbage container .....	7.25*
" 1 drawer \$2.50, drawer pulls \$ .30, toggle bolts \$ .80 ....	3.60*
" shelf brackets \$ .60, coat and hat hooks \$1.20 .....	1.80*
" 36 hrs. carpenter labor .....	54.00
" chain bolt \$1.10, galv. clothes hooks \$1.40 .....	2.50*
" material, wash tray tops .....	3.50*
	<hr/>
	\$621.45

---

In addition - other bills	
Electric fixtures	\$22.90
Labor	29.78
Hooks, towel bar, door knobs, knocker, etc.	<u>10.75</u>
	63.43
Power lawn mower	<u>65.00</u>
	\$749.88
*Improvements, etc., not utilized	<u>333.75</u>
	Balance
	\$416.13

April 17, 1940

Mrs. Roy D. Welch  
187 Prospect Avenue  
Princeton, New Jersey

1 used Power Lawn Mower                      \$65.00

APPROVED FOR PAYMENT  
By FRANK AYDELOTTE

Written by hand:  
H.H. Maass  
Please add your O.K.  
as Ch. Comm. on Bldgs.  
and Grounds.

187 Prospect Ave.,  
Princeton -

My dear Mrs. Bailey,

I thank you for forwarding to me Mrs. Aydelotte's check for \$9.10 in payment of the oil left at Olden Manor.

I shall be glad to sell



The power lawn-mower  
for \$ 65. - and hope  
Dr. Aydelotte will  
find it satisfactory.

Very sincerely,

Sylvia S. Welch

April 15<sup>th</sup>, 1940.

Power lawn mower

Telephone 108

Mr. Harro Wulf

Mt. Lucas Road

Price now \$ 65.00

\$55.00

7.50 to sharpen, etc.

---

WILL MOW LAWNS BUT NOT MEADOWS

*in good shape*

*OK DG*

October 11, 1940

Insurance on Olden Manor

Before recent alterations	\$25,000.00
Increased to	35,000.00

-----

Matthews Construction Company in May, 1940,  
made following statement to Walter B. Howe Co.

Replacement	\$38,000
Less foundations	2,000
Depreciation	<u>2,000</u>
	\$34,000 present value

Insured at \$35,000 - difficult to collect  
more

C O P Y

Charles S. Sincerbeaux  
First National Bank Building  
Princeton, N. J.

September 26, 1940

Order 406-3385

Institute for Advanced Study  
to  
C. S. Sincerbeaux, Dr.

June 22, 24, 25, 26, 27,28, 29, July 1, 2, 3

Field Work

Locating 63 trees, 2 ft. contours, new drive to Ober Road with top of slope, existing driveways at "Olden Manor", and 103 points on proposed driveways, hedge and curb on Olden Lane, dwelling and 3 out buildings. \$125.00

Office Work

Plotting and checking above \$114.00  
3 black and white prints 2.50  

---

\$241.50

September 24, 1940

Dr. Frank Aydelotte

To MATTHEWS CONSTRUCTION CO., Inc.

Labor and material furnished at Olden Manor

Labor for weeks ending July 17, 24 Payroll \$131.95

Material bills, etc.

May 1, June 19, July 15, 24, 8, 31, Aug. 1, 9, Sept. 19 447.13

\$ 579.08

Federal Old Age Benefits, Unemployment Ins., Fed. and State 5.28

\$ 584.36

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September 24, 1940

July 16 Public Service Electric & Gas. Co.

Range, labor and material in  
connection with underground electric  
service and water service

\$ 500.06



Olden Manor

September 11, 1940

Light-O-Leer Company  
11 East 36th Street  
New York City

Attention Mr. Dolan

Dear Mr. Dolan:

As we thought over the fixtures we selected, my wife and I have decided that we should like to make a few changes. In one or two cases the fixtures chosen do not seem to us to go with the rooms as well as some other things that you have. I wish, therefore, that you would be so kind as to ship to us immediately only the fixtures checked on your list, which I enclose. Please take no action about the others until we have a chance to reconsider those selections.

My wife plans to go to New York on Monday, September 16, and will come in to chose the rest of the fixtures at that time.

With many thanks for all your trouble, I am

Yours sincerely,

FRANK AYDELOTTE

FA/MCE

September 11, 1940

Dear Mr. Maass:

You may remember that I told you that the general clean-up of the Olden Manor property which you instructed me to have made was going to cost something in the neighborhood of \$1,000.00. I enclose Mr. Morrell's bill herewith for \$1,060.40. It seems like a large amount, but the work to be done was tremendous, and I am convinced that it was worth the price charged.

I send you at the same time a bill of Mr. Morrell for mowing, raking, and burning the fields of the Institute, which work was done in accordance with our instructions.

I have o.k.'d both bills but think that they should have your signature also before they are sent to the Treasurer. The same applies to a small bill from Mr. Sincerbeaux for surveying services in connection with laying out the lots for the Earle and Lowe houses.

Yours sincerely,

**FRANK AYDELOTTE**

Mr. Herbert H. Maass  
20 Exchange Place  
New York City

FA:ESB

COPY

Stoneacres  
A.D. Morrell  
Princeton, N. J.

Aug. 29th, 1940

Institute for Advanced Study  
Princeton, N. J.

General clean-up of Olden Manor property to date.

1220 hrs labor	@ .60	732.00
112 " tractor, truck and operator	@ 1.50	168.00
64 " foreman	@ 1.00	<u>64.00</u>
		964.00
	Plus 10%	<u>96.40</u>
		<u>\$1,060.40</u>

Mowing, raking and burning fields at Institute

84 hrs tractor-mower and operator	@ 1.50	126.00
30 " " -rake " "	@ 1.50	45.00
64 " labor cleaning and burning	@ .60	<u>38.40</u>
		209.40
	Plus 10%	<u>20.94</u>
		<u>\$ 230.34</u>

Charles S. Sincerbeaux  
Princeton, N. J.

Sept. 1, 1940

Order 405-3350

May 10, 11, 13. Set lath at corners of 3 lots from Meritt lot to Mercer Street. Laying out roughly two houses with lath. Locating and plotting house on Mercer St. adjoining Turnbull property

\$31.00

Order 406-3375

June 13. Staking line of revised lot north of Meritt lot

5.00

May 21 - 4 prints of topographical map in vicinity of Battle Road dated June 1937

1.00

# PRINCETON QUARRIES, Inc.

ROADS & STREETS  
DRIVEWAYS  
CURBS & GUTTERS  
GRADING

CRUSHED STONE  
SAND

BUILDING STONE  
GRAVEL

SEWERS  
WATER MAINS  
DRAINAGE  
EXCAVATING

## QUARRIES AT SPRUCE STREET

P. O. Box 311

PRINCETON, N. J.,

AUGUST 25, 1940

SCHOOL OF ADVANCED STUDY  
PRINCETON  
N. J.

RE:- OLDEN HOME DRIVE

GENTLEMEN:

WE ARE PLEASED TO QUOTE ON CONSTRUCTING YOUR DRIVEWAY ACCORDING TO THE PLAN DRAWN BY MR. SINCERBEAUX AND UNDER THE FOLLOWING SPECIFICATIONS:

### WORK SHOWN AS NEW WORK:

1. EXCAVATE EARTH TO DEPTH OF 6". ROLL SUB-BASE THOROUGHLY. BRING IN SUFFICIENT BALLAST  $2\frac{1}{2}$ " STONE SO THAT WHEN ROLLED THE BASE SHALL BE 4" THICK.
2. APPLY SUFFICIENT SCREENINGS, GRADE B, TO THOROUGHLY BIND BASE STONE.
3. APPLY A LAYER OF 1" STONE TO SUCH A DEPTH THAT IT SHALL BE 2" THICK WHEN COMPACTED.
4. APPLY OA4, HEATED TO 350 DEGREES, AT THE RATE OF  $1\frac{1}{2}$  GALS. PER SQ. YD.
5. COVER THIS TAR WITH SUFFICIENT  $\frac{3}{8}$ " CHIPS AND ROLL THOROUGHLY.

### OLD WORK

1. SCARIFY PRESENT DRIVEWAYS THAT ARE TO REMAIN AND LEVEL THEM.
2. APPLY SUFFICIENT 1" STONE TO SUCH A DEPTH THAT IT SHALL BE 2" DEEP WHEN COMPACTED.
3. APPLY OA4, HEATED TO 350 DEGREES, AT THE RATE OF  $1\frac{1}{2}$  GALS. PER SQ. YD.
4. COVER WITH SUFFICIENT  $\frac{3}{8}$ " CHIPS AND ROLL THOROUGHLY.

Note: Attached prices on road construction include all necessary concrete work involved in constructing new entrance, also the removal of all existing material from discarded old road beds and refilling with top-soil ready for lawns.



# PRINCETON QUARRIES, INC.

ROADS & STREETS  
DRIVEWAYS  
CURBS & GUTTERS  
GRADING

CRUSHED STONE  
SAND

BUILDING STONE  
GRAVEL

SEWERS  
WATER MAINS  
DRAINAGE  
EXCAVATING

## QUARRIES AT SPRUCE STREET

P. O. Box 311

2

PRINCETON, N. J.,

AUGUST 25, 1940

RE:- OLDEN HOME DRIVE

AT THIS POINT WE WOULD LIKE TO POINT OUT THAT THE NEW DRIVEWAY WORK AND THE OLD DRIVEWAY WORK SHOULD BE DONE IN SUCH A MANNER THAT THE PENETRATION COURSE OF TAR SHOULD BE APPLIED IN A HOMOGENEOUS LAYER. THUS, TYING IN THE OLD WORK AND THE NEW WORK IN THE BEST APPROVED FASHION.

OVER BOTH THE NEW AND THE OLD DRIVES, THERE SHALL BE SPREAD A SUFFICIENT QUANTITY OF TYPE T THAT WHEN ROLLED SHALL HAVE A MINIMUM DEPTH OF 1".

FOR YOUR INFORMATION AND FILES, WE FIND ON THE PLAN THAT THE WORK CLASSED AS NEW WORK AMOUNTS TO 448 SQ. YDS., AND THE WORK CLASSED AS OLD WORK AMOUNTS TO 610 SQ. YDS.

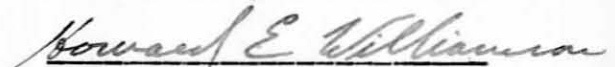
WE GUARANTEE TO SUPPLY ALL EQUIPMENT, LABOR, SMALL TOOLS, MATERIAL, WORKMAN'S COMPENSATION, UNEMPLOYMENT COMPENSATION, SOCIAL SECURITY, AND PROPERTY DAMAGE AND PUBLIC LIABILITY TO DO THE ABOVE JOB IN A WAY THAT SHALL MEET WITH YOUR APPROVAL FOR THE SUM OF \$2,420.00.

AS AN ALTERNATE WE WOULD SUGGEST THAT THE TYPE T SURFACE BE OMITTED FROM THE CONTRACT. WE COULD LEAVE A FINISHED PRODUCT ON THE DRIVE SIMILAR IN NATURE TO THE ROAD THAT RUNS IN FRONT OF THE HOUSE. IF THIS MUCH OF THE CONTRACT IS OMITTED WE COULD THEN DO ALL THE ABOVE WORK FOR \$1,635.00.

TRUSTING THAT THIS PROPOSAL MEETS WITH YOUR APPROVAL, WE REMAIN

YOURS TRULY,

PRINCETON QUARRIES INC.



HOWARD E. WILLIAMSON

HEW/CKA

Records of the Comptroller : Topical Files - Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA  
48  
10  
58

# THE INSTITUTE FOR ADVANCED STUDY

MR. LOUIS BAMBERGER AND MRS. FELIX FULD FOUNDATION

OFFICE OF THE TREASURER

125 PARK AVENUE

NEW YORK, N. Y.

TREASURER

SAMUEL D. LEIDESDORF

ASSISTANT TREASURER

IRA A. SCHUR

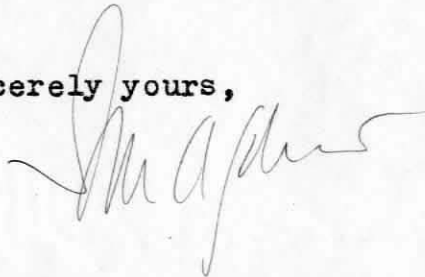
July 16, 1940

Dr. Frank Aydelotte  
The Institute for Advanced Study  
Princeton, N. J.

Dear Dr. Aydelotte:

I am in receipt of your letter of July 11, 1940, regarding the \$5,000 increase in insurance on Olden Manor. We had heretofore received an advice from Mr. Foster in which he stated that he had increased the insurance from \$30,000 to \$35,000, upon receipt of which we advised Mr. Maass and have this day received his approval. I am, therefore, advising Mr. Foster of the approval of the insurance placed.

Sincerely yours,



July 11, 1940

Dear Mr. Schur:

The repairs to Olden Manor are practically complete. They will cost about \$15,000, and I should like to raise the question whether it would not be desirable to add, say, \$5,000 to the insurance because of the appalling things that sometimes happen between the intention to take out insurance and the actual doing of it. I have asked Mr. Foster to put a binder on to that amount from today until I have the opportunity of getting your decision or Mr. Leidesdorf's on it.

Yours sincerely,

FRANK AYDELOTTE

Mr. Ira A. Schur  
The Institute for Advanced Study  
125 Park Avenue  
New York City

FA:ESB

11 July 1940

Dear Mr. Maass:

Many thanks for your letter. I think we should like the General Electric ice box just as well as the Frigidaire. That is the kind we have at Swarthmore and we have found it extremely satisfactory. I enclose a description of the General Electric box corresponding to the Frigidaire which I sent you last week. I suggest you order the one on which you get the best price.

We should very much appreciate it if you could place the order so that the refrigerator could be delivered on or before Friday, the 19th. The house is nearly finished and we are getting ready to move in the earliest possible moment.

With warm appreciation of your trouble,

Yours sincerely,

Herbert H. Maass, Esq.  
20 Exchange Place  
New York, New York

Our address is: Olden Manor  
87 Olden Lane  
Princeton, N. J.

# MATTHEWS CONSTRUCTION COMPANY

INCORPORATED 1912

## BUILDERS

PRINCETON, NEW JERSEY

SUBJECT Olden Manor

July 9, 1940

Mrs. E. S. Bailey,  
Institute for Advanced Study,  
Princeton, N. J.

Dear Mrs. Bailey:

We are enclosing herewith contract between the Public Service Corporation and the Institute for Advanced Study for the maintenance of the pole on the West side of Olden Lane. This is for your files.

Very truly yours,

MATTHEWS CONSTRUCTION COMPANY

BY



EBG:R  
Enc.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA



POLE CONSENT

Princeton NEW JERSEY

July 8 19 40

CONSENT IS HEREBY GIVEN TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY TO ERECT AND MAINTAIN ~~.....~~ One ( 1 ) POLES

along the curb line of my property located on the West side of  
Olden Lane

IN THE Township OF Princeton, IN THE

COUNTY OF Mercer, AND STATE OF NEW JERSEY, TO SUSTAIN

THE NECESSARY WIRES, CABLES, GUYS, STUBS, ANCHORS AND FIXTURES FOR THE SUPPLY AND DISTRIBUTION OF ELECTRICAL ENERGY FOR ELECTRIC LIGHT, HEAT AND POWER, AND OTHER ELECTRICAL USES UPON CONDITION THAT SAID COMPANY SHALL RENEW SAID POLES FROM TIME TO TIME, SO THAT THE SAME SHALL BE KEPT IN PROPER CONDITION AND SHALL TRIM AND KEEP TRIMMED SUCH TREE BRANCHES AS MAY COME IN CONTACT WITH WIRES THEREON; AND PROVIDED FURTHER THAT THE WORK SHALL BE DONE WITH CARE, AND THAT THE SIDEWALK, STREET AND PREMISES DISTURBED THEREBY SHALL BE RESTORED TO PROPER CONDITION BY AND AT THE EXPENSE OF SAID COMPANY.

WITNESS:

OWNER Institute for Advanced Study  
Esther S. Bailey, Secy.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

*Maass & Davidson*  
*Attorneys*

*Cable Address "Maasherb"*

*Herbert H. Maass*  
*Willur C. Davidson*  
*Monroe L. Friedman*  
*David J. Levy*

*20 Exchange Place*  
*New York*, July 8, 1940.

Dr. Frank Aydelotte,  
The Institute for Advanced Study,  
Fuld Hall,  
Princeton, N. J.

Dear Dr. Aydelotte:-

This will acknowledge yours of the 3rd, written  
from Swarthmore.

I am not sure that I can get the Frigidaire whole-  
sale, but, as in my own case, can get the equivalent General  
Electric box at the wholesale price, concerning which I shall  
advise you shortly.

Sincerely yours,

*Herbert H. Maass*  
*Per J.R.*

HHM:JR

3 July 1940

Dear Mr. Maass:

My wife has looked carefully over the Frigidaire line of refrigerators and thinks it will be necessary for us to have the one described in the enclosed sheet from their catalogue. The price quoted us on this was \$419.50. You told me that you thought you could get a decided reduction, and in that case I should be grateful if you would proceed to order the thing sent to Olden Manor at Princeton. The house will be ready for it by the time it could arrive.

With kindest regards, I am

Yours sincerely,

Herbert H. Maass, Esq.  
20 Exchange Place  
New York, New York

COPY

MATTHEWS CONSTRUCTION COMPANY

Princeton, New Jersey

Subject Olden Manor

July 3, 1940

Dr. Frank Aydelotte  
Institute for Advanced Study  
Princeton, N. J.

Dear Sir:

We estimate the cost of furnishing the necessary labor and material to complete the construction of a flagstone terrace on the south side of Olden Manor, approximately 22'-3" in width by 27'-3" in length, at  
EIGHT HUNDRED FIFTEEN DOLLARS ..... \$815.00

This estimate includes furnishing and installing an 8" cinder block retaining wall finished with stucco around the three exposed sides of the terrace, compacting the present fill, installing 6" of cinders, 4" of reinforced concrete and finishing the area with 1 1/2" flagstone laid in Portland cement mortar with pointed joints.

Very truly yours,

MATTHEWS CONSTRUCTION COMPANY

BY (signed) E. B. GREY

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

*Olden Manor*

June 29, 1940

Dear Mr. Greey:

Please proceed at once to install the 2" water service of copper tubing from the 6" main at the end of Haslett Avenue to Olden Manor, allowing for connection to a future chauffeur's house.

I wish you would also proceed to put the electrical service under ground according to the plan sketched in your letter of the 28th.

I note that the first job will cost \$184.00 and the second \$204.00. Since these two items cannot be included in the budget, please send me a personal bill for them when completed.

I am very glad to have a tracing of the floor plan of a typical Lambert unit. It seems to me that this is probably the solution of our plan for a house for our chauffeur. I look forward to receiving your estimate of the cost of building it on the location which I showed you.

Yours sincerely,

FRANK AYDELOTTE, Director

Mr. E. B. Greey  
Matthews Construction Company  
Princeton, New Jersey

FA/MCE



# MATTHEWS CONSTRUCTION COMPANY

INCORPORATED 1912

## BUILDERS

PRINCETON, NEW JERSEY

SUBJECT Olden Manor

June 28, 1940

Dr. Frank Aydelotte,  
Swathmore College,  
Swathmore, Pa.

Dear Sir:

Confirming our quotation of even date, it will cost ONE HUNDRED EIGHTY FOUR DOLLARS . . . . . \$184.00 to furnish and install a 2" water service of copper tubing from the 6" main at the end of Haslett Avenue to the residence. This will include a Tee in the line for a future connection to the garage. As you already know the present water service to Olden Manor is a 3/4" steel pipe which was installed thirty-nine years ago and is connected in a line of the same size along the east side of Olden Lane and supplies two other houses.

The Public Service Company recommends that if you contemplate using an underground electric service that the electric connection be taken from the same pole on Olden Lane as is now used for the present overhead service and that directly opposite on the west side of the street a small pole be installed so that the line can be carried overhead across the roadway. At this point we will furnish and install the necessary cable and conduits for a 100 ampere electric service and carry same underground to the residence. The present power switch in the residence is only 60 ampere and is sufficient for the light load of the residence. It is not large enough, however, for the future chauffeur's cottage. We estimate the cost of furnishing the necessary labor and material to complete this work at TWO HUNDRED FOUR DOLLARS . . . . . \$204.00

Should you wish to eliminate the pole on the west side of Olden Lane and carry the conduit underground, this will increase the cost by SIXTY FIVE DOLLARS . . . . . \$65.00 However, if this is done the Institute for Advanced Study will have to guarantee to the Public Service Company that they will maintain this line which runs under the roadway and be responsible for any excavation that may be required. We recommend that if the underground service is installed that the pole be placed adjacent to the tree as suggested by the representative of the Public Service Company on the west side of Olden Lane. This will be only a 6" pole about 20'-0" in height and will be concealed from the residence by an adjacent tree.

We are enclosing herewith a tracing of the floor plan of a typical Lambert unit. This is for your information.

Very truly yours,  
MATTHEWS CONSTRUCTION COMPANY

EBG:R PLEASE ADDRESS ALL CORRESPONDENCE TO THE COMPANY AND NOT TO INDIVIDUALS  
Enc.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

May 25, 1940

Mr. Ira A. Schur  
The Institute for Advanced Study  
125 Park Avenue  
New York City

Dear Mr. Schur:

I have your letter of the twenty-fourth.

Professor Welch's lease for the Olden Manor would have expired on August 31, 1940, but, inasmuch as the Institute wished the house for its own use, Mr. Maass, Chairman of the Committee on Buildings and Grounds, cancelled the lease as of March 31, 1940, by which date the premises were vacated. Mr. Bergen informs me that rent was paid by Professor Welch to April 1, 1940.

Sincerely yours,

**ESTHER S. SWLEY**

ESB

# THE INSTITUTE FOR ADVANCED STUDY

MR. LOUIS BAMBERGER AND MRS. FELIX FULD FOUNDATION

OFFICE OF THE TREASURER

125 PARK AVENUE

NEW YORK, N. Y.

TREASURER

SAMUEL D. LEIDESDORF

ASSISTANT TREASURER

IRA A. SCHUR

May 24, 1940

Mrs. Esther S. Bailey  
The Institute for Advanced Study  
Princeton, N. J.

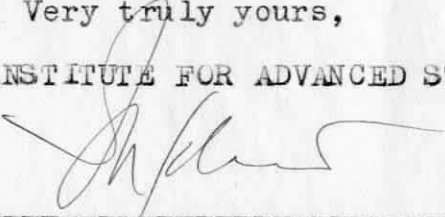
Dear Mrs. Bailey:

As the Institute is taking over the Olden Manor House for its own use, could you possibly let us know if Professor Welsch has vacated the premises and the final date to which the rent was to be paid by him.

Thanking you for this information, we are

Very truly yours,

THE INSTITUTE FOR ADVANCED STUDY

  
\_\_\_\_\_  
Assistant Treasurer

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT  
JOHN P. CONE  
FRANCIS H. MARSTON

May 8, 1940

OLDEN MANOR

Dear Dr. Aydelotte:

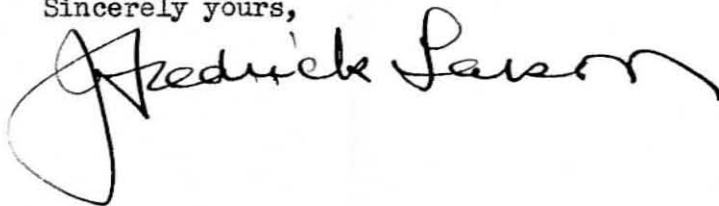
I have instructed the contractor to put in the mercury switches. The difference in cost is very slight; it is in the pennies rather than the dollars.

I knew the problem of the housing would be a difficult one to handle, and due entirely to misunderstandings, it got momentarily out of hand, but Professor Veblen is a wonderful peace maker. I feel I can be helpful and shall do as I promised him; that is, to prepare a plot plan showing the location of the houses. I am trying to help Earle a little on the elevations of his house to make it more valuable to him.

It was a pleasure going over your problems with you and Mrs. Aydelotte. I only hope everything goes well with Olden Manor so you will enjoy living in it.

With kind personal regards, I am

Sincerely yours,



Dr. Frank Aydelotte, Director  
The Institute for Advanced Study  
Princeton, N. J.

JFL  
W

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER

STANLEY ORCUTT  
JOHN E. NICHOLS

April 30, 1940

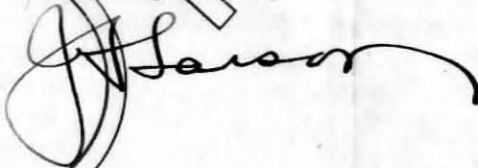
OLDEN MANOR

Dear Dr. Aydelotte:

I shall arrive at Princeton  
Friday morning a little before ten o'clock and will  
plan to stay over for Saturday.

The only appointment I have is  
for nine o'clock Saturday morning at Princeton Inn,  
and will last about an hour. I may, however, be able  
to take care of that Friday night.

Sincerely yours,



Dr. Frank Aydelotte,  
Swarthmore,  
Pennsylvania.

JFL  
W



JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER

STANLEY ORCUTT  
JOHN E. NICHOLS

April 29, 1940

OLDEN MANOR

Dear Dr. Aydelotte:

In reply to your letter of April 26, a previous letter deals with question No. 1.

Question No. 2. It would be possible to have a porch between the laundry and the kitchen, but it would have to be a glazed porch in the winter time with heat, otherwise your laundry would be practically useless. It would be an expensive item and could not be done within the budget.

I think it would do just as well, instead of separating the laundry from the house, to put a porch in the angle of the maids sitting room and the laundry, facing the garage. This could be an open porch and would be of relatively minor expense compared with what you propose.



I want to talk to you about the Butterfield proposition because I feel that there is a job at the Institute for him which in the end would save money. That is, to let him do any odd drafting jobs and take care of repair work around the Institute, and also be superintendent of buildings and grounds. I would like to talk this over with you on Friday.

Sincerely yours,

Dr. Frank Aydelotte,  
Swarthmore,  
Pennsylvania.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER

STANLEY ORCUTT  
JOHN E. NICHOLS

April 27, 1940

OLDEN MANOR

Dear Dr. Aydelotte:

In reply to your two letters of April 25th, I would say that I have a letter from Matthews Construction Company saying that you have advised them to change the metal work to copper, which is all right if you can afford it. Otherwise, the Toncan metal would simply have to be painted each time the house was painted.

I am sending Matthews a detail of the built-in gutters and leaders. My point in leaving out the gutters was one of costs. On the ground around the house I usually put a paving of broken stone, and then plant a hedge 3 ft. from the house so that the drip falls behind it. That was my idea when doing the roof but this of course is out if you want a gutter.

On the question of the frieze in the gable ends, I am suggesting that they leave it, as we find on our drawings that it would not look at all bad, and it will effect a saving there which would go toward the gutters and the change to copper.

The skylight should be a stock one and will need no detail.

Matthews can of course build the foundations of the porte-cochere and the servants sitting room and laundry of cinder block if they can guarantee it, as it certainly will be a real economy.

I can go through New York next week on my way to one of my colleges and be at Princeton Friday noon, May 3d, if this would be helpful to you.

Enclosed is a copy of Matthews letter and of my reply.

Sincerely yours,

*Jens Fredrick Larson*

Dr. Frank Aydelotte,  
Swarthmore, Pa.

C O P Y

MATTHEWS CONSTRUCTION COMPANY  
Princeton, N. J.

April 26, 1940

OLDEN MANOR

J. F. Larson, Architect  
Hanover  
New Hampshire

Dear Sir:

Dr. Aydelotte advised me that he had written you requesting that gutters be placed in the new cornice. This, of course, will entail leaders and increase the cost of the sheet metal work materially, especially as he wishes these made of copper. May we have a detail of the gutter you intend using and also leader locations.

Full size details for the cornice do not show the width of the frieze on the rakes of the main house roof. The present frieze is 2'-5" wide with a molding in the center. Is it your intention this be retained? If not, and a narrower frieze is to be used, it will be necessary to patch out all the clapboards on the gables, and the saving could be used toward the gutters which Dr. Aydelotte feels he wishes.

Dr. Aydelotte also wishes the roof on the second floor extension made of copper with a skylight in the linen closet instead of Toncan metal as originally specified.

Could the foundations for the porte-cochere and servants sitting room be constructed of cinder concrete block parged on the exterior with 3/4" cement plaster instead of poured concrete? The cinder concrete block can be laid for the cost of the forms.

Very truly yours,

MATTHEWS CONSTRUCTION COMPANY

By. E. B. Greey.

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER

STANLEY ORCUTT  
JOHN E. NICHOLS

April 27, 1940

OLDEN MANOR

Matthews Construction Company,  
Princeton, N. J.

Mr. E. B. Greey

Dear Mr. Greey:

Enclosed is the detail of the gutters and leaders built into the cornice.

I appreciate that the change from Toncan metal to copper will increase your costs. Will you check again with Dr. Aydelotte on this because the Toncan metal is quite good enough if painted each time the house is painted. It will give a long life that way as there is a special paint for such material.

I have been studying the rakes at the table ends, and feel that you can leave the 2'5" fascia and just add the crown mold to it, as it picks up very nicely our return of the main cornice. This of course will help you somewhat on your budget to counteract the gutter and the change to copper if that is necessary.

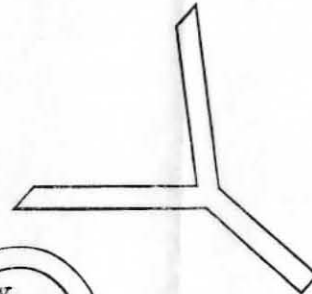
I am also suggesting that you select a stock skylight for the linen closet. Dr. Aydelotte speaks of a large flat one, but I would say that a skylight with a vent would be best, and I do not think it needs to be over 3 feet square in this room.

Certainly use cinder concrete blocks for the foundations if these have proved satisfactory to you in the past.

Sincerely yours,

JFL  
W

CC Dr. Aydelotte



JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT  
JOHN P. CONE  
FRANCIS H. MARSTON

April 29, 1940

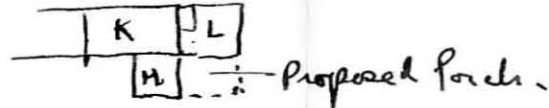
OLDEN MANOR

Dear Dr. Aydelotte:

In reply to your letter of April 26, a previous letter deals with question No. 1.

Question No. 2. It would be possible to have a porch between the laundry and the kitchen, but it would have to be a glazed porch in the winter time with heat, otherwise your laundry would be practically useless. It would be an expensive item and could not be done within the budget.

I think it would do just as well, instead of separating the laundry from the house, to put a porch in the angle of the maids sitting room and the laundry, facing the garage. This could be an open porch and would be of relatively minor expense compared with what you propose.



I want to talk to you about the Butterfield proposition because I feel that there is a job at the Institute for him which in the end would save money. That is, to let him do any odd drafting jobs and take care of repair work around the Institute, and also be superintendent of buildings and grounds. I would like to talk this over with you on Friday.

Sincerely yours,

*Jens Fredrick Larson*

Dr. Frank Aydelotte,  
Swarthmore,  
Pennsylvania



# MATTHEWS CONSTRUCTION COMPANY

INCORPORATED 1912

## BUILDERS

PRINCETON, NEW JERSEY

SUBJECT Olden Manor

April 29, 1940

Dr. Frank Aydelotte,  
Swathmore College,  
Swathmore, Pa.

Dear Sir:

The proposed 12'-0" porch for the laundry extension at Olden Manor will increase the cost by  
THREE HUNDRED THIRTY FIVE DOLLARS . . . . . \$335.00  
This figure is based upon a cement floor. If flag-stone is used it will cost FIFTY DOLLARS . . . . . \$50.00 additional.

The cost of the copper roof on the second floor addition and the skylight over the linen room will cost ONE HUNDRED SEVENTEEN DOLLARS . . . . . \$117.00

The credit for changing the bookcases in the study from oak to pine is ONE HUNDRED TWENTY FIVE DOLLARS . . . . . \$125.00

We received from Mr. Larson this morning the details for the gutters and leaders for the main and wing cornices. Copper gutters and leaders as designed will cost ONE HUNDRED FIFTY FIVE DOLLARS . . . . . \$155.00 which will be partly compensated for in the saving that is being made by not changing the facia at the gable ends of the main portion of the residence.

Very truly yours,

MATTHEWS CONSTRUCTION COMPANY

BY 

EBG:R

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

*Olden Manor*

April 26, 1940

Dear Larson:

I have two more details about which I should like to consult you.

1. Would it not be better to use copper for the roof over the linen room and maid's room which we are adding, rather than a tin roof? In all these matters I am anxious to use materials that will last as long as possible and require the least possible care.

2. What would you think of the idea of having between the kitchen and the laundry a small covered porch, enclosed perhaps with lattice or possibly even with glass in the winter time? This would give us an inconspicuous back porch, would separate the laundry slightly from the kitchen, and would not, I should think, add greatly to the expense. I enclose a rough drawing which will show you what I mean. Please let me have your opinion, and if you approve of the idea please give us your advice as to just how this porch should be constructed. Perhaps it would be better to leave it entirely open. With a house like this, under inspection from all sides, it occurred to me that such a porch might be very useful.

Yours sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE

April 25, 1940

Dear Mr. Larson:

The details of the cornice arrived safely at noon today and the workmen are going on this afternoon to frame the roof of the second floor addition. I can see that this change in the cornice is going to make a perfectly tremendous improvement in the appearance of the house, and I am very enthusiastic about it. It is certainly a beautiful cornice, but I have two questions concerning it which I should like to put up to you:

1. Is it wise to put galvanized iron on the exterior of a house? I have always made it a rule to use copper wherever metal was necessary on the outside, in order to avoid the continual nuisance of painting and rusting. In this particular case, why would it not be possible to continue the slate right down to the overhang? Would that not make a better looking roof than any metal whatsoever?

2. Do you think it wise to omit gutters? We have tremendous rain storms in this climate, and if we do not have gutters on the house there is a most unsightly strip of mud all around the house just outside the walls. The drip of a roof without gutters kills the grass and makes any treatment impossible except a kind of path of broken stone. If, on second thought, you consider gutters advisable, I should be grateful if you would design them. Would your thought be some kind of a box inside the cornice, or would you attach a half round gutter below? I should be very grateful for your advice on this point.

I have another question to put up to you. It is in connection with the linen room. Would it not increase the usefulness of this room enormously if it had a good large skylight? My wife thinks that the maids would use the room a certain amount for pressing, and it seems to us that the whole area around it would be lighter and more usable if daylight were thus admitted. I think the skylight ought to be of good size, but it could be as economically designed as is consistent with making it thoroughly weatherproof. I assume that on this flat roof it would hardly show from the outside.

Please pardon my troubling you with all these details, but they are all points on which a decision is needed immediately.

Yours sincerely,

Mr. J. Fredrick Larson  
Hanover, New Hampshire  
FA/MCE

FRANK AYDELOTTE

Olden

April 25, 1940

Dear Larson:

I have just sent you the following telegram:

"Contractor needs cornice details immediately  
Otherwise job going well."

Matthews is making amazing progress, and as soon as the cornice details are available he will be able to get the addition on the second floor under cover.

The estimate for the laundry was quite a shock to me. It amounts to \$1367.00. I have tried to see how we could do without it, but the more my wife and I study the question the more important it seems to build the laundry addition.

We have been able to make some economies, but we might have to omit the porte-cochere in order to build the laundry and keep the whole job inside the budget. I do not know whether you have any suggestions as to how the laundry might be done more economically. It seems to us perfect as you planned it, and the principal cost, which is plumbing, would not be affected by any change in the design of the room itself. The trouble is that the two-inch waste line from the old tubs is not large enough for the lavatory, but since it is impossible to put the lavatory in the basement, it seems to us very important to have it where you placed it.

We need a room for kitchen stores, but plan to use the little room in the basement at the foot of the pantry stairs for this purpose. We hope by covering the pipes to keep this room sufficiently cool. It will be easy and economical to whitewash it and erect some shelves. I should be glad to know if you think that plan feasible.

The second floor seems to work out admirably, and I believe that you have got as much effective living space inside the walls of that house as could possibly be done. It is really a small house, but I think it is going to be an extremely comfortable one when the alterations are finished.

Have you any business which brings you down this way any time in the near future? If so, I hope you will stop by Princeton and that you will let us know in advance, so that we can be here. There is no emergency which demands a special trip, but I should be glad to talk over various points with you whenever you are coming this way.

Yours sincerely,

FRANK AYDELOTTE



Institute for Advanced Study

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	<input checked="" type="checkbox"/> ORDINARY
DAY LETTER	URGENT RATE
SERIAL	DEFERRED
NIGHT LETTER	NIGHT LETTER
SPECIAL SERVICE	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise the message will be transmitted as a telegram or ordinary cablegram.

# COPY OF WESTERN UNION TELEGRAM

April 25, 1940

J. Fredrick Larson  
Hanover, New Hampshire

Contractor needs cornice details immediately Otherwise job going well

Frank Aydelotte

48



Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

# WESTERN UNION

1201

SYMBOLS

- DL = Day Letter
- NT = Overnight Telegram
- LC = Deferred Cable
- NLT = Cable Night Letter
- Ship Radiogram

R. B. WHITE  
PRESIDENT

NEWCOMB CARLTON  
CHAIRMAN OF THE BOARD

J. C. WILLEVER  
FIRST VICE-PRESIDENT

(10)

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

1940 APR 25 AM 10

*Olden*

NE42 7 SER=HANOVER NHAMP 25 1042A

DR FRANK AYDELOTTE=

DIRECTOR INST FOR ADVANCE STUDY A=

DETAILS MAILED MATTHEWS LAST NIGHT FIRST CLASS=

J F LARSON.

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

*Olden Manor*

April 19, 1940

Dear Larson:

Matthews has begun work vigorously on the house and has consulted us about a number of details which I wish you would consider in making up your working plans. The following questions occurred to us:

1. It seems exceedingly difficult to put a laundry in the basement. The basement is low and the sewage pipes are about three feet off the floor, so that a pump would be necessary to convey the water from the tubs to the sewer. Under the circumstances, I wonder whether it would not be better to add a laundry to the kitchen wing, extending it westward and making a room about the size of the servants' sitting room, in which laundry work could be done and in which clothes could be dried on bad days. Mr. Greey thinks this would cost only about \$500 and is probably the best solution of the problem. If this were done, would it not be possible to design between the kitchen and the laundry a toilet on one side and a broom closet on the other? I should be very glad to have your opinion on this point, and if you agree with us, would you make a simple plan for the laundry? If this is done, the servants' door by which groceries enter the kitchen ought to be on the north side of the laundry a few feet from the wall of the servants' sitting room. It might be worth while to make a little back porch or stoop at that point. I think the laundress could use that exit in taking the clothes out to the yard to dry in fine weather.
2. As the dining room is now opened up it seems to us unnecessary on the whole to have the beam across. The room is not really any too large. The table would be placed partly under the beam if it were there, and it seems to us that the room would be more unified if there were no beam in the ceiling. I should be glad to have your opinion on this point.
3. It seems to us simplest to leave the present door at the south end of the hall. I am troubled about the budget for the house and this is just one thing that need not be changed.
4. The soil pipe from the bathroom of the little north guest room on the second floor presents a real problem. Unless we are to go through important beams of the house, it seems necessary to cut a little triangular corner off the hall on the northeast corner, similar to the one that now exists on the southeast corner. This would not be noticed in the lower hall, because it would be in the closet, but it would be noticed on the two landings going to the second and third floors.

On the whole, this seemed to us and to Mr. Greey the simplest solution of the problem.

5. The removal of the bathroom from Mrs. Aydelotte's room leaves an alcove which we do not have the heart to close up. It seems easy to make her a 28-inch closet at the north end of this alcove and to leave the rest of it open. This adds one window to the room and makes a nice place for a desk, and since Mrs. Aydelotte will have three closets there seems no good reason for closing that up, and we will save a little money by not doing so.

6. Thinking the whole matter over, it seemed to us better to change the shape of the bathroom of the single guest room on the northeast corner, making it wide enough just to include the window and as long as is necessary towards the south, with the door at the south end of the bathroom. This somewhat enlarges the sleeping part of the room and leaves a nice wall against which a bed could be placed and also makes it possible to put a chest of drawers about where we had originally planned to put the bed. Do you see any objection to this change? It necessitates putting the tub under the window, but the change has so many advantages that we are inclined to make the guests put up with that. If this were done it would be possible to put a little plaster beam across the room from the corner of the bathroom to the corner of the closet, which would give the sleeping part of the room a feeling of unity and make a very attractive entrance where suitcases, etc. would seem to be out of the way.

7. It seems to us better that the two doors in the northwest double guest room should open out of the room rather than into it, one of them into the linen room and the other into the bathroom. Otherwise, we see nothing to change in that room.

8. I proposed to Mr. Greey to put bookshelves along the entire bathroom wall in my room and round off the corners at each end to avoid the awkward overlap on the window. This would make it possible to fill up with solid brick the doorway which now goes into the maid's room. The rest of the wall is brick, and I should have then a good soundproof partition between the two rooms.

I wish very much, as I said to you, that you would design a big fireproof study which might be built in case funds were available. It is the one thing needed to make the house adequate, and I should like to have a plan for it to show anyone interested, though, of course, it need not be done at this time.

I will write you later about faculty houses.

Yours sincerely,

FRANK AYDELOTTE

Mr. Larson

P. S. As we were looking at the entrance from the reception room into the study this morning it seemed to us that it would be possible to make this step into a rather attractive feature and at the same time avoid the chance of anyone falling, by building a little platform out on the step at the same level as the floor of the reception room, with a railing at the end, so that people would step down either to the right or the left, as they chose. Does this appeal to you? I have seen that done in other houses and have always felt that this little touch or architectural formality added a distinct charm and at the same time acted as a measure of safety.

F. A.



**MATTHEWS CONSTRUCTION COMPANY**

INCORPORATED 1912

**BUILDERS**

PRINCETON, NEW JERSEY

SUBJECT Olden Manor

April 15, 1940

Dr. Frank Aydelotte,  
Institute for Advanced Study,  
Princeton, New Jersey.

Dear Dr. Aydelotte:

We thank you for your authorization of April 13th, to proceed with the alterations to Olden Manor, in accordance with our estimate of April 12th. Work was started this morning.

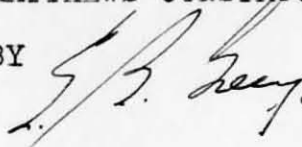
We understand that work in connection with the portochere is to be held up for further study and that every effort is to be made to keep the total cost of this work below our approximate figure of the above date.

You can rest assured we will do everything in our power to keep the total cost of this work as low as possible.

Very truly yours,

MATTHEWS CONSTRUCTION COMPANY

BY



EBG:R



*Olden Manor*

April 4, 1940

Dear Larson:

Many thanks for the plans, which came this morning. Marie and I are studying them and will let you have any notes that occur to us. In general I think we have now hit on the solution and that the house will be very satisfactory if we can do it on the lines proposed.

Would there be any possibility of getting the alterations to the garage into this budget of \$15,000? I take it that it would be cheaper to make a little apartment over the garage along the lines you indicated than to make a one-story house out of the standing stone walls of the barn. I wish you would think that over and let me have your opinion.

Yours very sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

March 19, 1940

GARAGE APARTMENT  
OLDEN MANOR

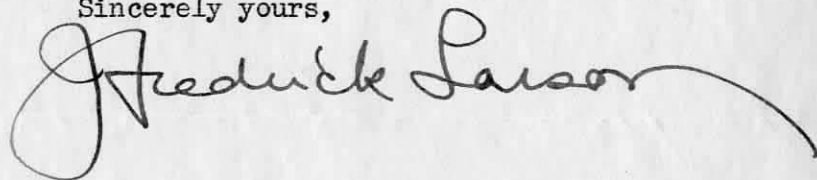
Dear Dr. Aydelotte:

Enclosed please find two copies of the apartment on the second floor of Olden Manor garage. The heater would be in the room below the kitchen. This seems to be the best layout I can conceive as there is no waste in it for corridors, etc.

I have shown a long dormer to the rear so as to make the living room and small bedroom usable, with double windows. Then the two windows in front will give cross ventilation and also light the living room.

We can go over this next Tuesday and I can get the additional information I need for elevations. I think I can make a very beautiful door out of the present entrance to the second floor.

Sincerely yours,



Dr. Frank Aydelotte,  
Swarthmore,  
Pennsylvania

JFL  
W

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

March 15, 1940

OLDEN MANOR

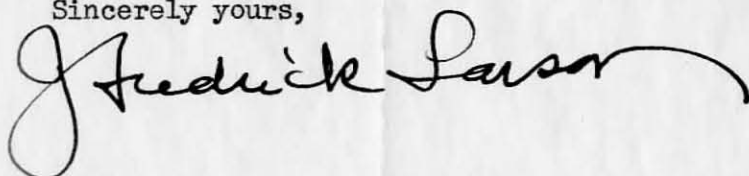
Dear Dr. Aydelotte:

I shall try to arrive at Princeton Monday night, March 25, so I shall be on deck promptly Tuesday morning. I will phone you after breakfast.

We certainly can give all the morning to Olden Manor problems. I do not understand your point in having Mr. Maass come down for a conference on the duplex houses because our schedule calls for us to have the finished plans in the hands of the bidders on March 22. Has this been changed? Please advise.

With kind personal regards, I am

Sincerely yours,



Dr. Frank Aydelotte, Director  
The Institute for Advanced Study,  
Princeton, N. J.

JFL  
W

*Olden Manor*

March 15, 1940

Dear Larson:

Since writing you yesterday about the garage at Olden Manor I have had Wes make an east and a west elevation, showing the arrangement of the windows and the door.

The door at the west end could, I take it, easily be made into a window, or perhaps a French window with a little balcony. It has occurred to me that it could even be used for an outside stairway in case you felt it desirable to have both a front and a rear entrance to the apartment. I think outside staircases extraordinarily attractive.

Yours sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE



Olden Manor

March 14, 1940

Dear Larson:

I am happy to say that Mr. Maass will be able to come down to Princeton on Tuesday, the 26th, to lunch with us. My thought is that if you can get here early that morning, you and Mrs. Aydelotte and I will go through Olden Manor. Mrs. Welch has already given her permission, and I think we ought to make a careful study of the house, as you proposed, before settling on the final details of the alterations.

We could then lunch with Mr. Maass and take him back to Olden Manor if he wants to go, but I think it would probably be more important for all of us to confer with the professors about the duplex houses.

I have not said anything to Mr. Maass about the garage as yet, but I am convinced that the second floor should be made into an apartment for a chauffeur. I have had Wes make a plan of the garage, which I enclose herewith, and I should be grateful if you would sketch out your ideas of the best treatment of it. I thought myself that the entrance might be in the little room at the end, with the stairway perhaps somewhat improved and with an oil heater in the back of this room on the ground floor. If this were a hot water heater the pipes could go through the upstairs first and return through the garage, taking the chill off the space in which the cars are kept.

The space upstairs is 40 x 22, which I imagine would make a pretty good apartment. Could you manage a living room, dining room, kitchen, two bedrooms, and bath? If that is crowding it too much, the dining room might be omitted, leaving it to the occupants to eat in the kitchen or the living room, as they prefer. I think anything that could be done to make the entrance attractive would be desirable. I hope the plans I am enclosing will give you the information you need. Could the thing be attractively managed with windows only at the ends or should there be a few dormers in addition?

Please note that Wes's scale is a rather unusual one of five feet to the inch.

Yours sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE



*Olden Manor,*

March 8, 1940

Dear Mr. Larson:

Many thanks for the plans of the faculty houses and of Olden Manor, all of which have reached me safely. I am taking up with Mr. Maass immediately the question of the report to the Board and the problem of obtaining authorization to go ahead with the faculty houses at the earliest possible moment.

I agree with you that it would be a good policy to raise the number of those bidding to four, including Mr. Wilson of Trenton. I am not clear whether I ought to write to them or whether Mr. Maass should do so, but I shall consult him about the matter, and one or the other of us will act. I want to get his approval also of the list, including Edgar H. Wilson of Trenton, Hegeman-Harris of New York, Turner Construction Company of New York, and Matthews Construction Company of Princeton.

I had an opportunity to go over the plans of Olden Manor with Mr. Maass and have obtained his general approval, subject to scrutiny by all of us of details. Mr. Maass thinks it would be reasonable to undertake alterations running up to \$15,000, but thinks we should consider ourselves severely limited to that amount and be careful not to run over it.

I want to consult him about your suggestion that you go over the house when it is empty with a representative of the Matthews Construction Company and that we make suitable arrangements with them to do the job. I am sending a copy of this letter to Mr. Maass, so that he can have all the points in mind.

I see your point that wooden railings are more suitable to a wooden house, but I must confess I am not over-fond of the design as shown on the plans. I should be grateful if you would have one or two alternative designs for it.

I have just heard that the Welches are already moving some of their things to their new house and that they expect to be entirely out of Olden Manor by the 1st of April. If you found it convenient to come here anytime between March 25th and 30th, I imagine we could be free to make an inspection of Olden Manor. I am planning to be in my office at the Institute all of that week and if you should be able to come down then, I will try to arrange with Mr. Maass to come over. I shall be free every day of that week as far as I know except Wednesday afternoon.

Yours sincerely,

FRANK AYDELOTTE

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

March 2, 1940

OLDEN MANOR

Dear Dr. Aydelotte:

Your letter of February 29th in regard to Olden Manor gives me real pleasure that I have now arrived at your basic wishes. Of course there are many details you and I will want to check over carefully, especially the details of your study and exterior motifs, etc.

I do not see how we can get intelligent bids on the Olden Manor work. After reading your suggestion that we keep it separate from the faculty housing I cannot help thinking you are right. I would, therefore, like to suggest that we consider Matthews Construction Co. for this job as it will necessarily be a puttering one and they are organized to do such work locally.

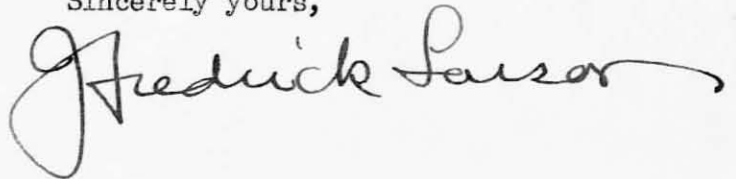
Then as soon as the house is empty I shall be glad to go down to Princeton and go over the house with you and a representative of the Matthews Construction Company. Mr. Tash will be away from the office until April 1st as he is holidaying in Florida, but we can go over our part of it and let him go over his engineering early in April if we do our work before that time.

I do not like the idea of the iron railings on wood. Iron to me always surmounts brick and stone, but that is a point that we can discuss later when we are together, actually viewing the house. I think the wood rails are much more the material of the house and can be done many different ways to better please you.

I am sorry to hear that you are laid up with your arm in a plaster cast and trust for the good of your golf that you soon get rid of it.

With kind personal regards, I am

Sincerely yours,



Dr. Frank Aydelotte,  
Swarthmore,  
Pennsylvania

JFL  
W

*Olden Manor*

February 29, 1940

Dear Mr. Larson:

Many thanks for your prompt letter of February 28 in reply to Mrs. Aydelotte's. I think your latest changes make the thing perfect, and I am eager to go with you and Mr. Tash over the house and make the detailed examination you suggest and then get the work started as speedily as possible. I wonder if we have to wait for these professors. Is there any chance that a local contractor might do even better for us if he was specializing on this job rather than doing it as a side issue in connection with the professor's houses? You will know best about this, and I am glad to follow your advice.

I am glad you were able to leave in the curved stairway. If it does not add too much to the cost of the house, it will certainly give the house a certain graciousness that it needs, and now that the stairway and halls on the first and second floors will be so well lighted the whole effect will be charming.

I hope for an opportunity of talking the plans over with Mr. Maass after the Finance Committee Meeting tomorrow.

There are a certain number of small details. Is there any kind of quaint Colonial iron railing that would look even better than the wooden one you have designed over the front porch and over the extension to the study? The important thing there is, of course, to be in the Colonial tradition and at the same time to have something that will last.

I think my wife has one or two minor points in mind, but they are very minor, and I think, on the whole, you have got the right answer if we can afford to carry it out.

A certain Mr. Edgar H. Wilson of Trenton, a contractor who wrote to you, has appealed to Mr. Bamberger for permission to bid on the faculty houses. I do not know anything about him, but if he is a good man we might give both him and Matthews Construction Company

Mr. Larson

February 29, 1940

2

a chance on Olden Manor. If, however, you are convinced that it is best to have one man do the whole thing, I am ready to follow your advice.

With warmest appreciation of your interest in what will, after all, be the front door of the Institute, I am

Yours sincerely,

FRANK AYDELOTTE

(Please excuse typed signature.  
Right arm in plaster cast.)

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE



JENS FREDRICK LARSON

Hanover, New Hampshire

OLDEN MANOR

February 28, 1940

Dear Mrs. Aydelotte:

Thank you for your letter of February 26.

There is no dodging the fact that the two bathrooms on the north do spoil a very attractive entrance hall by the elimination of the window. I have re-studied the second floor plan, of which I am enclosing two copies, showing your latest suggestions, which I think are the best we have had, yet.

I have left the curved stair in because after all we must build a new stair from the second to the third floor and that old stair is certainly weak. Our budget cost for the new stair included all the remodelling of the front hallway up through the third floor, so it was not just the curved stair. When we have a contractor on the job we can then decide whether or not you wish to go to the expense of the curved stairway from the first to the second floor, which cannot be great.

The flat roof over the maids' quarters is only on the north side, and it looks best in the end elevation that way so as not to spoil the present gable on the side wing.

The porte-cochere can certainly be 12 feet wide inside; I have noted that on the plans.

As soon as the house is empty I think it will be well for you, Dr. Aydelotte, Mr. Tash and myself to go carefully over it from top to bottom, making notes of each room where we want electric light outlets, what needs to be done to that room in the way of repairs and reconditioning - whether new plaster, new paint, new wall paper or whatnot - whether we can use old doors in new locations, etc. In this manner we could work up a directional specification which would allow a builder to proceed intelligently with his work.

With kind personal regards to you and your husband, I am

Sincerely yours,

(Signed) J. Fredrick Larson

Mrs. Frank Aydelotte  
Princeton, N. J.



JENS FREDRICK LARSON

Hanover, New Hampshire

OLDEN MANOR

February 28, 1940

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With kind personal regards to you and your husband, I am

Sincerely yours,

(Signed) J. Fredrick Larson

Mrs. Frank Aydelotte  
Princeton, N. J.

*Olden Manor*

February 29, 1940

Dear Mr. Maass:

Many thanks for your letter of February 27. I received from Larson this morning a revision of his plans for Olden Manor, which seems to me, on the whole, extraordinarily satisfactory. I shall bring these plans along to the Finance Committee meeting tomorrow, and if you have any time after the meeting we could discuss them. I could, if necessary, return to New York with you to talk on the train, if you are in a hurry to get back to your office. If, on the other hand, you have the afternoon free and could return to Princeton with me, that would be delightful. We could look at the house itself, go over the plans for the professors houses in their present state (which is far from complete), talk about planting, and have tea with the faculty.

Yours sincerely,

FRANK AYDELOTTE

Mr. Herbert H. Maass  
20 Exchange Place  
New York City

FA/MCE

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

February 28, 1940

OLDEN MANOR

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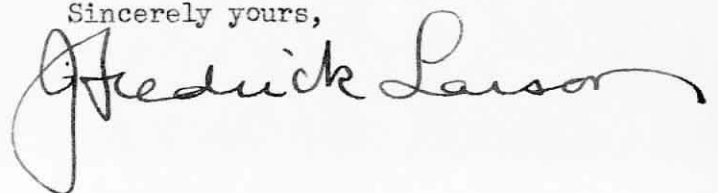
The porte-cochere can certainly be 12 ft. wide inside; I have noted that on the plans.

I am sending you a revised print of the north elevation and the second floor plan to replace the same plans in your present set.

As soon as the house is empty I think it will be well for you, Dr. Aydelotte, Mr. Tash and myself to go carefully over it from top to bottom making notes of each room where we want electric light outlets, what needs to be done to that room in the way of repairs and reconditioning - whether new plaster, new paint, new wall paper or whatnot - whether we can use old doors in new locations, etc. In this manner we could work up a directional specification which would allow a builder to proceed intelligently with his work.

With kind personal regards to you and your husband, I am

Sincerely yours,



Mrs. Frank Aydelotte,  
Princeton, N. J.

*Maass & Davidson*  
*Attorneys*

*Cable Address "Maasherb"*

*Herbert H. Maass*  
*Willbur C. Davidson*  
*Monroe L. Friedman*  
*David J. Levy*

*20 Exchange Place*

*New York*, February 27, 1940.

Dr. Frank Aydelotte,  
The Institute for Advanced Study,  
Fuld Hall,  
Princeton, N. J.

Dear Dr. Aydelotte:-

Thank you for yours of the 26th.

I am in hearty accord with the general principles which you have outlined for the improvement of Olden Manor, but, of course, until we receive the plans and specifications and some idea of the probable cost, it seems fruitless to discuss the subject. I am clear in my own mind that we can probably make most of the alterations to which you have alluded within a sum that will not be found objectionable by any one.

With kind personal regards, I am,

Sincerely yours,



HHM:JR

Olden Manor

February 26, 1940

J. F. Larson, Esq.  
Hanover, New Hampshire

My dear Mr. Larson:

I am writing for my husband, as he is so tied up with conferences today.

We think your last plans for Olden Manor are very attractive and are close to a final solution. We have been going over them with great care and have the following suggestions to make.

The circular stairway adds more than we anticipated to the cost; also the two baths for guestrooms darken the hall so that the charm of the circular stair would be somewhat lost.

Had we better abandon the circular stairway and change the position of two baths: put bath to guestroom 1 in living-room; put bath to guestroom 2 where there is now a closet in "Mrs. Aydelotte's room," and have the waste-pipe go down through bookcase at corner of chimney? This ought not to make a noise in living-room if pipes are felt wrapped and a silent toilet is used. We have done something similar in this house with very good results. "Mrs. Aydelotte's room" would lose a closet and be somewhat narrower, but would still be adequate for one person.

This change of baths would make it possible to have a real window instead of false above entrance, and give a lovely light in the hall. It might even be possible to broaden the landing slightly over the vestibule, retaining the same stairs.

We are inclined to think the outside of the house would look better if the roof of the maids' sitting-room were made slightly higher and given a gable shape. Is the effect worth the cost?

Could the porte-cochère be twelve feet wide? Since it is on a curve, this would be more convenient.

We are keen to have your reactions to these suggestions. There is a rumor that the Welches may move before April first. We are not counting on it, but we do want to be ready to start with a bang at that moment.

With warm appreciation of all your interest and skill in meeting our problems,

Very sincerely yours,



26 February 1940

Dear Mr. Maass:

I have been working hard with Larson on plans for Olden Manor, but we have not yet reached a result which seems to me good enough to take up with you. I am sending off today some suggestions which I hope may produce a final plan, and as soon as that comes I should like to bring it over to New York and go into the whole matter with you. Meanwhile we could have a word about it at the Finance Committee meeting on Friday.

I have thought about the matter a good deal and I believe it very important to make Olden Manor into a good director's house. It will always be the front door of the Institute and it ought to compare favorably with the residences provided by colleges and universities for their presidents. It seems to me especially important here in Princeton that the director's house should be a place in which it is possible to entertain important guests in a dignified and pleasant manner. The house is smaller than I realized, and such changes as were made for the Welches have contributed very little, except for the heating plant, to making the house what it ought to be.

The principal changes which I think ought to be made in the house are the following:

1. The house ought to give more of an impression of space and roominess. There is at present not a single large room. The living room, 16 x 32, is not large enough for a reception of the entire membership of the Institute, and the other rooms are not more than half that size. Larson thinks the present dining room might more or less be doubled in size for a study, and I believe that this would meet the situation admirably. Incidentally it would also make a room which would hold my own books and those which a future director would be likely to have.
2. The same thing applies to a dining room. It ought to be possible to have, say, twenty people at a dinner party, and this is not feasible now.
3. I think the house should have two or three guest rooms, each with a bath. The Institute has a good many guests, and will have more in the future, and they are the kind of elderly people who could not be trusted to wander around in search of

a bath. I think the room on the third floor, which we propose to give to Bill when he is at home, could also be used as a guest room if the stairway to the third floor were improved and made more inviting.

4. We expect to run the house with three maids and a chauffeur, and I believe there should be three maids rooms with a maids' sitting room on the ground floor. There ought furthermore to be some kind of a corridor from the maids' quarters to the front of the house on the second floor, which I think can be arranged by cutting down one of the guest rooms.

5. The two bath rooms which have been installed at the end of the hall on the second floor unfortunately seriously injure the adjoining rooms. The whole charm of these old colonial houses comes from the proportions of the rooms. These two rooms are seriously hurt by having the walls pushed over to make a place for these two bath rooms. I have raised the question with Larson whether the two bath rooms could not be combined into one, which my wife and I would use between us, thus restoring the two bed rooms to their original size. I think it would do something to restore the original character of the house. On the outside a move in the same direction would be to remove the present cornice, which seriously disfigures the house, and give it a plain, neat roofline. Larson tells me this could be done without very great expense.

I realize that all these items together are going to cost a good deal, but I believe it will be money well spent. The Institute is destined to come into the lime light, and next year to a much greater degree than ever before, and it seems to me inevitable that this house will be the center of it. Recently the Paris representative of the Rockefeller Foundation spent a day or two with me in Princeton. He was very enthusiastic about the study of the international problem on which Earle is to act as research director and which is to be done at Rockefeller expense and centered here at the Institute. It now appears that the Foundation will probably finance trips to the United States for conferences of a number of leading thinkers on this subject from various European countries. Inevitably, these people will come first to stay with us, though if they remain for a long time, we shall eventually put them in the Inn or into rooms, where, of course, they will stay at the expense of the Rockefeller Foundation. Their social life, however, will inevitably be centered around Olden Manor, and in future years there will be similar situations constantly recurring.

It is my experience that the impression made upon a single visitor to an educational institution may on occasion

be worth many times the entire value of the house in which he is entertained. Of course the house does not do this all by itself, but it helps. For reasons of this kind I think the house ought to be both beautiful and comfortable, and I am trying to get from Larson in the first instance a plan which will make it the kind of a place it ought to be. If then the budget estimates are too high, we can see what it is possible to do by way of reducing them. I hope to have something to show you next week.

Yours sincerely,

FRANK AYDELOTTE

Herbert H. Maass, Esq.  
20 Exchange Place  
New York, New York

*Olden Manor*

February 24, 1940

Dear Larson:

I enclose copy of a letter which I have just written to Mr. Maass, sending him your plans. I know the total figure will be something of a surprise to him. Indeed, I think he was a little alarmed when you mentioned \$10,000 on our first inspection of the house.

The plans seem to me admirable. I have one or two minor points to make, but the main lines seem to me exactly right.

I wonder regarding the cost. Is there any way in which the budget could be reduced without hurting the finished effect? This may be impossible, but at least I wish you would think it over.

Yours sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE



Olden Manor

February 24, 1940

Dear Mr. Maass:

I have just received from Mr. Larson his proposals for the remodeling of Olden Manor, together with a rough budget, which comes to the startling total of \$15,000.00. I send you under separate cover a plan of the house as it stands at present and a plan of Larson's proposed alterations, as well as a copy of his budget. I am taking up with him immediately the question as to how this budget can be reduced, and meanwhile would like to discuss the whole matter with you some day next week. I could come over to your office on Wednesday afternoon, or if that is not convenient for you we might meet before the Finance Committee meeting on Friday.

I have thought about the matter a good deal and I believe it very important to make Olden Manor into a good director's house. It will always be the front door of the Institute and it ought to compare favorably with the residences provided by colleges and universities for their presidents. It seems to me especially important here in Princeton that the director's house should be a place in which it is possible to entertain important guests in a dignified and pleasant manner. The house is smaller than I realized, and such changes as were made for the Welches have contributed very little, except for the heating plant, to making the house what it ought to be.

Against the time when we meet I send you the following comments concerning the changes which have been suggested. The house as it stands at present does not contain a single large room. The living room is 16 x 32, which is not large enough for a reception for the present faculty and members of the Institute. Larson has met this by enlarging the present dining room into a study and arranging doors onto a terrace, so that there could be a circulation of guests at a large tea in such a way as to give a sense of space or roominess. Incidentally, a study of this size, plus bookshelves elsewhere, is necessary to hold my own books or those which any future director would probably have.

At the same time it seemed to us necessary to have a dining room large enough for dinner parties of fifteen or twenty people, and that Larson has very successfully arranged.

The Institute has a good many guests now, and will have more in the future, and it seemed to us that with the kind of people who would be coming here it is necessary to have a bath for each guest room.



Larson has arranged this very cleverly by providing over the first-floor vestibule two bathrooms for the ~~the~~ guest rooms on the second floor. In order to do this it was necessary to alter the stairway, and he felt that the only possible stairway which could be put into the limited space was a circular one, which he thinks, and I agree, will add greatly to the beauty of the house. He proposes to extend it to the third floor, thus making the large room there available also for guests, though we shall use that room for Bill when he is at home.

We expect to run the house with three maids and a chauffeur, and for them we would need three maid's rooms and a sitting room, together with a corridor from the maids' quarters to the front of the house on the second floor. Larson has fitted all this in, so far as I can see, as economically as it could be done.

You may question at first the changes which he is proposing in the rooms which my wife and I expect to occupy. The truth is that these old Colonial houses have a certain charm which comes from the proportions of the rooms, and those two rooms were very seriously injured by squeezing two bathrooms into the end of the hall. Larson proposes to restore them to their original size, reset the fixtures so as to combine the two bathrooms into one, all of which tends to restore the original character and beauty of the house.

On the outside he proposes the removal of the disfigurement of the present cornice, which every architect who has seen the place has criticized at once. The expense of doing this is not very great, and I think it will enhance in an extraordinary way the charm of the house.

The Rockefeller representative in Paris spent a day or two at the Institute recently. He was very enthusiastic about the study of the international problem on which Earle is to act as research director and which is to be done at Rockefeller expense and centered here at the Institute. It now appears that the Foundation will probably finance trips to the United States for conferences of a number of leading thinkers on this subject from various European countries. Inevitably, these people will come first to stay with us, though if they remain for a long time we shall eventually put them in the Inn or into rooms, where, of course, they will stay at the expense of the Rockefeller Foundation. Their social life, however, will inevitably be centered around Olden Manor, and in future years there will be similar situations constantly recurring.

For this reason I think the house ought to be both beautiful and comfortable, and on that account something like Larson's proposals will, I think be extremely desirable. I wish it could be done cheaper, and I shall explore the possibility of that immediately.

Yours sincerely,

FRANK AYDELOTTE

Mr. Maass

February 24, 1940

3

P.S. It is my experience that the impression made upon a single visitor to an educational institution may now and again be worth many times the entire value of the house in which he is entertained. Of course, the house does not do this all by itself, but it helps.

F. A.

BUDGET OF COST

ALTERATIONS TO OLDEEN MANOR

The Institute for Advanced Study  
Princeton, New Jersey

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Jens Fredrick Larson, Architect, Hanover, New Hampshire  
February 21, 1940

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1. Study and Reception Room - addition and remodelling	\$2,200.00
2. Kitchen, Pantry, Maids Room & Dining Room Alterations and equipment	2,500.00
3. Porte-cochere, 1st Floor Toilets, and bathrooms over	2,000.00
4. Main Stair Hall to Attic	1,600.00
5. Terrace and Steps	300.00
6. Owners Bathroom and changes in Bedrooms	700.00
7. Third Floor Bathroom	200.00
8. Exterior changes, including entrances, cornices, etc.	1,200.00
9. Exterior Painting	600.00
10. Interior patching, wall paper, and painting	700.00
11. Additional electric wiring and changes in heating	<u>400.00</u>
	12,400.00
Architects fee @ 10%	<u>1,200.00</u>
	13,600.00
Contingency	<u>1,400.00</u>
	<u>15,000.00</u>
BUDGET . . . . .	\$15,000.00

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Does not include Landscaping, Roads, Paths, etc., or  
insulation of present house.

February 23, 1940

Dear Larson:

Many thanks for the plans, which arrived safely yesterday. The budget estimate seems to me pretty large, and I wish there was some way of cutting it down and still making a satisfactory house. I must confess that I do not see how to do it. Certainly the first consideration must be to make the house adequate to our purposes.

Please tell Mr. Tash that the two doors on which we wish automatic door checks are the ones in the second floor hall at the entrance to the library. If he will give us the correct directions we can order the door checks and have Wes install them.

You have, I suppose, received a copy of a letter from the Construction Management Company, asking permission to bid on our faculty houses. Do you know anything about them? Should we allow them to bid? I suggest that it might be a good plan to let the local contractor bid on this job, and I should be glad to have you give an opportunity to the Turner Construction Company as well.

Yours sincerely,

FRANK AYDELOTTE

Mr. J. Fredrick Larson  
Hanover, New Hampshire

FA/MCE



BUDGET OF COST

ALTERATIONS TO OLDEN MANOR

The Institute for Advanced Study,  
Princeton, New Jersey

Jens Fredrick Larson, Architect, Hanover, New Hampshire  
February 21, 1940

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1. Study and Reception Room - addition and remodelling	\$2,200.00
2. Kitchen, Pantry, Maids Room & Dining Room Alterations and equipment	2,500.00
3. Porte-cochere, 1st Floor Toilets, and bath rooms over	2,000.00
4. Main Stair Hall to Attic	1,600.00
5. Terrace and Steps	300.00
6. Owners Bathroom and changes in Bedrooms	700.00
7. Third Floor Bathroom	200.00
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10. Interior patching, wall paper and painting	700.00
11. Additional electric wiring and changes in heating	400.00
	<u>12,400.00</u>
Architects fee @ 10%	1,200.00
	<u>13,600.00</u>
Contingency	1,400.00
	<u>1,400.00</u>
BUDGET.....	<u>\$15,000.00</u>

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Does not include Landscaping, Roads, Paths, etc., or  
insulation of present house.



JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

February 21, 1940

OLDEN MANOR

Dear Dr. Aydelotte:

Enclosed please find two sets of the revised plans for Olden Manor and our estimate of cost which we have made up after thoroughly studying the building and making allowances for the various changes.

The total budget could be kept within \$15,000 I am sure. This is only an intelligent guess on our part but much better I think than any contractor could do for you at this time. I am sure we are working within it as we have allowed a contingency item for unknown factors.

The only thing you might want to add to this budget would be your laundry in the basement, and the insulation of your roof which of course is done by special contractors and could be done separately at any time. This is not so essential except for summer occupancy as your heating system is very ample to take care of heating in the winter.

I am writing you a letter this afternoon regarding the two 2-family houses and the contracting for them. I still think that the best way to do the Olden Manor work would be to let the successful contractor for the duplex houses have a cost-plus contract on Olden Manor after submitting a budget of cost which we can work out with him, on a percentage basis.

Sincerely yours,



Dr. Frank Aydelotte, Director  
The Institute for Advanced Study  
Princeton, New Jersey

JFL  
W

BUDGET OF COST

ALTERATIONS TO OLDEN MANOR

The Institute for Advanced Study  
Princeton, New Jersey

Jens Fredrick Larson, Architect, Hanover, New Hampshire  
February 21, 1940

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1. Study and Reception Room - addition and remodelling	\$2,200.00
2. Kitchen, Pantry, Maids Room & Dining Room Alterations and equipment	2,500.00
3. Porte-cochere, 1st Floor Toilets, and bathrooms over	2,000.00
4. Main Stair Hall to Attic	1,600.00
5. Terrace and Steps	300.00
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9. Exterior Painting	600.00
10. Interior patching, wall paper, and painting	700.00
11. Additional electric wiring and changes in heating	<u>400.00</u>
	12,400.00
Architects fee @ 10%	<u>1,200.00</u>
	13,600.00
Contingency	<u>1,400.00</u>
BUDGET . . . . .	<u>\$15,000.00</u>

Does not include Landscaping, Roads, Paths, etc., or  
insulation of present house.

Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA

BUDGET OF COST

ALTERATIONS TO OLDEN MANOR

The Institute for Advanced Study  
Princeton, New Jersey

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Jens Fredrick Larson, Architect, Hanover, New Hampshire  
February 21, 1940

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1. Study and Reception Room - addition and remodelling	\$2,200.00
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Architects fee @ 10%	<u>1,200.00</u>
	13,600.00
Contingency	<u>1,400.00</u>
	<u>15,000.00</u>
BUDGET . . . . .	\$15,000.00

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Does not include Landscaping, Roads, Paths, etc., or  
insulation of present house.

BUDGET OF COST

ALTERATIONS TO OLDEN MANOR

The Institute for Advanced Study  
Princeton, New Jersey

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Jens Fredrick Larson, Architect, Hanover, New Hampshire  
February 21, 1940

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	<u>13,600.00</u>
Contingency	<u>1,400.00</u>
	<u>15,000.00</u>
BUDGET . . . . .	<u>\$15,000.00</u>

Does not include Landscaping, Roads, Paths, etc., or  
insulation of present house.

JENS FREDRICK LARSON  
ARCHITECT  
HANOVER, NEW HAMPSHIRE

THOMAS TASH, ENGINEER  
STANLEY ORCUTT

February 10, 1940

OLDEN MANOR

My dear Dr. Aydelotte:

Enclosed please find the revised plans and elevations of Olden Manor.

The more I study into this, the more I realize that this much in the way of alterations must be done to insure the value of the the building for the future. Mistakes have been made by careless alterations which now must be rectified. The house also should be insulated thoroughly and old plastering removed where necessary. I do not think this means an outrageous expense, but the difference of a few thousand dollars at this time will mean the difference between a livable, lasting house and a house which must be repaired constantly.

I did not re-establish the master bedroom with a fireplace to its full dimensions as this would prohibit putting the closets in the corner room opposite, and also makes less change in the bathroom. We can use the fixtures in the bathroom we are doing away with on the second floor for the bathroom over, and the only new fixtures we are putting in would be the two guest bathrooms and the toilet underneath. This should make a very livable house for you and Mrs. Aydelotte.

You will notice on the elevations that I have changed the cornices, entrances and some windows but they are all clearly shown and a careful study of these plans I am sure will convince you and your trustee group that it should be done this way.

I want to call your attention to the fact that the present kitchen is one step below the dining room. I do not know if this will matter. Mrs. Aydelotte can answer that best, and I hope servants knowing such a condition would not mind it.

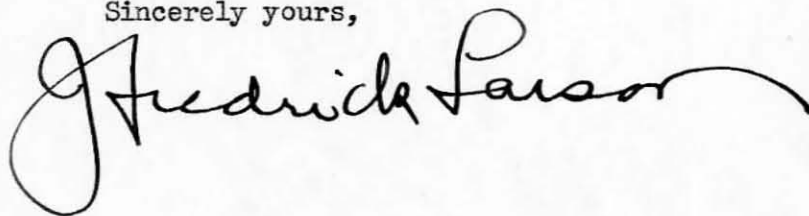
Mr. Tash will be at Fuld Hall Thursday and Friday, February 15 and 16, and will be only too glad to discuss these plans with you from a building standpoint, as I do not see how we can get a definite cost estimate on it and must proceed on a cost-plus basis, I am sure. We can, of course, get a round sum figure for a budget. I say this because there are always added things to do as



you get into an old house of this type, but I think very much worth-  
while doing well.

With kind personal regards, I am

Sincerely yours,

A handwritten signature in cursive script that reads "Frederick Larson". The signature is written in dark ink and is positioned to the right of the typed name "Frederick Larson".

Dr. Frank Aydelotte, Director,  
The Institute for Advanced Study,  
Princeton, New Jersey.

cc to Swarthmore

JFL

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Records of the Comptroller : Topical Files : Box 7 : Olden Manor (Aydelotte occupation)  
Shelby White and Leon Levy Archives Center, Institute for Advanced Study, Princeton, NJ, USA